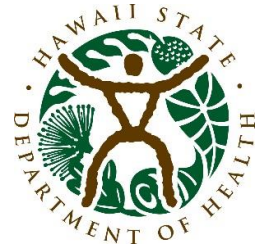




Hawaii
WIC TACKS
 News For WIC Stores

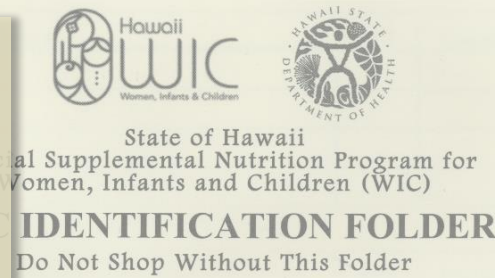


WIC ID FOLDERS: LOST AND FOUND PROCEDURES

Recovering lost WIC ID folders is very important to WIC families because WIC does not replace lost checks and many lost WIC ID folders have WIC checks that can still be transacted in your store – *if* the WIC family can retrieve them.

To help get lost folders and WIC checks returned to the WIC participant so they may be used in a store before they expire, we encourage your store to:

- 1. Place all lost WIC folders in a specific secured location (for example in a labeled box in a drawer at customer service)**



- 2. Report the lost item(s) by calling the WIC Clinic phone number listed on the front of the ID Folder as soon as possible. Some WIC clinics may also have the fax number listed on the front.**

Participant Name	Client ID Number
WIC Participant	123456789

The client ID# should be sufficient information for the WIC clinic.

Caregiver & Alternate Caregiver Signature(s) & Printed Name(s)

1. WIC Caregiver
 Caregiver's Printed Name: **WIC Caregiver**

2. Alternate Caregiver
 Alternate Caregiver's Printed Name: **Alternate Caregiver**

INVALID WITHOUT SIGNATURE(S)

WIC will inform the family. WIC allows stores to verify identification from the WIC authorized representative 1 or 2 when returning lost WIC items.

Local Agency Address & Telephone Number:

Seeward WIC Program
 275 Mokuola St. #101A
 Waipahu, HI 96797
 (808)675-0365
 (808)675-0371 (FAX)
 DO NOT FORWARD. IF UNABLE TO DELIVER
 WITHIN 5 DAYS, RETURN TO SENDER



<http://health.hawaii.gov/wic>

WIC Form FD 920 (February 2017)

Please forward any questions or comments to: DOH.WIC.VENDOR@DOH.HAWAII.GOV