

Cesspool Conversion Implementation Working Group (CCIWG)

Meeting

Revisions to Hawai'i Administrative Rules, Title 11, Chapter 62 (HAR 11-62)

Wednesday, April 29, 2026, 8:00 – 11:00 AM

Hawai'i State Department of Health

2827 Waimano Home Rd., Pearl City, HI 96782

EMD Conference Room, 2nd Floor, Hale Ola Building

Microsoft Teams meeting

Join: <https://teams.microsoft.com/meet/245943482665165?p=RmYVvpAzRRccxUVaun>

Meeting ID: 245 943 482 665 165

Passcode: fx6bA6LJ

Meeting #3 Agenda:

1. Assembly
2. Role
3. Overall Goal & Roles: (Jon)
 - a. Cesspool Conversions
 - b. CCIWG
 - c. HAR 11-62 Revisions
 - d. Recommendation/SWOT form
4. HAR 11-62 Revisions – How to Accomplish:
 - a. Use Recommendation/SWOT form:
 - i. 1 form/recommendation
 - b. Meeting #2 and beyond:
 - i. Primarily virtual meeting
 - ii. Start with Recommendation/SWOT form #1
 - iii. Have open discussion
 - iv. Take notes
 - v. Add key takeaways to a chart/report
 - vi. Repeat from Item ii with next SWOT form
5. Explanation and Values of Recommendation/SWOT form
 - a. Identify and record recommendations submitted
 - b. Identify strengths/weaknesses/opportunities/threats
 - c. Encourages objective analysis before stakeholder discussions
 - d. Facilitates productive stakeholder discussions by providing facts, context, citation, research, data, etc.
6. Next Steps
 - a. Collection of Recommendation/SWOT forms:
 - i. 1 form/recommendation
 - ii. Email forms to: DOH.WWB.cesspool@doh.hawaii.gov
 - iii. Order by date received
 - b. Meeting #2 and beyond
 - i. Balance time to complete updates and amount of time to discuss each
 1. Should a time limit per form be established?
 - ii. Review each Recommendation/SWOT form
 - iii. Champion can speak to it if desired
 - iv. Offer participants to speak on SWOT
 - v. DOH to speak to each

7. Old Business:
 - a. Meeting #2 Minutes
8. New Business:
 - a. Start from Recommendation/SWOT form #9. This was not completed during Meeting #2.
 - b. Continue with next Recommendation/SWOT forms in order.
9. Schedule next meeting (10:50 AM)