

BOARD OF CERTIFICATION OF OPERATING PERSONNEL IN WASTEWATER TREATMENT PLANTS

MEETING MINUTES

Date: March 16, 2023
Time: 10:30 am – 3:00 pm
Location: Environmental Health Conference Room – Chief's Conference Room
1582 Kamehameha Avenue
Hilo, Hawaii 96720 and via Microsoft Teams meeting
Join on your computer, mobile app or room device
[Click here to join the meeting](#)
Or call in (audio only)
[+1 808-829-4853,,352067542#](#) United States, Honolulu
Phone Conference ID: 352 067 542#

Board Members: Robert Souza, Chair, City and County of Honolulu
Gary Hutchinson, HWEA
Virgil Viernes, County of Maui
Emily Dong, P.E., Professional Engineer in Private Practice
Jon Nakashima, County of Kauai
Roger Babcock, P.E., University of Hawaii
Kevin Nakamura, Private Sector
Maria Yamashita, Department of Health

Public Testimony

Written Testimony/comments – To ensure the public as well as the Board of Certification of Operating Personnel in Wastewater Treatment Plants members receive testimony in a timely manner, written testimony/comments should be submitted 24 hours prior to the scheduled meeting date and time. Any written testimony/comments submitted after this time cannot be guaranteed to be distributed in time for the meeting.

Written testimony may be submitted by one of the methods listed below:

- By email to: doh.wwb@doh.hawaii.gov
- By U.S. Postal Mail: State of Hawaii, Wastewater Branch, 2827 Waimano Home Road, Suite 207, Pearl City, Hawaii 96782

Members of the public are also welcomed to provide verbal testimony/comments at the stated above meeting location or via MS Teams when directed to do so. Public testimony is listed as Item B of the Agenda. Public testimony is limited to no more than three (3) minutes per individual.

MEETING MINUTES

- A. Call to Order: Time – 10:30AM**
B. Public testimony on agenda items

By – Robert Souza

C. Review minutes of the previous Board of Certification (BOC) meeting held on December 8, 2022.

1. Reviewed. No comments. December 8, 2022 meeting minutes accepted.

D. Old Business

a. Travis Morita – CEU Request for Kapiolani Community College and Hawaii Community College Transcript (Re-review)

i. Re-reviewed. Courses identified as part of the electrical associate's degree does not meet criteria per HAR 11-61-4.

b. Randy Hanes, Gr. 3 – CBT Application, Form 1 (Re-review)

i. See updated and resubmitted application.

E. New Business

1. Review February Exam Results, if available before the meeting.

a. Grade 1 = 0/1 = 0% passing rate

b. Grade 2 = 1/5 = 20% passing rate

c. Grade 3 = 0/3 = 0% passing rate

d. Grade 4 = 1/3 = 33% passing rate

2. DRC Notification

a. Kaupulehu WWTP

i. Incomplete.

b. Whaler's Cove

i. DRC notification acknowledged for Matthew Louis (Grade 4) as primary DRC and Michael Muramoto (Grade 2) as secondary DRC for Whaler's Cove.

c. Alihi Lani WWTP

i. DRC notification acknowledged for Matthew Louis (Grade 4) as primary DRC and Michael Muramoto (Grade 2) as secondary DRC for Alihi Lani WWTP.

d. Poipu Kai Water Reclamation Corp.

i. DRC notification acknowledged for Matthew Louis (Grade 4) as primary DRC and Michael Muramoto (Grade 2) as secondary DRC for Poipu Kai Water Reclamation Corp WWTP

e. Nihi Kai Villas AOA

i. DRC notification acknowledged for Matthew Louis (Grade 4) as primary DRC and Michael Muramoto (Grade 2) as secondary DRC for Nihi Kai Villas AOA.

- f. Poipu Makai WWTP
 - i. DRC notification acknowledged for Matthew Louis (Grade 4) as primary DRC and Michael Muramoto (Grade 2) as secondary DRC for Poipu Makai WWTP.
 - g. Poipu Palms
 - i. DRC notification acknowledged for Matthew Louis (Grade 4) as primary DRC and Michael Muramoto (Grade 2) as secondary DRC for Poipu Palms.
 - h. Hale Kahanalu WWTP
 - i. DRC notification acknowledged for Matthew Louis (Grade 4) as primary DRC and Michael Muramoto (Grade 2) as secondary DRC for Hale Kahanalu WWTP.
 - i. Kuhio Shores AOA
 - i. DRC notification acknowledged for Matthew Louis (Grade 4) as primary DRC and Michael Muramoto (Grade 2) as secondary DRC for Kuhio Shores AOA.
 - j. Lawai Beach Resort STP
 - i. DRC notification acknowledged for Matthew Louis (Grade 4) as primary DRC and Michael Muramoto (Grade 2) as secondary DRC for Lawai Beach Resort STP.
 - k. Kauai Beach Resort AOA
 - i. DRC notification acknowledged for Michael Muramoto (Grade 2) as primary DRC and Herman H. Santos (Grade 4) as secondary DRC for Kauai Beach Resort AOA.
 - l. Outrigger Lodging Services for The Banyan Harbor Resort
 - i. DRC notification acknowledged for Michael Muramoto (Grade 2) as primary DRC and Herman H. Santos (Grade 4) as secondary DRC for Outrigger Lodging Service for The Banyan Harbor Resort WWTP.
 - m. Villa Rose WWTP
 - i. DRC notification acknowledged for Samuel Morton (Grade 2) as primary DRC for Villa Rose WWTP.
3. Requests for Reciprocity
- a. James Huchel, Gr. 4 – Arizona
 - i. Approved for reciprocity for Gr. 4 Hawaii license.

4. CEU Approval (Operators)

- a. Matthew Lau – HPU College Transcript, Palm Beach State College, Florida Rural Water, Brown and Caldwell Trainee Course.
 - i. For transferred courses, submit course catalog descriptions.
 - ii. Palm Beach State College, approved for 6 CEUs.
 - iii. Florida Rural Water, requires request for CEU with all applicable information provided.
 - iv. Brown and Caldwell course approved for 25 CEUs, submit certificate.
- b. Mathew Lau - California State University, Sacramento – Safety, Beginning Treatment, and Lagoon Systems, Manage for Success: Effective Utility Leadership Practices and Advanced Waste Treatment.
 - i. Manage for Success: Effective Utility Leadership Practices approved for 4.5 CEUs
 - ii. Advanced Waste Treatment approved for 5 CEUs

5. Request for CEUs (Courses)

- a. VEOLIA – 2023 MBR Users Group Conference
 - i. Approved for 1 CEU for attendance to the full conference.
- b. Emily Dong – City and County New Operator Training Program
 - i. Approved for 1 CEU per 12 contact hours.
- c. Lee Schultz – 2023 Pacific Water Conference
 - i. Approved for 0.125 CEUs per contact hour.
- d. Chelsea Faisca – Aqua Engineers – Pacific Pipe – HI Product Training
 - i. Approved for 0.125 CEUs per contact hour.
- e. Archie Yu – Compliance Solution – Confined Space Entry
 - i. Incomplete. No classroom training dates, training syllabus, materials, etc. provided.

6. Request for Temporary Certification

- a. None.

7. Plant Classifications
 - a. Old Koloa Town Shopping Center WWTP
 - i. To be scheduled.
 - b. 68-85 Au Street
 - i. To be scheduled.
 - c. Kahuku Villas 6,800 GPD WWTP
 - i. To be scheduled.

8. CBT Exams
 - a. Review exam results between December 6, 2022 – March 13, 2023
 - i. Grade 1 = 3/5 = 60% passing rate
 - ii. Grade 2 = 1/3 = 33% passing rate
 - iii. Grade 3 = 0/1 = 0% passing rate
 - iv. Grade 4 = 1/1 = 100% passing rate
 - b. Form 1 Applications
 - i. Shane Anduha, Gr. 3 – Form 1. Approved to take Gr. 3 exam.
 - ii. Justin Davidson, Gr. 4 – Form 1. Approved to take Gr. 4 exam.
 - iii. Shaun Salas, Gr. 2 – Form 1. Approved to take Gr. 2 exam.
 - iv. Randy Hanes, Gr. 3 – Form 1. Approved to take Gr. 3 exam.
 - v. Ronnie Tagalicud, Gr. 2 – Form 1. Approved to take Gr. 2 exam.
 - vi. Matthew Lau, Gr. 2 – Form 1. Denied, requires verified experience signed by applicable employer or DRC.
 - vii. Randy Hanes, Gr. 3 – CBT Application, Form 1. Approved to take Gr. 3 exam.

9. Other
 - a. Justin Davidson PSI Exam Question
 - i. Additional follow up with PSI is required. – PSI confirmed candidate are able to take CBT in other States.

 - b. Challenge Questions from Jason Robinson and William Cockman
 - i. Denied.

11. Executive Session Discussion – An anticipated executive meeting may be held. The meeting may be convened for the purpose of discussing policies and procedures to maintain and increase consistency and efficacy.

F. Adjournment: Time – 3:00PM

By – Robert Souza

Next Scheduled BOC meeting: May 26, 2023 – Oahu at Kailua WWTP

Next BOC Activity: WW Operator Examination – August 17, 2023, Paper Exam

Note: Any person requiring an auxiliary aid/service or other accommodation due to a disability, please contact Sina Pruder (808) 586-4294 or sina.pruder@doh.hawaii.gov no later than 5 days prior to the meeting so arrangements can be made.