

BOARD OF CERTIFICATION OF OPERATING PERSONNEL IN WASTEWATER TREATMENT PLANTS

MEETING MINUTES

Date: November 1 and 2

Time: 9:30 am – 3:00 pm

Location: Kihei WWTP Conference Room

480 Welakahao Road

Kihei, Hawaii 96753

Attendees: Robert Souza (RS), Chair, City and County of Honolulu
Dr. Roger Babcock (RB), Vice-Chair, University of Hawaii Faculty
Gary Hutchinson (GH) HWEA
Kevin Nakamura (KN), Department of Health
Loren Tanigawa (LT), County of Kauai
Ron Hay, P.E. (RH), Private Sector
Virgil Viernes (VV), County of Maui
Emily Dong (ED), Professional Engineer in Private Practice

AGENDA

- A. Call to Order: Time – 9:08AM By - Robert Souza
- B. The minutes of the previous Board of Certification (BOC) meeting held on September 6-7, 2018 were approved
- C. Old Business
- D. New Business
 1. August Exam results were reviewed in the September meeting.
 2. DRC Notification
 - a. Kaluakoi WWTP DRC, Virgil Viernes. Grade 4. Approved. Effective October 16, 2018.
 - b. Maunaloa WWTF DRC, Virgil Viernes. Grade 4. Approved. Effective October 16, 2018.
 - c. Kualapuu WWTF DRC, Virgil Viernes. Grade 4. Approved. Effective October 16, 2018.
 3. Requests for Reciprocity
 - a. Michael Mathioudakis
 - i. Reciprocity denied. Provided documents did not meet qualifications per HAR Chapter 11-61.
 - b. Jon Musick
 - i. California Grade 5 reciprocity to Hawaii Grade 4, approved.
 4. CEU Approval (Operators)
 - a. Rambeau Gahan, American Water College

- i. American Water College, Wastewater Treatment Exam Review – Grade 3 approved for 3.2 CEUs.
 - b. Carl Lokan, American Samoa Community College and California State University, Sacramento
 - i. 26 CEUs approved and of those, 8 CEUs can only be used for a Grade 3 or 4.
5. Request for CEUs (Courses)
 - a. Mackenzie Dalton, Investing in Infrastructure Resilience Webinar Series.
 - i. Denied. Not enough relevant material provided.
 - b. Jason Sanden, SCADA 101: Understanding Modern SCADA Systems.
 - i. Approved for 1.0 CEU.
 - c. MS Excel for Admin and Operators Beginner to Intermediate.
 - i. Approved for 0.5 CEUs.
 - d. Martin Roush, HWEA/HAWW 2018 Water Reuse Conference
 - i. Approved for 1.2 CEUs.
6. Request for Temporary Certification
 - a. None
7. Plant Classifications
 - a. None
8. CBT Exams
 - a. Review exam results between September 5, 2018 – October 29, 2018
 - i. Grade 1 = 1/1 = 100%
 - ii. Grade 2 = 0/1 = 0%
 - iii. Grade 3 = 0/1 = 0%
 - iv. Grade 4 = 1/3 = 33%
 - v. Overall Passing Rate = 2/6 = 33%
 - b. Garrett Gouveia, Gr. 1, Form 1. Approved to take the Grade 1 exam.
 - c. Zane Higa, Gr. 1, Form 1. Approved to take the Grade 1 exam.
 - d. Martin Guilmette, Gr. 3, Form 1. Approved to take the Grade 3 exam.
9. Renewal Application
 - a. Review Operator License Renewals Completed.
 - i. Grade 1, 19 Approved, 4 Denied, 0 Pending

- ii. Grade 2, 12 Approved, 0 Denied, 0 Pending
- iii. Grade 3, 10 Approved, 0 Denied, 0 Pending
- iv. Grade 4, 32 Approved, 1 Denied, 0 Pending

10. Other

- a. CEU Plan Course Completion Roster (3rd Quarter)
 - i. Accepted.
- b. Letter from Charles Dawrs, Response from Aqua
 - i. Formal complaints must go to DOH. No action from BOC at this time.
- c. Rachel Sinclair: TargetSolutions Name Updated to Vector Solutions and etc.
 - i. Acknowledged. CEUs previously offered by TargetSolutions may now be called Vector Solutions.
- d. Relief efforts during emergency conditions.
 - i. No action from BOC at this time.
- e. 2019 BOC Events Calendar
 - i. February 20, 2019 – Oahu, Pacific Water Conference
 - ii. March 7-8, 2019 – Hilo
 - iii. May 17, 2019 – Oahu
 - iv. June 20-21, 2019 – Kauai
 - v. August 15, 2019 – Exam (Send notice of exam by April 15, 2019)
 - vi. September 19, 2019 – Oahu
 - vii. October 17-18, 2019 – Maui
 - viii. December 5-6, 2019 – Kona
- f. Casey Morisaki
 - i. Re-reviewed Form 1 postmarked 6/14/18 and approved to take the Grade 3 exam. 40 CEUs approved and of those, 8 CEUs can only be used for a Grade 3 or 4.

E. Adjournment: Time -

By - Robert Souza

Next Scheduled BOC meeting: December 6 and 7, on Kona @ West Hawaii Community Health Center (Kuakini Room)

Next BOC Activity: TBD