

# BOARD OF CERTIFICATION OF OPERATING PERSONNEL IN WASTEWATER TREATMENT PLANTS

## MEETING MINUTES

Date: May 4, 2018  
Time: 9:00 am  
Location: Department of Health – Wastewater Branch, 2827 Waimano Home Road, Room 207, Pearl City  
Attendees: Robert Souza (RS), Chair, City and County of Honolulu  
Dr. Roger Babcock (RB), Vice-Chair, University of Hawaii Faculty  
Gary Hutchinson (GH) HWEA  
Lee Mansfield, P.E. (LM), Professional Engineer in Private Practice  
Kevin Nakamura (KN), Department of Health  
Loren Tanigawa (LT), County of Kauai  
Ron Hay, P.E. (RH), Private Sector

Unable to attend: Theodore Leong (TL), County of Maui  
Guest: Greg Wilson, Aqua Engineers

## MINUTES

- A. **Call to Order at 10:00 on May 8, 2018 by Robert Souza**
- B. **Review March 2018 Meeting Minutes**
  - 1. The minutes of the March 8, 2018 Board of Certification (BOC) meeting were approved.
- C. **Old Business**
  - 1. None
- D. **New Business**
  - 1. David Heard addressed the Board. The BOC clarified the need for temporary certificates.
  - 2. DRC Notification
    - a. Ryan Correira, Gr. 3 Papaiko WWTP – Approved
    - b. Ryan Correira, Gr. 3 Kulaimano WWTP – Approved
    - c. Ryan Correira, Gr. 3 Kapehu WWTP – Approved
    - d. Charles Johns, Gr. 2 Molokai Shores AOA – Approved, Secondary DRC Michael Olson is NOT approved.
  - 3. Requests for Reciprocity
    - a. None

4. CBT Exam Results and Applications.
  - a. For period 03/07/18 – 05/06/18: Grade 1: 2 took and 2 passed; Grade 2: 2 took and 0 passed; Grade 3: 0 took and 0 passed; Grade 4: 3 took and 1 passed. Overall: 7 took and 3 passed (43%)
  - b. Travis Morita application for Grade II exam is approved pending receipt of corrected application form (typo).
  - c. Alberto Pita application for Grade I exam is approved.
  - d. Mark Glaser application for Grade I exam is approved pending receipt of HS diploma.
5. Renewal Applications
  - a. Reviewed approximately 30 submitted 2018 renewal applications
6. Requests for CEUs:
  - a. Priscilla Sforca submitted transcripts for BS degree in Biological Science from Florida Atlantic University. Degree is approved and Sforca is eligible to take Gr. 4 license after gaining a minimum of 1 year experience in operations.
  - b. Luke Bumanglag submitted transcripts for LCC, HCC and Air University. Awarded 4 CEUs for LCC class on public speaking that can be applied for Gr. 3 or 4 license. Awarded 1.7 CEU for HCC class on hydraulics. Awarded 24 CEUs for courses at Air University (USAF) on water/wastewater systems and lab.
7. Requests for Temporary Certification
  - a. None
8. Wastewater Treatment Plant Classifications
  - a. Sunset Beach Vista AOA WWTP – Board will coordinate a plant visit to classify the facility
  - b. Kamakoa WWTP – this was previously rated by the board, will look for the records.
9. Request for Course Evaluation for CEU approval:
  - a. Request to approve from Andrew Tabas, US-EPA Water Security Division. One-hour webinar on “Are you cyber aware?” Not approved.
  - b. Request to approve from Andrea Yopez, HRWA 8-hr class on “Tools to Assist with Regulatory Reporting Class.” Not approved.
  - c. Request to approve from Freda Starkel, Univ of Florida TREEO

Center class “Water Treatment Operations, online class” with 144 contact hrs. Approved for 3.0 CEUs.

- d. Request to approve from Catherine Soriano, Veolia Water, for CPR/AED certification course. Approved for 0.25 CEU.
- 10. BOC member license renewal fee waiver for future board members. Discussed and will be voted on at next board meeting.
- 11. ACB 2017 new detailed score reports – acknowledged
- 12. Rex Kamakana – discussions held with DOH regarding Kaluaki, Maunaloa and Kualapuu WWTPs. BOC is continuing to address this issue.
- 13. Rory Belanio. Forwarded to DOH for review.
- 14. Brydon Burdett. No action taken.
- 15. Bismarck College, Kyren Miller sent additional information on national apprenticeship program development. BOC is reviewing the information along with the City & County of Honolulu which is also developing such a program.
- 16. Ryan Bell. BOC will issue a duplicate license.
- 17. Planned meetings, exams, deadlines for remainder of 2018
  - a. Meetings: Feb 7 (at PWC Oahu), Mar 8-9 (Hilo), May 4 (Oahu), Jun 21-22 (Kauai), Sep 7 (Oahu), Oct 18-19 (Maui), Dec 6-7 (Kona)
  - b. Exams: Feb 8, Aug 16

**E. Adjournment: May 4, 2018 – 3:00 pm**

Next BOC Meeting: June 21-22, 2018 (Kauai)