BOARD OF CERTIFICATION OF OPERATING PERSONNEL IN WASTEWATER TREATMENT PLANTS

MEETING MINUTES

Date: December 14-15, 2017
Time: 9:00 am
Location: West Hawaii Civic Center, 74-677 Kealakehe Parkway, Kailua-Kona
Council Conference Room A (Thr), Liquor Dept Conference Room (Fri)

Attendees: Robert Souza (RS), Chair, City and County of Honolulu
Dr. Roger Babcock (RB), Vice-Chair, University of Hawaii Faculty
Ron Hay, P.E. (RH), Private Sector
Lee Mansfield, P.E. (LM), Professional Engineer in Private Practice
Loren Tanigawa (LT), County of Kauai

Unable to attend: Theodore Leong (TL), County of Maui
Kevin Nakamura (KN), Department of Health
Gary Hutchinson (GH) HWEA

MINUTES

A. Call to Order at 11:00 on December 14, 2017 by Robert Souza

B. Review October 2017 Meeting Minutes
   1. The minutes of the October 5, 2017 Board of Certification (BOC) meeting were approved.

C. Old Business
   1. None

D. New Business
   1. Review February 8th Written Exam applications
      a. Nine Form 1 applications – all approved
      b. 16 Form 2 applications – all approved

   2. DRC Notification
      a. Seascape Development WWTP, DRC Roy Silva Grade II. OK.
      b. Seascape Development WWTP, Secondary DRC, Joe Hogan Grade II, OK.
      c. Kalahuipuaa Lagoon Facility, DRC Keary Shaw Grade III. OK.

   3. Requests for Reciprocity
      a. NONE
4. CBT Exam Results and Applications.
   a. For period 10/02/17 – 12/05/17: Grade 1: 2 took and 2 passed; Grade 2: 1 took and 0 passed; Grade 3: 2 took and 1 passed; Grade 4: 6 took and 1 passed. Overall: 11 took and 4 passed (45%)
   b. Devin Paredes application for Grade I exam is approved
   c. Genaro Julian application for Grade IV exam is approved
   d. John Choate application for Grade I exam is approved
   e. Jeremiah Quinlan application for Grade I exam is approved
   f. Jason Kaululaau application for Grade II exam is approved
   g. Skyler Ano application for Grade I exam is approved
   h. Rambeau Gahan application for Grade III exam is approved

5. Requests for CEUs:
   a. Charles Dawrs awarded 1.0 CEUs for Membrane Technology Conference in Long Beach CA Feb 2017.

6. Requests for Temporary Certification
   a. NONE

7. Wastewater Treatment Plant Classifications
   a. None

8. Request for Course Evaluation for CEU approval:
   a. Tracy Finnegan for online Environmental Leverage courses. Approved M001 Wastewater Microbiology for 0.25 CEUs, M002 Wastewater Microbiology for 0.3 CEUs, M003 Wastewater Microbiology for 0.25 CEUs, M004 How to use the Microscope for 0.5 CEUs, WW01 Wastewater Basics for 0.25 CEUs, WW02 Visual Troubleshooting for 0.9 CEUs
   b. Andrew Tabas request to reconsider the 0 CEUs given to the EPA’s “Responding to a Water Contamination Event.” Denial reconfirmed – content not relevant to wastewater.
   c. HRWA/HWWA 56th Annual Conference & Exposition (Andrea Yepez) – sessions on Activated Sludge, wastewater solids,
chemical metering pumps and maintenance of wastewater pump stations, smoke testing and SCADA are approved at a rate of 1.0 CEU/8-hr of contact time.

9. Planned meetings, exams, deadlines for remainder of 2018
   a. Meetings: Feb 7 (at PWC Oahu), Mar 8-9 (Hilo), May 4 (Oahu), Jun 21-22 (Kauai), Sep 7 (Oahu), Oct 18-19 (Maui), Dec 6-7 (Kona)
   b. Exams: Feb 8, Aug 16

E. **Adjournment: December 15, 2017 – 3:00 pm**

Next BOC Meeting: February 7, 2018 (Oahu)