

# **BOARD OF CERTIFICATION OF OPERATING PERSONNEL IN WASTEWATER TREATMENT PLANTS**

## **MEETING MINUTES**

Date: Thursday-Friday, September 22-23, 2016  
Time: 9:00 am  
Location: DOH Wastewater Branch, 919 Ala Moana Blvd, Room 309, Honolulu  
Attendees: Robert Souza (RS), Chair, City and County of Honolulu  
Dr. Roger Babcock (RB), Vice-Chair, University of Hawaii Faculty  
Kevin Nakamura (KN), Department of Health  
Lee Mansfield, P.E. (LM), Professional Engineer in Private Practice  
Loren Tanigawa (LT), County of Kauai  
Virgilio Viernes (VV), County of Maui  
Ron Hay, P.E. (RH), Private Sector

## **MINUTES**

### **A. Call to Order at 9:15 on September 22, 2016 by Robert Souza**

### **B. Review June 2016 Meeting Minutes**

1. The minutes of the June 30, 2016 Board of Certification (BOC) meeting were approved.

### **C. Old Business**

1. Request for classification of Wailehua WWTP on Oahu. Babcock and Souza will do it. PENDING
2. Request for classification of Haleiwa Store Lots WWTP on Oahu. Babcock and Souza will do it. PENDING
3. Letter response to Athan Adachi. PENDING
4. Approval of Enviro-Clear Courses. One-day courses are approved for 0.5 CEU and multi-day courses are approved for 1.0 CEU.

### **D. New Business**

1. Review 2016 License Renewals
  - a. 306 applicants
  - b. 299 approved, 7 denied
2. Review of August 2016 Exam results:
  - a. Results will be sent out
  - b. For all future exams, the results will be released by Miles as soon as they are received from ABC
3. CBT Certificate Issuing Procedure: The letter from AMP indicates the certificate will be issued within a certain timeframe. AMP will be informed

to remove any issuance timeframe. Certificates will be issued after they are signed by the BOC Chair and the DOH WWB director.

4. Frank Sibilis – Request for Information regarding BOC certification process – he will be referred to Ch 11-61 and the BOC website.
5. DRC Notifications:
  - a. Pukalani WWTP, DRC Martin Roush Grade IV
  - b. Waikoloa Village WWTP A Plant, DRC Stephen Green Grade IV
  - c. Waikoloa Village WWTP K Plant, DRC Stephen Green Grade IV
  - d. Lihue Pui WWTP, DRC Herman Santos Grade IV
6. CBT Exam Results and Applications.
  - a. For period 6/30/16 to 9/22/16: Grade 1: 3 took and 3 passed; Grade 2: 6 took and 4 passed; Grade 3: 1 took and fail; Grade 4: 6 took and 4 passed. Overall: 16 exams taken, 11 pass, 5 fail.
  - b. Charles Johns application for Grade II exam is approved
  - c. Rambeau Gahan application for Grade II exam is approved
  - d. Kevin Kaimikaua application for Grade III is NOT approved due to insufficient CEUs.
7. Requests for CEUs:
  - a. Keith Kiriū – awarded 1.1 CEUs for 2016 Pacific Water Conference.
  - b. Paul Miyahara – awarded 1.0 CEUs for Kerri course: Membrane Bioreactors.
  - c. Matthew Louis – awarded 1.4 CEUs for two Allmax Software Training courses: Antero maintenance 0.7 CEU and Operator 10 Wastewater 0.7 CEU.
8. Requests for Reciprocity:
  - a. Larry Russell. Applied for Grade 3 by reciprocity from California. Approved pending receipt of \$50 certificate fee.
  - b. Papu Tafao, Applied for Grade 4 by reciprocity from South Carolina. Will be sent a letter requesting submission of information regarding CEUs as shown in Ch 11-62.
  - c. Faleilelagi Ueligatone, Applied for Grade 2 by reciprocity from South Carolina. Will be sent a letter requesting submission of information regarding CEUs as shown in Ch 11-62.

9. Requests for Temporary Certification:
  - a. Charles Johns (Wavecrest Resort Inc). Applied for a Temporary Grade II for work at Wavecrest Resort WWTP under himself as DRC. Also requesting to be designated DRC. Not Approved. A temporary license can only be issued to an operator under the supervision of a DRC. He cannot be designated by the owner as DRC of a Class II plant without a Grade II license.
  - b. Stephen Akamine (CCH). Applied for a temporary Grade III license for work at Kailua WWTP under DRC Ken Dao. Grade III temporary certificate approved for 2 years pending receipt of \$50 certificate fee.
  - c. Keith Rollins (CCH) Applied for a temporary Grade II license for work at Kailua WWTP under DRC Ken Dao. Grade II temporary certificate approved for 2 years pending receipt of \$50 certificate fee.
  - d. Jeffrey Lasack (CCH) Applied for a temporary Grade II license for work at Kailua WWTP under DRC Ken Dao. Grade II temporary certificate approved for 2 years pending receipt of \$50 certificate fee.
10. Wastewater Treatment Plant Classifications
  - a. None.
11. Request for Course Evaluation for CEU approval:
  - a. Andrea Yopez. Submitted for Board approval, HRWA Conference Agenda. The following sessions are approved for CEUs at a rate of 0.125 CEU per each of the following 1.0 hr sessions in the operator Expo track: Pump vibration/grinder pumps, AS control – microbes, AS control – wasting, AS control – clarification, AS control - bulking. HWRA must use sign-in/sign-out sheets to verify attendance for each session and issue a certificate to the attendees.
  - b. Andrea Yopez. Submitted for Board approval, HRWA Grade IV Certification Class. Approved for 1.0 CEU.
  - c. Anna Epstein. Submitted for Board approval, EPA Free Preparedness Tools & Resources Webinar. Approved for 0.125 CEU.
  - d. Shannon Wilson, Submitted for Board approval, Target Solutions classes. Approved 0.125 CEU for Hazardous Waste Treatment and 0.125 CEU for Storm Water Management.

- e. Matt Jones. Submitted for Board approval, WEFTEC 2016 Conference in New Orleans. Approved for 1.0 CEU for each 8.0 hr of contact.
12. Planned meetings, exams, deadlines for 2016
- a. Meetings: Jan 14 (Oahu), Feb 3 (at HWEA), Mar 10-11 (Hilo), May 5 (Oahu), June 30-July 1 (Kauai), Sep 22-23 (Oahu), Oct 27-28 (Maui), Dec 8-9 (Kona)
  - b. Exams: Feb 11 (app due Dec 4); Aug 18 (app due Jun 17)
  - c. License renewal: Oct 15 (app due Sep 15)

**E. Adjournment: September 23, 2016 – 2:00 pm**

Next BOC Meeting: October 27-28, 2016 (Maui)