

**Trauma-Informed Care Task Force Meeting Minutes**  
**Department of Health, State of Hawai'i**  
**Tuesday, October 29, 2024, 10:00-11:30 AM**  
**Virtual Meeting Via Zoom**  
**Virtual Meeting via Zoom: <https://hawaii-gov.zoom.us/j/85814143775>**  
**Meeting: 858 1414 3775**  
**Physical Location: 3627 Kilauea Ave., Room 101, Honolulu, HI 96816.**

**Members Present:** Dr. Scott Shimabukuro, Dr. Evan Beachy, Judith Clark, Amanda Stevens, Dr. Jillian Freitas, Corbin Matsumoto, Tara Castrovinci  
**Members Absent:** Josie Howard, Fern Yoshida, Bridgette M. Bennett, Ryan Yamane, Romey Glidewell, Yuuko Arikawa-Cross  
**Members Excused:** Josie Howard, Fern Yoshida, Bridgette M. Bennett, Ryan Yamane, Romey Glidewell, Yuuko Arikawa-Cross  
**Guests Present:** Ashley Petitt, Sharon Simms, 20 Zoom attendees.  
**DOH Staff Present:** Charlene Takeno

**I. Call to Order**

- Chairperson Dr. Scott Shimabukuro called the meeting to order at 10:00 AM.

**II. Moment of Silence & Grounding**

- Led by Task Force Facilitator Ashley Petitt.

**III. Vote to approve meeting minutes from September 24, 2024, meeting.** All meeting minutes and recordings are posted on the task force website: [traumainformed.hawaii.gov](https://traumainformed.hawaii.gov).

- Judith Clark moved to approve the minutes. Dr. Beachy seconded. Minutes approved.

**IV. Public Comment & Input Pursuant to section 92-3 Hawaii Revised Status, community members will have 3 minutes to speak or submit written testimony, preferably at least 3 business days before the meeting. See page 1 for the physical mailing address, Email [Scott.shimabukuro@doh.hawaii.gov](mailto:Scott.shimabukuro@doh.hawaii.gov) to submit written testimony or comment on agenda items before the meeting.**

- Task Force Facilitator Sharon Simms invited Task Force and community members to share about any individual, agency, and community initiatives, trainings, events, etc. related to Trauma-Informed Care or comment about the agenda.
- Judith Clark shared October 10, 2024, 31th annual Hawai'i Childrens and Youth Summit was held. Youth made 10 recommendations being voted on online to rank priority.
- Mark Patterson– Hawai'i Correctional Oversight Commission completed a yearlong

initiative to conduct staff surveys focused on wellness, and mental health of staff. There was an 80% participation rate over all facilities and departments. They are now looking at the results with plans of implementing Trauma-Informed approaches into the workplace for staff well-being and to improve inmate conditions.

- Justina Acevedo-Cross – Hawai'i Community Foundation -Infant Early Childhood Behavioral Health plan is conducting a survey of people who provide services for 0–5-year-olds in the state.
- Tiffany Ramos-Duh – Epic 'Ohana –Hiring for peer support for youth ages 12+ statewide. Planning a second Youth Peer training with the Department of Health.
- Amanda Stephens – Discussed recent collaboration with Mark Patterson to improve news narratives about youth involved in crime to be more trauma-informed and educational.
- Godwin Higa - Jesse Kohler from CTIP will be on Oahu next week. He is a potential resource for the Task Force.

**V. Task Force Recommendation Report** –Task Force Facilitator Ashley Pettit suggested doing an addendum to the existing report instead of a new report.

- All Task Force members present supported the idea of creating an addendum to the existing report. TF members proposed including storytelling as well as community voice in the addendum and considering a PIG for more in-depth data analysis. Task Force will review a first draft of the addendum during the November meeting.

**VI. Next steps to identify key priorities and action items to advance TIC within the 2024/2025 timeline.** Task Force Facilitator Sharon Simms opened discussion to TF members on how they want to use the remaining time before TF becomes advisory.

- TF members and facilitators discussed the importance of capturing data on the impact of trauma-informed care and the potential for a PIG to focus on this area.
- TF members discussed incorporating trauma-informed care into employee manuals and licensing standards. Also discussed creating a practical guide that provides actionable steps for organizations to become trauma-informed.
- Possible PIGs will be discussed at the next meeting.

**VII. Announcement and Next Steps** -Task Force Facilitator Ashley Pettit announced:

- December meeting date is scheduled for 12/31/24.
  - To ensure quorum, TF members will be asked if they are available on this day.
- TF Facilitators will be scheduling individual meetings with TF members to discuss moving forward.
- Possible retreat for Task Force members in early 2025.
- Dr. Jillian Freitas announced she will be on maternity leave and Mahealani Malepeai will be her alternate during this time.

**VIII. Closing Remarks & Adjournment**

- Task Force Chairperson Scott Shimabukuro adjourned the meeting at 11:32 AM.