

**Trauma-Informed Care Task Force Meeting Minutes**  
**Department of Health, State of Hawai'i**  
**Tuesday, August 27, 2024, 10:00-11:30 AM**  
**Virtual Meeting Via Zoom**  
**Virtual Meeting via Zoom: <https://hawaii-gov.zoom.us/j/85814143775>**  
**Meeting: 858 1414 3775**  
**Physical Location: 3627 Kilauea Ave., Room 101, Honolulu, HI 96816.**

**Members Present:** Dr. Scott Shimabukuro, Dr. Evan Beachy, Judith Clark, Fern Yoshida, Amanda Stevens (DHS Representative for Ryan Yamane), Bridgette Bennett  
**Members Absent:** Dr. Jillian Freitas, Corbin Matsumoto, Josie Howard, Romey Glidewell, Yuuko Arikawa-Cross  
**Members Excused:** Dr. Jillian Freitas, Corbin Matsumoto, Josie Howard, Romey Glidewell, Yuuko Arikawa-Cross  
**Guests Present:** Ashley Petitt, 18 Zoom attendees.  
**DOH Staff Present:** Charlene Takeno, Lyndsey Anderson, Casey Park

- I. Call to order.**
  - Chairperson Dr. Scott Shimabukuro called the meeting to order at 10:15 AM
- II. Moment of silence & grounding**
  - Led by Task Force Facilitator Ashley Petitt
- III. Vote to approve meeting minutes from August 14, 2024, meeting.** All meeting minutes and recordings are posted on the task force website: [traumainformed.hawaii.gov](http://traumainformed.hawaii.gov).
  - Dr. Evan Beachy made a motion to approve the minutes. Judith Clark seconded the motion to approve. All members present voted in favor.
- IV. Public Comment & Input Pursuant to section 92-3 Hawaii Revised Status, community members will have 3 minutes to speak or submit written testimony, preferable at least 3 business days before the meeting. See page 1 for the physical mailing address, Email [Scott.shimabukuro@doh.hawaii.gov](mailto:Scott.shimabukuro@doh.hawaii.gov) to submit written testimony or comment on agenda items before the meeting.**
  - Task Force Facilitator Ashley Petitt invited task force and community members to share about any individual, agency, and community initiatives, trainings, events, etc. related to Trauma-Informed Care.
  - No community members spoke.
- V. Review Trauma-Informed Care Task Force Future Timeline – Task Force Facilitator Ashley Petitt**
  - August 2024: Decide on Proposed Permitted Interaction Groups (PIG) for September 2024 - June 2025; Vote on Legislative PIG
  - September 2024: Vote to create additional PIGs or defer voting.
  - December 2024: Task Force Report due to provide updates and legislative recommendations.
  - June 2025: TIC becomes Advisory Board to Office of Wellness and Resilience (OWR)
- VI. Vote to Enact Legislative Policy Permitted Interaction Group (PIG)**

Ashley Petitt outlined the scope of the legislative PIG, as created by the Task Force Members during August 14, 2024 Meeting.

**Scope:** Prepare for the upcoming legislative session by identifying and exploring legislative action items of relevance to the work of the Trauma-Informed Task Force (TIC TF) and Office of Wellness and Resilience (OWR). This may include but is not limited to legislative actions related to: the coordination or implementation of trauma-informed related data collection, systems mapping, federal funding, program evaluation, organizational assessments, training, staffing and resources; and OWR drafted resolutions.

- Judith Clark suggested offered courtesy visits to new legislators and key committee chairs for the courtesy explaining trauma-informed care. This could be a collaborative effort with the Office of Wellness and Resilience (OWR) staff.
- Judith Clark requested clarification on PIG responsibilities and limitations. PIG deliverables and Task Force Member guidelines for engagement and actions in support /opposition of legislature reviewed. Additional information contained in: <https://oip.hawaii.gov/wp-content/uploads/2024/08/OR-Who-Bd-Members-Can-Talk-to-When-PART-3-2024-Final.pdf> and <https://oip.hawaii.gov/wp-content/uploads/2022/08/OR-SL-Legislative-Options-2022.pdf>.
- Task Force Members in attendance agreed to have Dr. Evan Beachy and Judith Clark serve as PIG Co-Chairs.

Vote to enact Legislative PIG. .

- Dr, Evan Beachy moved to vote in favor, all members present voted in favor of creating Legislative PIG
- Sign-up sheet distributed to all in attendance via Zoom chat for community members to sign up.

## VII. Additional Permitted Interaction Group (PIG) Proposal Discussion

- Facilitator Ashley Petitt encouraged meeting attendees to review the accomplishments and recommendations of the TIC Task Force to date, as they relate to Act 209: Related to Trauma-Informed Care (2021) Mandate Deliverables. These were described in the distributed agenda. opened the floor to discuss additional PIGs.
- Facilitator Ashley Petitt reviewed and summarized three additional content areas identified in previous Task Force meetings for possible PIG investigation. These included:
  - **Framework Refinement & Implementation: 1)** Integrate the importance of peers with lived experience as a vital component to a trauma-informed approach into the framework. **2)** Connect with communities to identify frameworks and assessments that already exist in different departments, agencies and cultures. Inform TIC TF and OWR on specific community insights and needs. **3)** Create implementation strategies to orient, engage and foster accountability among stakeholders and agency leaders to understand and implement trauma-informed approaches, practices and framework. **4)** Support OWR's State of Well-Being Project to assess and enhance Tier 1 and Tier 2 mental health support services for all key stakeholder communities across the State (SB3279).
  - **Communication & Workforce Wellness: 1)** Develop best practices for trauma-informed communication and workforce wellness. **2)** Determine how to elevate storytelling around the work that OWR is engaged in. **3)** Advise on OWR's establishment of and communication out about a Training Academy being created. **3)** Advise on a trauma-informed continuum model being created by OWR. Assist in developing indicators, a timeline and outline for organizations to use to guide movement on the trauma-informed continuum. **4)** Advancing trauma-informed organization assessments (TIOAs) for State departments.
  - **Systems Mapping:** Engage in Systems Mapping to visually create a roadmap of

connectors and an awareness about resources and expertise available (i.e. tools, individuals, communities).

- Dr. Beachy suggests fewer PIGs that focus primarily on supporting OWR with framework and communication would be preference.
- Bridgette Bennett suggested communication and workforce wellness as potential future PIGs.
- The Task Force agreed to continue discussion of possible investigative areas at future meetings and defer other PIG discussions for a later date.

**VIII. Speaker Series:** *Casey Kilohi Park, Social Marketing Director of the CAMHD's Data to Wisdom project.*

- Casey Park provided an overview of secondary trauma, compassion fatigue, and vicarious trauma. She discusses the impact of media on secondary trauma and the role of collective trauma in events like the Maui wildfires.
- SAMHSA supplemental funding was used for a statewide secondary trauma media campaign.
- The goal was to educate Hawai'i residents about secondary traumatic stress including symptoms, prevention, and treatment. Casey shared 3 ads.

[https://www.youtube.com/watch?v=A0BjLhjP\\_Oc](https://www.youtube.com/watch?v=A0BjLhjP_Oc)

<https://www.youtube.com/watch?v=gsT3JlvAXV8>

[https://www.youtube.com/watch?v=hNock0aC\\_IE](https://www.youtube.com/watch?v=hNock0aC_IE)

- Casey advised more complete data on campaign engagement will be available in a couple weeks, and suggested investing in social listening software to better understand community awareness and sentiment.

**IX. Adjournment**

- Task Force Chairperson Scott Shimabukuro adjourned the meeting at 11:33am.