

NOTE: MEETING MINUTES ARE IN DRAFT FORMAT AND HAVE NOT BEEN APPROVED BY MEMBERS OF THE TRAUMA INFORMED CARE TASK FORCE, AS SUCH, INFORMATION IN THE MINUTES HAS NOT BEEN APPROVED FOR CONTENT AND ACCURACY.

Trauma-Informed Care Task Force Meeting
Department of Health, State of Hawaii
Hybrid/ JABSOM Campus, 651 Ilalo St, Honolulu, HI: Medical Education Building, Grid Access Room (#202)
and via Zoom May 28, 2024
9:00 a.m. – 12:00 p.m.

Members Present: Dr. Scott Shimabukuro, Adriane Abe, Dr. Evan Beachy, Amanda Stevens (Alternate for DHS Director Cathy Betts), Fern Yoshida, Tara Castrovinci (Alternate for Yuuko Arikawa-Cross), Judith Clark, Dr. Jillian Freitas, Corbin Matsumoto

Members Absent:

Members Excused:

Guests Present: Sharon Simms, Ashley Petitt

DOH Staff Present: Charlene Takeno, Lyndsey Anderson

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
I. Call to Order	Chair Scott Shimabukuro called the meeting to order at 9:09 a.m.	n/a	Scott Shimabukuro, Chair	n/a
II. Grounding & Moment of Silence	Ashley Petitt invited attendees to ground through breath and intention. Moment of silence taken.	n/a	Task Force Facilitators	n/a
III. Vote to Approve Meeting Minutes from April 30, 2024 All meeting minutes and recordings are posted on the task force website: traumainformed.hawaii.gov .	Scott Shimabukuro shared April 30, 2024, Meeting Minutes for review. Judith Clark moved to accept the minutes. Dr. Jillian Freitas abstained. All other Task Force Members present voted in favor of approval.	n/a	Scott Shimabukuro, Chair	n/a

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<p>IV. Review of Trauma-Informed Care Task Force Timeline & Accomplishments</p>	<p>Ashley Petitt provided recap of Trauma-Informed Care Task Force efforts and accomplishments from inception (September 2021) to current:</p> <p>Timeline of Task Force: Started September 2021. It was created in response to recognition by the Hawai'i state legislator that research on toxic stress and adverse childhood experiences (ACES) indicated a growing public health crisis and that culturally responsive and asset-based approaches can provide foundations for resiliency for the developing brain.</p> <p>2021</p> <p>September: 11-member task force, first meeting on September 28, 2021. October: Taskforce positions established. November: Department of Health created an internal advisory board to help support the task force.</p> <p>2022</p> <p>January: SB2482 Related to Wellness Introduced March: Monthly Speaker Series started July: Act 291 Signed Enacting OWR Office of Wellness and Resilience created. October: 1st Extended Planning Session November: 2nd Extended Planning Session</p> <p>2023</p> <p>January: Scott Shimabukuro took over as TIC TF chair. December: Recommendation Report Submitted to the legislature.</p>	<p>n/a</p>	<p>Task Force Facilitators</p>	<p>n/a</p>
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	<p>2024</p> <p>January: TIC TF first retreat. February: Governor Josh Green signed an Executive Order declaring Hawai'i a trauma-informed state.</p> <p>Permitted Interaction Groups (PIGS): 10 Permitted Interaction Groups so far.</p> <p>Language & Definitions (October 2021 - Aug 2023): Create a clear definition of “trauma-informed and responsive practice”. Investigate existent language and definitions and adapt language and definitions to be specific to and inclusive of the people and cultures of Hawai'i.</p> <p>Data, Resources & Needs Assessments (October 2021 - June 2022): Identify current and existing data and needs assessments related to trauma and trauma responsive practices. Identify areas of data collection that would be beneficial for informing trauma-informed policies and procedures. Provide recommendations for trauma-informed organizational needs assessments for public and private agencies and departments throughout Hawai'i.</p> <p>Legislative (October 2021 - January 2023): Identify and discuss legislative action items of relevance to the work of the Trauma-Informed Task Force. Identify first year legislative action items and prepare the upcoming legislative session.</p> <p>Office of Wellness & Resilience (June 2022 - January 2023): Prepare for the passing of SB2482 and the enactment of an Office of Wellness and Resilience. Identify and advise on necessary steps to stand-up the Office of Wellness and Resilience.</p> <p>Summit (March - May 2023): Identify considerations when planning for a Wellness and Resilience Summit.</p> <p>Practices (January - May 2023): Define a “Trauma-Responsive Organization” and a “Trauma-Responsive</p>			
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	<p>Service”.</p> <p>Data & Needs Assessment (December 2022 - May 2023): Create an inventory of individual and organizational trauma assessment tools.</p> <p>Data & Funding (May - August 2023): Seek ways in which federal funding can be used to better coordinate and to improve the response to families impacted by coronavirus disease 2019, substance abuse disorders, domestic violence, poverty, and other forms of trauma, including making recommendations for a government position that will interface with federal agencies to seek and leverage federal funding with county, state, and philanthropic agencies. Coordinate data collection and funding streams to support the efforts of the interagency task force.</p> <p>Best & Cultural Practices (May - September 2023): Identify best practices, including best practices involving Native Hawaiian cultural practices, with respect to children and youth and their families, who have experienced or are at risk of experiencing trauma. Identify various cultural practices that build wellness and resilience in communities.</p> <p>Principles & Frameworks (May - November 2023): Create, develop, and adopt a statewide framework for trauma-informed and responsive practice.</p> <p>Recommendations:</p> <p>Objective I: Statewide Trauma-Informed Framework</p> <p>Guiding definitions and principles for “trauma-informed and responsive practices” and “trauma-responsive organizations” specific to Hawai’i. Delineated on how this approach is embedded in individuals, families, communities & systems. Definitions specific to Hawai’i.</p>			
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	<p>Objectives II & IV: Best Practices to Build Wellness & Resilience</p> <p>Looked at Best Practices for building Wellness and Resilience, including looking at practices that are native Hawaiian cultural practices, specifically with respect to children and youth who have experienced or are at risk for experiencing trauma.</p> <p>Identification of existent best-practices, including six Native Hawaiian cultural practice frameworks that foster wellness and resilience: Nā Hopena A‘o (“HĀ”); Wellness Lōkahi / Lōkahi Wheel; CREA-HI Well-being Framework; E Ola Mau a Mau; Assessment and Priorities for Health and Well-Being of Native Hawaiians and Pacific Peoples Report; and Piliuhā or the Four Connections Framework.</p> <p>Objective III: Trauma-Informed Inventory Assessment</p> <p>Identified two trauma-informed assessment needs tools for cultural responsiveness: Culturally Responsive Evaluation and Assessment-Hawai‘i (CREA-HI) - Aloha Framework; and Lili‘uokalani Trust - Kūkulu Kumuhana wellbeing framework & ‘Ōiwi Practice</p> <p>Identification of a national repository: The National Child Traumatic Stress Network Database.</p> <p>Objective V: Trauma-Informed Practitioners</p> <p>Proposed a Summit for convening trauma-informed care practitioners to share research, strategies and to help communities build Wellness and Resilience.</p> <p>An initial list of cultural practitioners with whom engagement with compensation is encouraged. A menu of questions that can be used to guide engagement.</p>			
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	<p>Objective VI: Federal Funding</p> <p>An outline of a position with statewide reach focus on identifying funding opportunities, training, and grants management. What would be required to create this position, including funding and description of the position. Recommendation to further collaborate in conversations as to how to disaggregate data in a way that will support the Native Hawaiian community.</p> <p>Objective VII: Data Collection & Funding</p> <p>Recommendation to create data systems that encourages data disaggregation, increases understanding of data use and encourages the expansion of the health data warehouse.</p>			
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<p>V. Office of Wellness and Resilience Update</p> <p>Updates from the Executive Director of the Office of Wellness and Resilience (OWR)</p>	<p>Tia Hartsock provided updates on the following, as related to Office of Wellness & Resilience OWR:</p> <p>OWR Strategic Plan: The Office is continuing to work on this in the last stages. Sharon Simms is assisting with mission and core work.</p> <p>Four strategic priorities:</p> <p>Data and Assessment: Identifying what projects fall under that.</p> <p>Policy and Program Development: Outlines how OWR is creating both legislative policy and development of programmatic policy within the departments and across the state.</p> <p>Training and Technical Assistance: Identifying how OWR learning management system is getting developed through both a library of trainings that OWR is currently developing, as well as a train-the-trainer’s approach for a certification program within the office. In the works is trauma-informed care supervision and creating voice and choice in the State Department's with mid-level supervisors.</p> <p>Partnership and Collaboration: Partnership and collaboration through working groups, including two of the large working groups: Malama Ohana and peer support.</p> <p>OWR Activities</p> <p>Inaugural Summit this Friday 05/31/2024, anticipated 300 attendees.</p> <p>Adding six additional staff members, which will double staffing. Positions will specifically be to address the creation</p>	<p>n/a</p>	<p>Tia Hartsock, Executive Director of OWR</p>	<p>n/a</p>
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	<p>of the State of Wellbeing Project. Community meetings with Malama ‘Ohana.</p> <p>Task Force Members Questions/Comments:</p> <p>Dr. Jillian Freitas: Do you have a Strategic Plan map with more details on the four major priorities?</p> <p>Tia: yes, that is in the works.</p> <p>Judith: Coalition for a drug free Hawaii and Hawaii Youth Services Network will be putting on a full day training on managing partnerships and collaborations to meet community needs.</p> <p>Wellness Surveys</p> <p>One has already been closed and is being used as baseline data. UH will be presenting preliminary findings on Friday, including over 12,000 data lines of respondents to the survey. Hoping to do the same with a second wave of responses from the quality-of-life survey from county employees and community members.</p>			
<p>VI. Trauma-Informed Care Task Force Future Timeline</p>	<p>Sharon Simms asked Task Force Members to think about what the Task Force would like to look like moving forward. Each objective was reviewed, along with previously identified ideas of success and accompanying action steps. Task Force Members were asked to provide input on what still needs to be accomplished and how to achieve this.</p>	<p>n/a</p>	<p>Task Force Facilitators</p>	<p>n/a</p>

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	<p>Objective 1: Statewide Trauma-Informed Framework</p> <p>Task force members discussed the need to clarify future roles and responsibility, specifically what is the responsibility of the task force versus OWR.</p> <p>Task force members discussed the framework being large and broad and discussed frequency it should be refined.</p> <p>Agreement reached on needing agency and department leadership support and engagement to implement the framework stateside. Discussed the need for a both a top-down and bottom-up approach to change management. Discussed the possibility of supporting leadership with a TIC training.</p>			
<p>VII: Break 10:26-10:36 AM</p>	<p>n/a</p>	<p>n/a</p>	<p>Task Force Facilitators</p>	<p>n/a</p>

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<p>VIII. Trauma-Informed Care Task Force Future Timeline</p>	<p>Objective II: Best Practices</p> <p>Sharon reviewed ideas of success and action steps, including ensuring practices involving Native Hawaiian cultural practices with respect to children, youth, and their families who've experienced trauma.</p> <p>Task Force Members discussed the benefits of researching the cost-benefits of Trauma-Informed Care as one method of demonstrating effectiveness. Discussed the need to expand Trauma-Informed Care & Mental Health care for disasters, including a workforce component. Discussed creating a Trauma-Informed Communications Guidelines / Best Practices.</p> <p>Objective III: Trauma-Informed Inventory & Assessment</p> <p>Sharon reviewed ideas of success and action steps, including creating data baselines, clarifying what we are inventorying and ensuring means of assessment are culturally relevant.</p> <p>Task Force Members discussed the need to clarify the task force role as involved in data collecting. OWR is collecting data that will be released by topic/theme & department</p>	<p>n/a</p>	<p>Task Force Facilitators & Scott Shimabukuro, Task Force Chair</p>	<p>n/a</p>
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	<p>specific. Task force members discussed system mapping, collecting the data and making it available.</p> <p>Hale Kipa representative Laura Hamm shared their organization's experience with the Trauma-Informed Organization Assessment TIOA & National Child Traumatic Stress Network.</p> <p>Objective IV: Build Wellness & Resilience</p> <p>Sharon reviewed ideas of success and action steps, including identifying what are the best practices involving Native Hawaiian cultural practices; and what are the cultural practices that build Wellness Resilience within our community?</p> <p>Task force members discussed this as being a large project. Discussed identifying the resources already in the community and lifting those voices, creating pathways to connect providers with the community. Further discussion on how to get culture practitioners to see themselves as trauma healers.</p> <p>Task force members also discussed how to get Medicaid to reimburse for culturally based practices.</p>			
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	<p>Objective V: Trauma-Informed Care Practitioners</p> <p>Task force members discussed continuing the speaker’s series and having a practitioner’s summit in 2025.</p> <p>Objective IV: Federal Funding</p> <p>Sharon reviewed ideas of success and action steps, including seeking ways in which federal funding may be used to better coordinate and improve the responses to families impacted by trauma events.</p> <p>Objective IV: Data Collection & Funding</p> <p>Sharon reviewed ideas of success and action steps, including those specific to federal funding, how we draw down funding and the coordination of data and funding streams.</p>			
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	<p>Task force members discussed Objective V & VI together. Important to make sure evaluations are included in funding in grants etc. Important to build in long term funding to determine evaluation. Evaluate the legislature needed to guarantee long term funding. Need to have data sharing and a database of applications/funding available.</p> <p>Sharon reviewed proposed ideas for Permitted Interaction Groups:</p> <p>Legislative Leadership engagement Trauma-Informed workforce wellness and communication Working with OWR on mapping and centralized resource</p> <p>Future Work: Propose PIGS next meeting, vote in July. Think about which POGS you want to be on and who we want to invite.</p>			
<p>IX. Closing Remarks & Adjournment</p>	<p>Scott provided an update that letters of commitment still being worked on, will be sent out soon. Meeting adjourned.</p>	<p>n/a</p>	<p>Scott Shimabukuro, Chair</p>	<p>n/a</p>