

NOTE: MEETING MINUTES ARE IN DRAFT FORMAT AND HAVE NOT BEEN APPROVED BY MEMBERS OF THE TRAUMA INFORMED CARE TASK FORCE, AS SUCH, INFORMATION IN THE MINUTES HAS NOT BEEN APPROVED FOR CONTENT AND ACCURACY.

**Trauma-Informed Care Task Force Meeting**  
**Department of Health, State of Hawaii**  
**John H. Burns School of Medicine**  
**10:00 a.m. – 12:00 p.m.**

Members Present: Dr. Scott Shimabukuro, Adriane Abe, Judith Clark, Mimari Hall (Department of Human Services representative for Cathy Betts), Gavin Takenaka, Fern Yoshida, Josie Howard, Mike Lambert, Dr. Jillian Freitas, Dr. Evan Beachy, Yuuko Arikawa-Cross

Members Absent:

Members Excused:

Guests Present: Ashley Petitt, Sharon Simms

DOH Staff Present: Scott Shimabukuro

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS / ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
I. Call to Order	Task Force Chair Scott Shimabukuro called the meeting to order at 10:04 a.m.			
Grounding Activity			Ashley Petitt	
Review of Minutes	Page 1 Section 3 – name misspelled Reppun. Judith moved to approve the minutes. Adriane Abe seconded the motion to approve the minutes. All members present voted to approve the meeting minutes.		Scott Shimabukuro Chair	
Public Comment	Facilitator Sharon Simms opened space for public comment.  Laurie Tochiki, co-chair of Malama Ohana working group has begun. In line with the TIC task force work. Two meetings so far with meeting once a month for two and a half hours. Building a foundation on shared agreement and vision. Goal for each meeting to feel open especially to those who are not part of the working group. Bulk of		Task Force Facilitators	

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	<p>meetings included open conversation with community. Establishing permitted interaction groups and listening sessions planning to have during the Spring. Large convening open to the public in Summer of 2024. Working group work will culminate with recommendation to Legislature for 2025 session. If interested in participating, sign up sheet at <a href="http://malamaohana.net">malamaohana.net</a> or participating in Permitted Interaction Groups and welcome input. Working group was established during the last Legislative session without funding from Legislature but did received sponsorships from Kamehameha, Annie E. Casey, Hawaii Community Foundation, Casey Family Programs. With the sponsorship funding, able to provide the facilitation of One Shared Future. One Shared Future has been a great allies and helps to set the tone. Rachel Wong and Pete O’Riley are the leads for facilitation. Any questions, please email Laurie Tochiki or contact through the website.</p> <p>Laura Brucia-Hamm from Hale Kipa. Mahalo to DOH for being super supportive with allowing Ruth LaMer and beginning with Tia Hartsock back in September 2022 joining with Sharon Simms with the Trauma Informed Network to support trauma informed organization assessment that Hale Kipa has been going through just over a year now. Timeline from getting to know what was involved to rallying up champions within the organizations to educating about what this process could bring to taking assessment which included several questions in nine domains. Eighty-three percent of 135 staff has taken the assessment. Biggest challenge was a dip in energy due to Hale Kipa going through Council of Accreditation soon after assessment and also combined with new CEO of Hale Kipa with shifts happening internally. Still committed</p>			
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	<p>to outcomes of action plan which is the final but launching source for next steps for organization to growing and becoming trauma informed. Hope to share more with community.</p> <p>Danny Goya – Held first in-person certified Trauma Informed Summit in Hilo. <b>Kahewai Live</b> and ninety-five certified providers attended. Conference name was Malama Piho – “to care within and to build wellness and resilience.”</p> <p>Promising Minds gathering at Kupu where they shared what Promising Mind did over a five-year span with the Association of Infant Mental Health and the other different programs that the Promising Minds initiatives have done to support trauma informed care certified space.</p>			
Update from OWR	<p>Erica Yamauchi representing the Office of Wellness and Resiliency (OWR) for Executive Director Tia Hartsock Maui Updates – Tia was on a panel Hawaii Psychological Association (HPA) meeting. HPA and the National Association for Social Workers were the leads for the panel on Maui Strong and the mental health response.</p> <p>Online event for 24 hours zoom room to support all helpers and coordinate volunteers. Data points from EPA and Dian Logan – more than 2000 volunteered in zoom room. 460 shifts covered by 158 mental health professional volunteers across the State. Eight hundred volunteers nationwide from 48 States and 14 countries.</p> <p>OWR continues to host coordinated mental health response calls – move to once a week on Wed afternoon in November to discuss long term strategies for mental health sustained</p>		Tia Hartsock Executive Director of OWR or Representative	

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	<p>services on Maui. Plan is to have more intentional speakers to speak on topics i.e. 988 regarding CARES line, mobile outreach, efforts to prevent suicide, concerns on long-term effects, Project Vision working in shelters.</p> <p>Also OWR partnered with Hui Ho’omalua and Kamehameha Schools to continue to do free lomi lomi services and mental health supports mostly at the Royal Lahaina Hotel. NCS shelters are being consolidated and offering activities on the weekend for survivors. Hoping to continue and support during the next couple of months.</p> <p>Governor’s office launching new federal fund team made up of several pods from different areas including climate, health, transportation. Tia will be the lead for mental health and Dr. Champion who is also with the Governor’s office will be the co-lead. The team will look at different funding options more strategically. Team can help with State agencies getting federal funding especially in the areas of trauma informed care.</p> <p>Breakthrough therapies task force will have a public webinar to do a share out on Nov 28 at noon for the next steps for the Legislative system. Invite is not available yet but can email Erica or <a href="mailto:gov.owr@hawaii.gov">gov.owr@hawaii.gov</a> for more information.</p> <p>UH partnership on the Statewide survey on social determinants of health with wellness and resiliency themes that will be distributed at the end of the year. Baseline for Statewide resiliency work on common care goals. Survey results will be the data set for the state workforce resiliency work and data dashboard.</p> <p>Policy updates – possible bill submitted with Governor’s package on peer support workgroup to help expand the peer support framework. Working on number of other bills that</p>			
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	people asked to work on or support but probably only peer support bill will be part of Governor's package at this time. Other opportunities to support bills during session.			
In Chat	Toolkit developed in Scotland <a href="http://www.gov.scot/publications/trauma-informed-practice-toolkit-scotland/">www.gov.scot/publications/trauma-informed-practice-toolkit-scotland/</a>			
Trauma-Informed Care Updates from TF Members • What is happening in your department, division, or organization related to TIC?	<p>Judith Clark, HYSN – 30<sup>th</sup> Youth Summit on Oct 12th- 160 youth (40 from neighbor island). Youth crafted 12 Legislative actions. Young people are voting on priorities. Priorities (as of today):</p> <p>#1 Environmental – companies and stores to use eco-friendly and biodegradable products</p> <p>#2 Education – more resources in the way of tutors and counselors to improve mental health resources in the schools</p> <p>#3 Healthy body/healthy mind- increase awareness of mental health issues by providing classes in school that educate students about the importance and seriousness of mental health issues</p> <p>#4 Environmental – money for restoration of ahupuaa and fishponds</p> <p>#5 Healthy body/healthy mind – more resources for substance abuse, schools should have more resources and improve hotlines for substance abuse and a safe place for students to be able to discuss their problems.</p> <p>In wake of Lahaina disaster, a new breakout group was created called Safety and Crisis Management. Two recommendations from this group.</p> <p>Ensure enough first responders in every community based on the community population and ensure there are fire, police, and safety shelters near every city.</p> <p>State should update the current disaster protocols implemented in schools including requiring two lockdown</p>	Task Force Facilitators & Task Force Members		

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	<p>drills per quarter and school facilities and roads are prepared for evacuation.</p> <p>Second announcement HYSN has created a video version of Trink and Sam in the Big Fire locally made video version on YouTube. Video created by tech crew complete with multiple voices for character and sound effects.  Nationwide reach – link:  <a href="https://www.youtube.com/watch?v=HDfrSuCeDis">youtube.com/watch?v=HDfrSuCeDis</a>  Can also find if google Trink and Sam in the Big Fire.</p> <p>Third announcement is HYSN in response to the Maui fires applied for a grant National nonprofit, First Book, through their grieving community program and receive a \$2000 credit to purchase books to order books on grief and trauma. And through a donation from HYSN board member, HYSN was able to purchase wall and game kits. Games will be distributed to children who lost all of their belongings.</p> <p>Dr. Evan Beachy, Kamehameha Schools (KS) shared an internal update that in the recent months, the KS organization and schools have change to become a more trauma informed enterprise and school system focusing on the importance of historical trauma to the narrative and mo’olelo of native Hawaiians today. Danny Goya has helping to meet the needs coming out of the schools and has been working with the leadership team of the elementary school at the Kapalama campus and starting to get them to that state of awareness. Also visiting Hilo and working with Keaau campus and initial conversations with Maui campus and preschools. In addition, the fires has brought pieces of organization together internally and Danny has formed a great partnership with coordinator for behavioral health across the system.</p>			
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	<p>Upcoming CHNA conference (November 13-15) where a day is dedicated to a couple of sessions related to trauma informed care and building community resiliency to this event.</p> <p>Shift of focus for CNHA to Maui focusing on Maui community and needs – great move strategically.</p> <p>Josie Howard, We Are Oceania reported on work in Maui reaching out to the families. Focusing more on community organizing with several partners Chef Hui, churches, FEMA and Red Cross. WAO started with 48 people which increased to 248 people. In the beginning, a lot of confusion and difficult to organize. WAO participated in big events at Civic center. WAO found that working with church communities, people will come.</p> <p>Save the Date - Youth Summit – 6<sup>th</sup> annual for youth who have been traumatized. The event will focus on culture and the elders, coming together to celebrate.</p> <p>Feb 17, 2024 at Convention Center</p> <p>Fern Yoshida, Department of Education reported on trauma informed training and support for all of DOE. Trauma informed online academy that every educators has access to, including parents(parent component).</p> <p>Periodic Professional Development - One of which is run through Facilitator Sharon Simms which is a series of trauma informed training that is being recorded and will be available to all educators</p> <p>Maui – working with National Traumatic Stress Network (Dr. Melissa Brimmer) to provide guidance, more than 1000 educators trained on psychological first aid specific to Maui, providing wraparound services and support for both adults and students with DOH and community support</p> <p>Submitting a SERG application – provide a trauma screener, more mental health personnel and support, summer and after school personnel support.</p>			
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	<p>Venus Rosete-Mederios, Hale Kipa reported on Olelo Talk Story Kuka Kuka. Focused on trauma informed care with Tia Hartsock and Keli Acquarro, CAMHD.</p> <p>Scott Shimabukuro did a great job representing trauma informed care task force.</p> <p>The show will air on Nov 10<sup>th</sup> on Olelo channel 54.</p> <p>Dr. Jillian Freitas reported psychologists volunteered with Hui Holomalu . Keola Chan, school of native Hawaiian healing, partnered to provide traditional healing with Western psychological behavioral health.</p> <p>Hired a full time fellow in clinical psych with Hui Holomalu – also trained in Ho’oponopono</p>			
Permitted Interaction Group	<p>Last PIG updates</p> <p>Recommendations that will be added to the final report</p> <p>Reviewing what the PIG came up with and TIC task force will vote next month</p> <p>Two versions online – new concept so wanted to include different viewpoints</p> <p>Opportunity to define pathway for our State and set an example to integrate indigenous perspective into the work task force is doing</p> <p>Pilinaha framework – Four different pathways for wellness from a kanaka/native hawaiian perspective</p> <p>– research created by community (Kalihi Kokua Valley)</p> <p>Four different pathways</p> <p>Connection to Place (Aina)</p> <p>Connection to Community</p> <p>Connection to Past and Future</p> <p>Connection to Better Self/Organization</p> <p>To grow and evolve will be service to community</p> <p>Help with wellness with self care, service to community</p>			



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	<p>Use framework as guiding element in the larger framework Blending several frameworks to make our own TI framework</p> <p>Previous PIG created a definition for a trauma informed organization and practice Strategies for how to achieve that – roadmap for definition for organization Many different types of organization and has to make sense for a wide audience</p> <p>High level Objective For people who call Hawaii their home, not based on race Embrace the shift</p> <p>Trauma informed assumptions – to document an adopting TI approach – covers a broad array of issues that organization would exhibit. Create a foundation of this framework that is embedded in the six assumptions.</p> <p>Re-traumatization How to recommend check up without retraumatizing</p> <p>TI Principals Safety, Trustworthiness and Transparency, Peer Support, Collaboration, Empowerment, Culture, Historical and Gender Issues Use for mamaka under Trustworthiness – find another reference (Jillian)</p> <p>Community effort-buy in at all levels and understanding to be effective SEM Level includes individual, relationship and community – definitions are included in document</p>			
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	<p>Not too granular or too narrow but enough explanation so it's workable</p> <p>Domain of Implementing TI Approach taken from National but wants to make sure Hawaii is unique but not so different so cannot translate so hard to get funding if does not translate well</p> <p>TIC Strategy and Action for collective change –strategy breakdown, examples, build context based on strategy</p> <p>Hawaii's TIC Framework - Progression addition based on the interpretation of Pilinaha framework</p> <p>Creating a TI framework, need to go back to the original people – not just understand the trauma of the people but before Western contact, we had a beautiful <b>driving</b> system and that if uplift, that is a way of being TI and strength based and that is the purpose of the framework</p> <p>Hilina'i for trust instead of mamaka</p> <p>Ways to cultivate these relationships within the workplace – connection to place, learning about the place where you work and reside, history of your community, and olelo names.</p> <p>Through indigenous lens - Framework we are using, as a visitor and guest in Hawaii, when we go to a new place, we are required to respect the new place because of relationship and this framework is about connectiveness.</p> <p>Visitor to learn about the culture of Hawaii – in order to survive must learn about that. Would be the same if went to another place. Important how they see relationship and be fully blessed. Success has to do with aligning relationships. Josie requests when using Hawaiian terms if they can be explained so can fully understand the word.</p> <p>Add context as to why (put in writing)</p> <p>Use a good source – look at context and use the word properly.</p> <p>Important to have documents produced in both languages.</p>			
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	<p>Give definition but also leave it broad for organizations to define what/how they want to do that.</p> <p>All different frameworks creates action points</p> <p>Graphic – shows TI principal, assumptions with network of people,. People to be aware and go through the process to be informed. Actions, Pilinaha elements, strategies, principle(s), domain. Would like input if can make it more digestible. Take the graphic and trauma informed service level table which starts vague but translate to actual practice. At the next meeting, task force members will be voting so wants each task force members clear that this is framework that is being put forward, needs to review, give comments, add, clarify since this will be submitted to the Legislature and office in December.</p> <p>Sharon and Ashley checking with OIP to see if can make edits to documents and vote at next meeting. Will ask if highlight edits and vote at the next meeting or will need to review one more time. Highlight any edits and update task force at the next meeting. Sharon and Ashley will send out again and update what OIP recommends.</p> <p>Comments from chat:  Someone from Olelo Hawaii look over document  Next step – translate into Olelo Hawaii  Ensure everyone feels included, use of acronyms identifier and language translation would be ideal, something to think about  Add audio visual segments for those who are not able to read well  Add to recommendations to next steps</p> <p>Members from the community for input – email Major Lambert and Dr. Freitas.</p>			
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In Chat				
TIC TF Retreat Update	<p>Identified site and loose plan – focus on community moolelo and pilinaha</p> <p>Venue confirmed: Key Project site in the morning</p> <p>Participating in Kupuna breakfast in the morning and then transition to classroom for fun activity focus on pilina</p> <p>Options for lunch: Uale Grill at WCC, Adela Country Eatery (homemade pasta including ulu, taro, avocado and other varieties), Waiahole Poi Factory</p> <p>Afternoon – farm in Waiahole valley for exploration and storytelling</p> <p>Two date options – Jan 19 (Fri) and Jan 26 (Fri) – need a firm decision to confirm venue</p> <p>Task Force members voted – Jan 19<sup>th</sup></p> <p>Food preference – Sharon will create a survey and send out to task force members</p> <p>Pre-meeting with John Reppun to set up details</p> <p>Mimari to block Cathy's calendar</p> <p>Dietary restrictions/allergies to Ashley or Sharon</p>			
<p>Role of the Trauma-Informed Care Task Force in 2024</p> <p>Highlights from 2021 – 2023</p> <ul style="list-style-type: none"> <li>Review Act 087</li> </ul> <p>Timeline and Next Steps</p> <ul style="list-style-type: none"> <li>What are the most important elements you want to continue?</li> </ul> <p>How can the TIC TF support the Office of Wellness &amp; Resilience? What does 2 way communication look like?</p> <p>How can the TIC TF help OWR to implement?</p>	<p>Future of Task Force (Attachment: Act 87 passed in the last session)</p> <p>Task force active until Dec 2025</p> <p>Reports (page 5) shall be submitted no later than 20 days prior to the convening of the 2024 Session which is the report being submitted now.</p> <p>Another report is required to be submitted in 2025</p> <p>Task force ceased to exist Jun 2025</p> <p>Task force becomes advisory committee to OWR July 1, 2025.</p> <p>Jan 2024-June 30, 2025</p> <p>What does the task force do before becoming an advisory?</p> <p>Highlighting what task force has done</p> <p>Accomplishments and progress</p>			

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	<p>Sept 2021 TIC taskforce established/first meeting</p> <p>October 2021 taskforce positions established- Tia Hartsock was Chair, Lauren Nahme, Vice Chair, and Cathy Betts, Second Vice-Chair</p> <p>PIGs established – Legislative, Definitions, and Data and Assessment</p> <p>Nov</p> <p>DOH internal advisory board</p> <p>Jan 2022 Introduced SB 2482 – need for a semi-autonomous authority</p> <p>Feb TIC website launched</p> <p>March – monthly speakers series created</p> <p>May-OWR PIG created</p> <p>July -Act 209 was signed - OWR created</p> <p>Aug TIC was defined and approved</p> <p>Oct/Nov – planning sessions</p> <p>Nov – Malama Ohana introduced</p> <p>Dec – Tia Hartsock appointed ED to OWR</p> <p>Jan – Scott Shimabukuro appointed to Chair and Legis PIG close</p> <p>April – Summit PIG created</p> <p>May – three new PIGs created – Data and Collection, Best and Cultural Practices, Principles and Frameworks</p> <p>Three PIG recommendations approved – Data and Needs Assessment, Summit, and Practices</p> <p>June Act 087 Enacted (transition Task Force to an advisory)</p> <p>August – OWR hosted first meetings for Malama Ohana and Breakthrough Therapies</p> <p>OWR lead MH support and response in Lahaina</p> <p>Sept – Tow PIG recommendations approved – Data Collection and Funding, Best and Cultural Practices</p> <p>Initial report submitted, what would task force like to do in 2024</p> <p>Adriane Unpacking some of the action steps that task force members are interested in– which one of the task force members can help OWR</p>			
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	<p>Sharon asked Meeting monthly, stay engaged task force until 2025</p> <p>Dr. Beachy Question: Any requirements on how often task force meets related to Sunshine Law – Scott responded no to how often to meet but still needs to abide by Sunshine Law and is still required to produce another report</p> <p>Legislation that was distributed on Page 9 – advisory Board and what it looks like but Objectives still the same – what needs to be done, recommendations that need to be done, identifying best practices</p> <p>Scott commented changing the monthly meetings – get some time back from schedule and a lot of the actual work occurs in the PIGs which could still continue even if task force does not meet. Possibly not to meet monthly, maybe quarterly and the PIGs meet on the off time to push some of the action steps forward.</p> <p>Josie question: Needs more understanding to the framework and if any training needed and whose responsibility would that be to assure that everyone understands and implements this.</p> <p>Sharon commented further conversation on the framework and dig a little deeper and look at developing training.</p> <p>Judith – ideas about working with OWR at some point in the next few months on debrief on Maui response and how well we succeeded in making that response TI. What lessons we learned, what went well? What did we miss? What needs to be put in place for next disaster we need to respond to? Tia and other groups ensured TI was a key and culturally relevant and responsive was incorporate. A lot to be learned from this disaster. Look at future for improvement.</p>			
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	<p>Sharon – Doing some debrief and follow up and continue next steps on mental health response and supporting OWR to have those conversations</p> <p>Comment: Valuable to hear from the different Departments be engaged in Maui i.e. DOE, DOH. Also include task force member, Kamehameha Schools. Include groups like HPA, NASW, Assoc of School Psychologists – What has happened and what are the next steps we can learn from?</p> <p>Scott: Know from OWR – what the advisory board does, start to shift functions to become an advisory group Be responsive to what OWR needs are.</p> <p>Sharon is requesting for comments regarding frequency of meetings. Dr. Beachy recommends monthly for updates, harder to respond to updates, check in to be able to elevate what others are doing. Decisions as a task force under Sunshine Law, meeting every other month or quarterly, vote on recommendations from PIGs would be discussed and then would have to wait a couple of months to vote which feels not responsive so would like to recommend meeting every month. Major Lambert agrees to hold monthly meetings. Judith recommends to meet monthly but possibly holding shorter meetings. Sharon asked if want to continue speaker series– bring in every other month or quarterly.</p> <p>Adriane asked if CIT presentation done by Major Lamber and Heather if it was posted yet. Scott said video should be posted. Sharon said powerpoint will be posted.</p> <p>Scott comments on Judith’s comment -Two grad assistants used to help us but budget constraint so none now. We don’t have the operational supports any longer and the amount of hours to prepare for the meetings are</p>			
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	<p>considerable. Dr. Beachy asked how much a grad assistant would be. Someone recommended Otter AI.</p> <p>Continue the conversation but gives an idea as to where to go and clear on next steps. Sharon's group will pull some recommendations for that to determine how to move forward.</p>			
VIII. Public Comments	<p>Jamie Hernandez-Armstrong shared CAMHD is offering a Parent training in collaboration with DOE for parents affected by the wildfires. They are working closely with Hawaii Cares 988 and CMO workers.</p> <p>They continue to have problems with the Emergency departments, especially on neighbor islands, not having psychiatric consultation for youth. Any support available in hospitals for youth, any connection with hospital. This is something for appropriate task force or OWR that can be discussed next time. Flyer in chat for training.</p> <p>Flyers left in chat</p> <p>Danny – lessons to be learned from Office of Early Learning - task force to an advisory board.</p> <p>Erica (OWR) – two links in chat – OWR created literature pieces to complement the videos created by Hawaii Tourist Authority working with Maui County and are being given out at visitor's hubs. Also toolkit link in the chat.</p>			
VIII. Closing announcements	<p>Chair Scott Shimabukuro made following closing announcements</p> <p>December meeting is scheduled the day after Christmas. Sharon asked if task force member wants to reschedule to another date. Members agreed to reschedule.</p>			



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	The next meeting is scheduled for November 28, 2021.			
IX. Future Agenda Items				
X. Adjournment	The meeting was adjourned at 12:00pm.			