

NOTE: MEETING MINUTES ARE IN DRAFT FORMAT AND HAVE NOT BEEN APPROVED BY MEMBERS OF THE TRAUMA INFORMED CARE TASK FORCE, AS SUCH, INFORMATION IN THE MINUTES HAS NOT BEEN APPROVED FOR CONTENT AND ACCURACY.

**Trauma-Informed Care Task Force Meeting
Department of Health, State of Hawaii**

**Virtual Meeting via Zoom
August 29, 2023
10:00 a.m. – 12:00 p.m.**

Members Present: Cathy Betts, Mike Lambert, Judith Clark, Adriane Abe, Gavin Takenaka, Dr. Jillian Freitas, Dr. Evan Beachy, Yuuko Arikawa-Cross, Josie Howard, Molly Takagi (Hawai'i State Department of Education representative for Fern Yoshida)

Members Absent: Fern Yoshida

Guests Present: Sharon Simms, Ashley Petitt

DOH Staff Present: Muna Bashir

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS /ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
I. Call to Order	Task Force Co-Chair Cathy Betts called the meeting to order at 10:01.			
II. Welcome & Grounding	Facilitator Sharon Simms opened the meeting with a grounding exercise of three breaths and a moment of silence for those affected by and offering help in Maui.			
III. Vote to approve 07.25.2023 Meeting Minutes	<p>Cathy Betts offered time to review July 25, 2023 Trauma-Informed Care Task Force Meeting Minutes. Meeting minutes were dropped in the chat for Task Force and community members to review.</p> <p>Judith Clark moved to approve the meeting minutes. Dr. Jillian Freitas seconded the motion to approve meeting minutes. All Members present voted to approve the meeting minutes.</p>			

NOTE: MEETING MINUTES ARE IN DRAFT FORMAT AND HAVE NOT BEEN APPROVED BY MEMBERS OF THE TRAUMA INFORMED CARE TASK FORCE, AS SUCH, INFORMATION IN THE MINUTES HAS NOT BEEN APPROVED FOR CONTENT AND ACCURACY.

<p>IV. Office of Wellness and Resilience Update</p>	<p>Office of Wellness and Resilience (OWR) Executive Director, Tia L. R. Hartsock provided an update and Mahalo all those who have collaborated in Maui support and response efforts.</p> <p>OWR held the first Beneficial Treatments Task Force Meeting. Malama Ohana working group is canceled for August and will take place in September.</p> <p>OWR is approaching Maui response efforts by taking Lāhainā's lead in coordinating with multiple major agencies, grassroots, State and Federal providers. OWR has coordinated more than 150 volunteers to provide support and counseling on site at hotel non-congregate shelters over the last two weeks. Volunteers are launching in coordination with the Department of Health (DOH) from Certified Community Behavioral Health Center (CCBHC). Daily mental health coordinated response meetings are being held by OWR.</p> <p>The effects of cascading and historical trauma are being observed. A trauma-informed approach is being taken with emphasis on predictability, information, collaboration and peer support principles. Evening gatherings are going to be initiated at the shelter hotels to increase cultural and family activities. Maui-based OWR project manager has been invaluable to response.</p> <p>Emphasis is on utilizing Maui-based mental health providers. The Governor has released Emergency Proclamations to expand access to behavioral health supports with non-Hawai'i licensed mental health professionals, if needed. Twenty positions have been created through Altres for mental health specialists to provide screening and accessing through DOH. Crisis mobile outreach is being provided by Aloha House. A team</p>			
---	--	--	--	--

NOTE: MEETING MINUTES ARE IN DRAFT FORMAT AND HAVE NOT BEEN APPROVED BY MEMBERS OF THE TRAUMA INFORMED CARE TASK FORCE, AS SUCH, INFORMATION IN THE MINUTES HAS NOT BEEN APPROVED FOR CONTENT AND ACCURACY.

	<p>is being coordinated to provide support specific to MPD and MFD. Cultural practices, with no barriers, are being offered at community hub pop-ups. Dr. Jillian Freitas and Tia Hartsock are coordinating with FEMA cultural liaisons. Federal and State agencies will be setting up three Disaster Relief Centers (DRC) on Maui to offer resources.</p> <p>Facilitator Sharon Simms read community questions: What other recommendations do you have to support staff deploying? What other organizations can support staff deploying?</p> <p>Tia Hartsock responded that OWR is providing pre-deployment content and logistical support. Hawai'i Psychological Association has a 24/7 Zoom Support Room available to support helpers and first-responders.</p>			
V. Public Comment & Input in Response to Maui Wildfires	<p>Facilitator Sharon Simms opened space for public comment.</p> <p>Dr. Evan Beachy offered “Mahalos” to Tia Hartsock and Dr. Jillian Freitas, and expressed interest in locating ways to support OWR.</p> <p>Josie Howard reported We Are Oceania is helping people navigate the system, centralize long-term services and provide culturally appropriate response with a focus on COFA and Micronesian population.</p> <p>Dr. Jillian Freitas reported JABSOM is working to coordinate Native Hawaiian cultural healers and integrate culturally aligned behavioral health services provided by Kānaka Maoli providers. Dr. Freitas is working with FEMA and Red Cross to increase cultural awareness in service delivery.</p>			

NOTE: MEETING MINUTES ARE IN DRAFT FORMAT AND HAVE NOT BEEN APPROVED BY MEMBERS OF THE TRAUMA INFORMED CARE TASK FORCE, AS SUCH, INFORMATION IN THE MINUTES HAS NOT BEEN APPROVED FOR CONTENT AND ACCURACY.

	<p>Director Cathy Betts reported DHS is working with FNS to obtain Disaster SNAP. Medicaid recertifications have been paused on Maui and anyone terminated is being reinstated. DHS successfully housed over 6,000 individuals in hotels and in AirBnBs. DHS will be providing Disaster Case Management for the State to provide wrap services to survivors.</p> <p>Judith Clark shared Hawaii Youth Service Network (HYSN) is offering to cover the cost of airfare for youth and accompanying adults to relocate to other islands, as needed. HYSN has supplied art supplies to Maui youth. HYSN is able to offer a list of books from First Book that are appropriate for trauma and grief.</p> <p>OWR Program Coordinator provided links for monetary donations to Hawai'i Community Foundation, Maui Foodbank, Maui United Way, Council for Native Hawaiian Advancement, Maui Humane Society, and World Central Kitchen.</p> <p>Tia Hartsock asked Task Force Members to encourage non-profits to apply for funding through Hawai'i Community Foundation. OWR is applying for three SAMHSA funds, including SAMHSA Emergency Response Grant.</p> <p>Community Members commented that: CJC has been granted funding through Hawai'i Community Foundation for displaced foster youth. Kamehameha Schools is coordinating efforts to obtain school supplies. Maui YMCA and Kama'aina Kids are offering support for children.</p> <p>Molly Takagi of Student Support Services in Hawai'i Department of Education (DOE) reported Fern Yoshida is on Maui with DOE representatives. DOE is working to</p>			
--	--	--	--	--

NOTE: MEETING MINUTES ARE IN DRAFT FORMAT AND HAVE NOT BEEN APPROVED BY MEMBERS OF THE TRAUMA INFORMED CARE TASK FORCE, AS SUCH, INFORMATION IN THE MINUTES HAS NOT BEEN APPROVED FOR CONTENT AND ACCURACY.

	<p>coordinate information and resources to get students back to educational settings, and support staff with trauma-informed training.</p> <p>Josie Howard requested further conversations about how to connect and align work by each Task Force Member and represented agency.</p>			
VI. Permitted Interaction Group (PIG) Report-Out & Discussion	<p>Facilitator Sharon Simms invited each Permitted Interaction Groups (PIG) to provide meeting report-outs from this past month and recommendations:</p> <p>Data Collection & Funding PIG Chair Judith Clark presented on the following recommendations: https://docs.google.com/document/d/1LwEc6VjbInRhG9ZF6lWsfNslmdSHDjWDDd-tCjwDIgQ/edit?usp=sharing. These recommendations are final and will be voted on in the next Task Force Meeting.</p> <p>Best & Cultural Practices PIG recommendations were presented by Molly Takagi. Recommendations can be found here: https://docs.google.com/document/d/1TKqvbl_TMSZ2cvp6ZUspYeJxviUsY-SU87iPytFCrbc/edit?usp=sharing Co-Chair Adrian Abe added that consideration for extension was explored to engage in conversations with cultural practitioners. This work can be done in collaboration with OWR during Task Force Extension. These recommendations are final and will be voted on in the next Task Force Meeting.</p> <p>Principles & Framework PIG Chair Major Mike Lambert shared the most recent meeting was directly following Maui fires and was used for grounding and connection. Recommendations will be brought to the next Task Force Meeting.</p>	<p>Principles & Framework PIG will bring draft recommendations to the next Task Force meeting.</p> <p>Task Force Members will review recommendations of Data Collection & Funding PIG and Best & Cultural Practices PIG to prepare for voting at the next Task Force meeting.</p>	<p>Chair and Co-Chair of the Principles & Framework PIG</p> <p>All Task Force Members</p>	<p>Oct 31, 2023</p> <p>Oct 31, 2023</p>

NOTE: MEETING MINUTES ARE IN DRAFT FORMAT AND HAVE NOT BEEN APPROVED BY MEMBERS OF THE TRAUMA INFORMED CARE TASK FORCE, AS SUCH, INFORMATION IN THE MINUTES HAS NOT BEEN APPROVED FOR CONTENT AND ACCURACY.

	Facilitator Sharon Simms encouraged all Task Force and community members review the two PIG recommendation to be voted on in the next meeting.			
VII. 2024 Legislative Session Discussion	<p>Facilitator Ashley Petitt spoke about options for navigating the upcoming Legislative Session within Sunshine Law requirements. Options for the following Office of Information Practices guidance were reviewed: https://oip.hawaii.gov/wp-content/uploads/2022/08/QR-SL-Legislative-Options-2022.pdf</p> <p>Dr. Evan Beachy stated delegating priorities to OWR staff and posting feedback on-line would be an expeditious option.</p> <p>Director Cathy Betts spoke to prior experience navigating Sunshine Law during a Legislative Session.</p> <p>Ability for staff of OWR to also be considered staff of the TIC Task Force for the purpose of permitted interactions during Legislative Session discussed.</p>			
VIII. Task Force Member Retreat Planning	<p>Facilitator Ashley Petitt facilitator reviewed dates and interest of Task Force Members to continue to plan in-person Task Force Member Retreat. Task Force Members expressed interest.</p> <p>Judith Clark reviewed potential activities and field trips for the agenda.</p>	Task Force Members encouraged to respond to survey with schedule availability.	All Task Force Members	
IX. Housekeeping and Next Steps <ul style="list-style-type: none"> October TF Meeting 	Facilitator Sharon Simms inquired about interest in the possibility of an in-person Task Force Meeting in October. Task Force Members expressed interest. Potential options for locations discussed. Meeting will be hybrid virtual and in-person.	Hybrid location options will be explored for October 31, 2023 Task Force meeting.	Task Force Chair and Facilitators	

NOTE: MEETING MINUTES ARE IN DRAFT FORMAT AND HAVE NOT BEEN APPROVED BY MEMBERS OF THE TRAUMA INFORMED CARE TASK FORCE, AS SUCH, INFORMATION IN THE MINUTES HAS NOT BEEN APPROVED FOR CONTENT AND ACCURACY.

<ul style="list-style-type: none"> Recommendation Report and Timeline 	<p>Timeline for recommendations report reviewed. Voting for Best & Cultural Practices PIG and Data Collection & Funding PIG recommendations will occur in September. Voting for Principles & Framework PIG recommendations will occur in October. A draft of the compiled recommendation report will be voted on in October.</p>			
X. Public Comment & Inpt	<p>Facilitators Sharon Simms offered space for public comment and input. No public comment offered.</p> <p>Facilitators Sharon Simms and Ashley Petitt introduced Muna Bashir as Data to Wisdom graduate assistance. Muna Bashir shared that today is her last day and she will be attending a Ph.D program at UCSF.</p>			
XI. Grounding	<p>Facilitator Sharon Simms opened space to offer a grounding activity. Task Force Member Josie Howard asked for all Task Force Members to share what each person is grateful for. All Task Force Members participated.</p>			
XII. Adjournment	<p>Cathy Betts adjourned the meeting at 11:57am.</p>			