

NOTE: MEETING MINUTES ARE IN DRAFT FORMAT AND HAVE NOT BEEN APPROVED BY MEMBERS OF THE TRAUMA INFORMED CARE TASK FORCE, AS SUCH, INFORMATION IN THE MINUTES HAS NOT BEEN APPROVED FOR CONTENT AND ACCURACY.

**Trauma-Informed Care Task Force Meeting
Department of Health, State of Hawaii**

**Virtual Meeting via Zoom
July 25, 2023
10:00 a.m. – 12:00 p.m.**

Members Present: Dr. Scott Shimabukuro, Mike Lambert, Judith Clark, Adriane Abe, Gavin Takenaka, Jillian Freitas, Evan Beachy

Members Absent: Yuuko Arikawa-Cross , Josie Howard, Fern Yoshida, Cathy Betts

Guests Present: Sharon Simms, Ashley Petitt

DOH Staff Present:

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
I. Call to Order	Chair Scott Shimabukuro called the meeting to order at 10:01.			
II. Welcome & Grounding	Facilitator Ashley Petitt opened the meeting with a grounding exercise.			
III. Vote to approve 05.30.2023 Meeting Minutes	June 27, 2023 Trauma-Informed Care Task Force Meeting Minutes were dropped in the chat for Task Force and community members to review.. Judith Clark moved to approve the meeting minutes. All Members present voted to approve the meeting minutes.			

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<p>IV. Public Comment & Input</p>	<p>Facilitator Sharon Simms opened space for public comment and input specific to trauma informed care initiatives occurring in the community.</p> <p>Bev Baligad shared Hawai'i Threat Assessment Conference was just completed to teach best practices for approaching threats in the school.</p> <p>Dr. Evan Beachy shared Lauren Nahme has stepped down from her position at Kamehameha Schools. Dr. Evan Beachy will be serving as the Kamehameha School representative for this Task Force for several months. Dr. Evan Beachy is the Senior Education Consultant in the Strategy & Transformation Group.</p>			
<p>V. Office & Wellness of Resilience Updates</p>	<p>Facilitator Sharon Simms asked each members of the Office & Wellness of Resilience (OWR) to provide an introduction:</p> <p>Erica Yamaguchi started with OWR in March and is focused on communications and engagement. This includes standing up the website, newsletter, trainings, policy and procedures and strategic communications plan. Erica was formerly at CAMHD. A meeting was held with community leaders to finalize OWR's mission, vision and values last week. There will be a Lunch and Learn at the Capital to share about OWR coming up. OWR is partnering with Emergency Planning for how to support mental health in disasters. The OWR Newsletter was shared and can be found at: https://drive.google.com/file/d/1xH1FnrPjIX5zJ4eFvxFqORLoknPUB2ft/view</p> <p>To sign-up for the newsletter: https://docs.google.com/spreadsheets/d/114KGSQpuAO2</p>			

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	<p>gYRgA1tSvrsNbwpj2AUj9DJYR1grj6Us/edit?pli=1#gid=0</p> <p>Jodie Burgess is the Executive Administrative Assistant. Jodie previously served on the Data to Wisdom grant at DOH.</p> <p>Keala Kaopuiki-Santos is a Project Manager working to support the Malama Ohana Working Group with an aim to start at the end of August. Keala is also focused on workplace wellness initiatives through organization assessments, and managing a contract with UH Department of Public Health compiling data on Native Hawaiian resiliency. Keala previously supported cultural programming and community initiatives.</p> <p>Naomi Leipold is a Project Manager based on Oahu. Naomi is focused on creating a structure around policy and the upcoming Legislative Session. Naomi's background is in community and policy development, and grant management.</p> <p>Kevin Thompson is a Project Manager based in Hilo. Kevin goes by 'Kev' and his prior experience was in the military working in the strategic arm of behavioral health prevention, and conducting research surrounding health, wellbeing, resiliency and readiness. Kevin's focus as a Project Manager will be on contract efforts, deliverables and outcomes with regard to training and technical assistance. Kevin will be spearheading the Breakthrough Therapies Work Group.</p> <p>Facilitator Sharon Simms shared she is engaged in work standing up OWR. Sharon opened the space for questions or comments.</p>			
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	Chair Scott Shimabukuro shared OWR Executive Director, Tia L. R. Hartsock is currently at a SAMHSA Conference on the continent. He shared a photo Tia sent to promote wellbeing.			
VI. Permitted Interaction Group (PIG) Report-Out & Discussion	<p>Facilitator Ashley Petitt invited each Permitted Interaction Groups (PIG) to provide meeting report-outs from this past month and any questions they would like sent out in a community survey.</p> <p>Best & Cultural Practices PIG Co-Chair Adriane Abe shared review of PIG objectives. Recommendations are anticipated to be focused on the process to gather information on identifying best practices. The goal is to honor work that has been done already in the state, gather information in a respective way and create space for continued learning in the years ahead. This PIG will be asking the community, how do SAMHSA core principles of TIC resonate with you. Dr. Evan Beachy added the importance of making recommendations of frameworks but having a culturally-sensitive process is in place to continue evolution. Danny Goya shared a discussion with Aunty Pua. He encouraged allowance for space for cultural practitioners to use talk story to share their processes in which trauma informed care is used.</p> <p>Data Collection & Funding PIG Chair Judith Clark shared four areas of organizational and individual funding needs: awareness of funding opportunities, funding fit, application writing, and grant management. For data, the value of data and need to disaggregate data, particular among Asian and Pacific Islander populations was emphasized. Additional discussion areas: potential bias of data gathering tools, misuse of data.</p>	Permitted Interaction Groups are asked to bring draft recommendations to August 29th Task Force Meeting.	Chairs of each active Permitted Interactions Group.	

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	<p>Principles & Framework PIG Chair Major Mike Lambert shared the developed elements of a trauma informed service and organization. A request was made for more community input to ensure frameworks can be translated and adopted easily. Major Mike Lambert will be trial presenting these elements to a Maui Police Chief. Dr. Jillian Freitas added PIG's desire for the elements to be able to be translated to all organizations and individuals using them.</p> <p>Judith Clark shared experience with trauma informed care in law enforcement.</p> <p>Community member Godwin Higa asked about regional training for law enforcement. Major Mike Lambert provided an overview of new and recall training for law enforcement. Deescalation has been prioritized as a learning objective.</p> <p>Facilitator Ashley Petitt requested that each PIG bring drafts of recommendations to the August meeting for voting in September. Timeline of recommendations report reviewed.</p> <p>Any community members who would like to join any of the PIGs can email: ashley@changeworkshawaii.com or sharon@sassserviceshawaii.com</p>			
VII. 2024 Legislative Session Discussion	<p>Facilitator Sharon Simms asked the Task Force Members how they would like to plan for the upcoming legislative session. OWR is looking at legislation to support by September or October.</p> <p>Judith Clark stated legislation suggestions might come out of PIG recommendation and reviewed what Task</p>	Additional information regarding Legislative engagement, Sunshine Laws and Permitted Interaction Groups will be provided to Task Force Members	Task Force Facilitators	Prior to Aug 29

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	<p>Force Members are permitted to do when testifying on a bill.</p> <p>Dr. Evan Beachy spoke to the benefit of year round legislative engagement and the challenges of the permitted interaction group rules and cadence. Inquiry made if there is a way to support legislation without use of a permitted interaction group.</p> <p>Facilitator Sharon Simms will seek guidance on Sunshine Laws and permitted interaction groups.</p>			
VIII. Mental Health Moment with Dr. Scott Shimabukuro	<p>Dr. Scott Shimabukuro presented on the meeting of Western wellness and cultural practices. He provided tips on the benefits of regular exercise; accessing green, blue or white space; cultural engagement; and art and music.</p> <p>Additional Mental Health Monday episodes can be found on KHON2 website.</p>			
IX. Retreat Planning	<p>Judith Clark proposed the retreat be held at the KEY Project in Kahalu'u. It is available the first three Wednesdays of November and Fridays after 10:30am. Possible agenda, catering and 'āina-based activities discussed. Possible dates include: November 1st, 3rd, 8th, 15th, 17th.</p> <p>Dr. Jillian Freitas added if retreat is held on Friday there is a possible service opportunity to serve Kupuna.</p>	Task Force Members will agree on the date and location of retreat.		
X. 2024 – 2025 TIC TF Work	<p>Facilitator Sharon Simms opened discussion for plans for this Task Force after December 2023.</p> <p>OWR Executive Director, Tia L. R. Hartsock was invited to share. Tia Hartsock shared that the passed legislation</p>			

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	will transition this Task Force to an Advisory Board to OWR, effective 2025, when OWR administratively attaches to the Department of Human Services. Through 2024, this Task Force will be asked to provide guidance on operationalizing the recommendations report.			
XI. Public Comment & Input	<p>Facilitator Sharon Simms opened space for public comment and input specific to trauma informed care initiatives occurring in the community.</p> <p>Tia Hartsock shared experience of being at National Interagency Trauma Informed Task Force, which is looking at federal frameworks, evaluations, and core components developed across the country. Tia Hartsock will be presenting tomorrow as part of a panel to share Hawai'i's Trauma Informed Care initiatives.</p>			
XII. Adjournment	Chair Dr. Scott Shimabukuro called the meeting adjourned at 11:55.			