

NOTE: MEETING MINUTES ARE IN DRAFT FORMAT AND HAVE NOT BEEN APPROVED BY MEMBERS OF THE TRAUMA INFORMED CARE TASK FORCE, AS SUCH, INFORMATION IN THE MINUTES HAS NOT BEEN APPROVED FOR CONTENT AND ACCURACY.

Trauma-Informed Care Task Force Meeting
Department of Health, State of Hawaii

Virtual Meeting via Zoom
June 27, 2023
10:00 a.m. – 12:00 p.m.

Members Present: Scott Shimabukuro, Mike Lambert, Judith Clark, Adriane Abe, Gavin Takenaka, Jillian Freitas, Evan Beachy (Kamehameha Schools Representative for Lauren Nahme), Josie Howard, Fern Yoshida, Cathy Betts

Members Absent: Lauren Nahme, Yuuko Arikawa-Cross

Guests Present: Sharon Simms, Ashley Petitt

DOH Staff Present: Monique Frazier

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
I. Call to Order	Chair Scott Shimabukuro called the meeting to order at 10:01 a.m.			
II. Welcome & Grounding	Facilitator Sharon Simms opened the meeting with a grounding exercise. Scott Shimabukuro, Sharon Simms and OWR Executive Director Tia L. R. Hartsock expressed gratitude for outgoing DOH Graduate Assistant Monique Frazier.			
III. Vote to approve 05.30.2023 Meeting Minutes	May 30th, 2023 Trauma-Informed Care Task Force Meeting Minutes were dropped in the chat for Task Force and community members to look at. Judith Clark moved to approve the meeting minutes and Evan Beachy seconded. All members present voted to approve the meeting minutes.			

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IV. Public Comment & Input	<p>Facilitator Sharon Simms opened space for public comment and input with a specific ask for the public to speak on any trauma informed care initiatives occurring in organizations.</p> <p>Laura Hamm, Chief Quality Improvement Officer of Hale Kipa spoke about being first in the state to undergo a trauma informed organizational assessment through the National Child Traumatic Stress Network.</p> <p>Mai Hall of Hawaii Children’s Trust Fund announced the next quarterly meeting will be held August 25th in person. Meeting will be focused on the child abuse and prevention framework; and how it relates to individual work. Information about location of the meeting will be posted on https://www.hawaiichildrenstrustfund.org/ and community members are invited to register to attend.</p> <p>Judith Clark Executive Director at Hawaii Youth Services Network announced they will host their annual networking meeting on July 13th at the Honolulu Airport Hotel. The meeting will be focused on sexual and gender minority youth and will feature Thaddeus Pham and Haylin Dennison.</p>			
V. Office & Wellness of Resilience Updates	<p>Executive Director, Tia L. R. Hartsock provided the following updates for the Office & Wellness of Resilience:</p> <p>OWR is fully staffed with 6 staff, including 3 project managers.</p> <p>OWR is launching the Malama Ohana working group and Beneficial Breakthrough Therapies taskforce in August. Malama Ohana will be open to public.</p> <p>OWR is working with Judiciary and DPS to deliver training modules regarding trauma informed care.</p>			

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	<p>OWR is in the the beginning stages of launching the first statewide wellness and resilience survey for all state workers; and a statewide dashboard.</p>			
<p>VI. Review the 2023 Action Plan and Permitted Interaction Group (PIG) Report-Out</p>	<p>Task Force Facilitator Sharon Simms reviewed the timeline for the recommendations report. Sharon Simm’s team will be drafting the recommendation report to be completed by November 2023. Google Doc 2023 Action Plan was dropped in the chat. https://docs.google.com/document/d/1fBFMePDIZk9phf1CKomLjIgEJM6WmH2UDpKrfMUc5CM/edit?usp=sharing</p> <p>Permitted Interaction Group Report-Out:</p> <p>Data & Funding PIG (Judith Clark, Chair): Four areas identified where support is needed: awareness of funding opportunities, assessment of funding fit, instructions for writing a grant application, and grants management. Identified Hawai’i Health Data Warehouse and free online funding analysis tool as areas to look more into.</p> <p>Principles & Framework PIG (Mike Lambert, Chair): Meeting focused on chemistry, building off definitions into elements of organization and practice across all government agency.</p> <p>Best & Cultural Practices PIG (Fern Yoshida, Chair): Plan to interview cultural practitioners to gather and populate information on best practices. PIG is harvesting a list of practitioners and questions to pose to them.</p> <p>Task Force Facilitator Sharon Simms invited community members to email self (sharon@sasserviceshawaii.com) or</p>			

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	Ashley Petitt (ashley@changeworkshawaii.com) if interested in joining future PIG meetings.			
VII. Discussion of Trauma-Informed Care Task Force Retreat	<p>Task Force Facilitator Ashley Petitt asked for member discussion of ideas, available contributions for tentative task force member retreat in November.</p> <p>Jillian Frietas voiced wanting to uplift relational work in person, ‘aina-based, if possible.</p> <p>Evan Beachy and Judith Clark suggested Kahaluu Key Project. Request made for a bus friendly location. Waiahole Poi Factory suggested for food.</p> <p>Location suggestions offered in chat: Cathy Betts: Ho’olu Aina at KKV</p> <p>Gail Silva: ‘aina spaces, Kako’o ‘oiwi, Papahana, Pu’uhonua O Waimanalo</p> <p>Fern Yoshida: Community-Based Organizations Resource: https://drive.google.com/file/d/1uCQvUBoDcdk9TOHFIKfW5HjKLJmp-jIV/view</p> <p>Laura Brucia Hamm: LT in Kaneohe</p> <p>Christine Park: WCC</p> <p>Community member Danny Goya suggested inviting cultural practitioners to lead a session on building pilina.</p> <p>Working group established to further discuss retreat: Judith Clark, Jillian Frietas, Evan Beachy, Danny Goya.</p>	<p>Judith Clark will reach out to Key Project regarding availability in November.</p> <p>Ashley Petitt and / or Sharon Simms will send an email invite for retreat planning group.</p>		
VIII. Speaker Series	Youth Partners at EPIC Ohana: Corinna Sosa, Tiffany Darragh, Aponi Boyer, & Kacie Lambert presented “Value			

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	<p>of Peer Support”. Please refer to the recorded meeting timestamp 54 minutes 26 seconds for full presentation.</p> <p>Presentation slides are available at https://health.hawaii.gov/traumainformed/2023-meeting-materials/</p> <p>Q&A:</p> <p>Task Force Members Mike Lambert, Josie Howard expressed gratitude for the presentation.</p> <p>Task Force Facilitator Sharon Simms encouraged the community to reach out to Youth Partners for presentations that will help shift thinking.</p> <p>Community Member Mai Hall asked how to get youth voices to the table at other agencies. Referrals and information can be submitted through https://www.epicohana.org/youthpartners808</p> <p>Task Force Chair Scott Shimabukuro discussed long-range vision of billing for youth peers and acquisition and cultural adaptation for youth peer support curriculum.</p> <p>OWR ED, Tia L. R. Hartsock, encouraged hiring peer supports and offered job descriptions to use as examples.</p>			
IX. Public Comment	<p>Task Force Chair Scott Shimabukuro will be featured in July 3rd KHON Mental Health Mondays. Recording can be viewed at https://www.khon2.com/living-808/</p>			
XII. Adjournment	<p>The meeting was adjourned at 12:00pm.</p>			