

NOTE: MEETING MINUTES ARE IN DRAFT FORMAT AND HAVE NOT BEEN APPROVED BY MEMBERS OF THE TRAUMA INFORMED CARE TASK FORCE, AS SUCH, INFORMATION IN THE MINUTES HAS NOT BEEN APPROVED FOR CONTENT AND ACCURACY.

**Trauma-Informed Care Task Force Meeting  
Department of Health, State of Hawaii**

**Virtual Meeting via Zoom  
April 18<sup>th</sup>, 2023  
8:30 a.m. – 10:30 a.m.**

Members Present: Adriane Abe, Lauren Nahme, Yuuko Arikawa-Cross, Jillian Freitas, Mike Lambert, Scott Shimabukuro, Judy Clark, Josie Howard, Fern Yoshida

Members Absent: Cathy Betts, Gavin Takenaka,

Guests Present: Haylin Dennison, Sharon Simms, Ashley Pettit

DOH Staff Present: Kelly Chan

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS / ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
I. Call to Order	Chair Scott Shimabukuro called the meeting to order at 8:30 a.m.			
II. Welcome	Facilitator Ashley Pettit opened the meeting by quickly welcoming the Task Force members and community members with a grounding session.			
III. Office of Wellness and Resilience Updates	Timestamp for the Office of Wellness and Resilience Update: 4:37 to 13:37 -Staffing Update: (3) Wellness and Resilience Coordinators positions were posted on Friday, April 14 <sup>th</sup> , 2023. Interviews will begin soon.  -Bill Update: The Office of Wellness and Resilience Housekeeping bill is going to conference and is in its final stage of approval. The Trauma-Informed Care Task Force will become an advocacy advisory board for the Office of Wellness of Resilience until its dissolution and details are being established in conference. On July 1 <sup>st</sup> , 2025, the OWR			

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	<p>will be attached to the Department of Human Services administratively. (Tentatively)</p> <p>-Prioritizing strengthening systems, program and policy development, training, and technical assistance.</p> <p>-An introduction in the Governors' budget for additional positions, finalized version to be reported at the next Task Force meeting, (May 30, 2023)</p> <p>-Executive Director, Tia Hartsock has requested individual meetings with each Task Force member.</p>			
IV. Vote to Approve 03.28.23 Meeting Minutes	<p>March 28<sup>th</sup>, 2023, Trauma-Informed Care Task Force Meeting Minutes were dropped in the chat for Task Force members and community members to review. Lauren Nahme moves to approve the minutes and Mike Lambert seconds. All members present voted to approve the meeting minutes.</p>			
V. Public Comment	<p>No public comments were made at this time verbally or written through the chat.</p>			
VI. Permitted Interaction Group (PIG) Report-Outs	<p>PIG Report-Outs Timestamp for all three PIGs: 18:44 to 33:55</p> <p>-<u>Data and Needs Assessment PIG</u> Report-Out by Adriane Abe: Gayle Silva, Lisa Watkins-Victorino, and Patrick Uchigakiuchi attended the Data PIG meeting to discuss if the NCSTN tools are culturally responsive. CREA-HI (Culturally Relevant Evaluation and Assessment Hawai'i) has been working on this issue. The PIG determined that there is currently no tool that has been developed around the indigenous populations in Hawai'i. The PIG was encouraged to think about the applications of any tools that we use within a framework. The Kūkulu Kumuhana Framework is built around 6 dimensions of wellness for the Native</p>	<p>-To join any of the currently active three PIGs: Data and Needs Assessment, Practice, and Summit PIG, please contact the corresponding Task Force representative to join via email in the right column.</p>	<p>-Data and Needs Assessment PIG, contact Adriane Abe at: <a href="mailto:adriane.c.abe@courts.hawaii.gov">adriane.c.abe@courts.hawaii.gov</a></p> <p>-Practice PIG, contact Jillian Freitas at: <a href="mailto:jmnf@hawaii.edu">jmnf@hawaii.edu</a></p> <p>-Summit PIG, contact Yuuko</p>	

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	<p>Hawaiian population. Adriane Abe suggests that one of these cultural practitioners who spoke at the Data PIG meeting should speak to this Task Force members in the Speaker Series.  <a href="https://kawaiola.news/mauliola/kukulu-kumuhana-wellbeing-framework/">https://kawaiola.news/mauliola/kukulu-kumuhana-wellbeing-framework/</a></p> <p>-Jillian Freitas made a comment suggesting the Pilinahā framework as well as a suggestion of other cultural practitioners such as Palama Lee from Lili'uokalani Trust to present their framework. How will the Data PIG utilize these cultural frameworks in data and evaluation?</p> <p>Adriane Abe in response to Jillian Freitas: Through individual and cultural assessments as well as the application of a cultural framework to an organization. The Practice PIG and Data and Needs Assessment PIG should connect or perhaps open a new PIG down the line because of the overlap.</p> <p>Sharon Simms asked Adriane Abe where she thinks the Data PIG is in terms of being complete in terms of making a recommendation for the inventory.</p> <p>Adriane Abe in response to Sharon Simms: The Data PIG currently has the NCTSN inventory which is quite comprehensive but thinks that they have to do that responsibly and include information about the context of the people being served. (The indigenous population and others)</p> <p>Sharon Simms suggests that the next PIG Meeting should have more conversations about the recommendations to be brought for review and votes.</p> <p><u>Practices PIG</u> Report-Out by Jillian Freitas: In the previous TIC TF the broad definitions for a 'trauma responsive</p>		<p>Arikawa-Cross at:  <a href="mailto:yuuko.arikawa-cross@eoel.hawaii.gov">yuuko.arikawa-cross@eoel.hawaii.gov</a></p>	
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	<p>organization’ and ‘trauma responsive service’ as well as a glossary of TIC terms. The PIGs goal for their next meeting (April 18<sup>th</sup>, 2023; 2:00-3:30p) is to finalize the glossary of TIC terms.</p> <p>Mike Lambert added that the PIG is 40% of the way to complete. Once the glossary is complete, the PIG will begin working on elements for ‘best practices.’</p> <p>Jillian Freitas adds that the portion of the elements will overlap with the Data Pig in terms of elements and organizational assessments.</p> <p>Sharon Simms suggests closing the Practices PIG and then opening a new PIG that will take the recommendations from both the Practices and Data PIG as well as review the action plan.</p> <p>Josie Howard made a comment about the difference between experiencing and understanding. If the Task Force is going to think about indigenous approaches, then it needs to experience it for the TIC TF to lead others on how to use them.</p> <p>Jillian Freitas in response to Josie Howard: Jillian wants to thank Josie for bringing this up as it’s something the Practice PIG has discussed. It’s important within an organization to have everyone participate. Jillian suggests finding ways to bring in ‘āina-based education and indigenous spaces into the summit and time spent together as a task force.</p> <p><u>Summit PIG Report-Out</u> by Yuuko Arikawa-Cross: The second Summit PIG meeting is scheduled for April 20<sup>th</sup>, 2023; 2:30p. and at this meeting, the PIG will review recommendations provided at the last Task Force meeting as well as Jillian’s suggestion about finding ways to bring in</p>			
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	‘āina-based education and indigenous spaces into the summit and time spent together as a task force.			
VII. Speaker Series	<p>Haylin Dennison is a licensed therapist, mental health activist, and founder of Spill the Tea Café presented on ‘Working with Gender Diverse, Gender Non-Conforming and Trans Youth.’ Please refer to the recorded meeting, timestamp 37:25 to 1:34:15 which can be found on Hawai‘i’s TIC website:  <a href="https://health.hawaii.gov/traumainformed/">https://health.hawaii.gov/traumainformed/</a> for Haylin Dennison’s Speaker Series Presentation.</p> <p>All public comments can be found on the TIC TF Planning Meeting MURAL Board link:  <a href="https://app.mural.co/t/datatowisdom3558/m/datatowisdom3558/1665435278823/ba6b7fc8b55871c0c57b9c6050a8aadf7d45ebf8?sender=u313ac51d952658c574d91104">https://app.mural.co/t/datatowisdom3558/m/datatowisdom3558/1665435278823/ba6b7fc8b55871c0c57b9c6050a8aadf7d45ebf8?sender=u313ac51d952658c574d91104</a> and his presentation can be found on Hawai‘i’s TIC website:  <a href="https://health.hawaii.gov/traumainformed/">https://health.hawaii.gov/traumainformed/</a></p>			
VIII. Legislative Updates	<p>Judith Clark to present on Legislative Updates, Timestamp of Legislative Updates: 1:34:00 to</p> <p>3 weeks left of the legislative session and not at the conference stage.</p> <p>HB349 Relating to Children; expands the original jurisdiction of the family court to include the procedure for the declaration of emancipation of minors. Specifies the rights of an emancipated minor. Establishes procedures for the emancipation of minors. Effective 9/1/2023 (SD1)  Status: S 3/28/2023: Reviewed notice of disagreement (Hse. Com. No. 464)</p> <p>HB451 HD1 SD1 Relating to Incarcerated Individuals; Amends Act125, SLH 2022, to extend the time to expend</p>			

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	<p>appropriations for the establishment of a pilot visitation and family resource center at Waiawa Correctional Facility on O’ahu, makes conforming amendments related to the establishment of the department of corrections and rehabilitation. Appropriates additional funds to implement the pilot visitation and family resource center at Waiawa Correctional Facility. Effective 6/30/3000. SD1. Status: s 4/14/2023: Received notice of disagreement (Hse. Com. No. 800)</p> <p>HB554 HD2 SD2 Relating to Campus Safety; Requires that the University of Hawai’i ensures that any individual who participates in implementing the University’s disciplinary process has training or experience in handling sexual misconduct complaints and the University’s disciplinary process. Requires that the University provide mandatory annual trauma-informed, gender-inclusive, LGBTQ+ inclusive sexual misconduct primary prevention and awareness programming for students and employees of the University. Prohibits the University from taking certain disciplinary action against individuals reporting sexual misconduct unless certain exceptions apply. Establishes positions and appropriates funds. Effective 6/30/3000. (SD2) Status S 4/14/2023: Received notice of disagreement (Hse. Com. No. 800)</p> <p>HB579 Relating to Human Trafficking; Establishes the statewide Human Trafficking Prevention Program within the Department of the Attorney General to provide services and assistance to commercially sexually exploited children and victims of human trafficking. Requires reports to the legislature. Effective 6/20/2050. (SD1) Status S 4/14/2023: Received notice of disagreement (Hse. Com. No. 800)</p> <p>HB69 Relating to After-School Programs; Appropriate funds for the Department of Education’s Resources for</p>			
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	<p>Enrichment, Athletics/Academics, Culture, and Health program. Effective 7/1/2050. (SD1) Status S 4/14/2023: Received notice of disagreement (Hse. Com. No. 800)</p> <p>SB712 Relating to Corrections; Appropriate moneys to support a trauma-informed certification program at the Windward Community College campus of the University of Hawai'i for adult corrections officers. Requires the curriculum to include a level 1 trauma-informed care course designed for adult corrections officers. Effective 6/30/3000. (HD1) Status S 4/05/2023: Received notice of disagreement (Hse. Com. No. 558)</p> <p>HB948 Relating to Child and Adolescent Mental Health; Establishes a 2-year child and adolescent crisis mobile outreach team pilot program on Oahu and 1 neighbor island site to expand existing crisis response services. Appropriates funds. Effective 6/30/2050. (SD2) Status: Transmitted to Governor</p> <p>HB295 Relating to Child Welfare Services; Establishes within the office of wellness and resilience the malama ohana working group to seek, design, and recommend transformative changes to the State's existing child welfare system and allow the office to contract with an administrative facilitator to provide the necessary support for the working group. Requires the malama ohana working group to report to the legislature. Appropriates funds. Effective 6/30/3000. (HD2) Status: Transmitted to Governor</p> <p>SB894 Relating to the Office of Wellness and Resilience; Transfers the office of wellness and resilience from the office of the governor to the department of human services on 7/1/2025. Extends the trauma-informed care task force dissolution date to 6/30/2025 and establishes the task force as an advocacy board to the office of wellness and resilience</p>			
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	until its dissolution. Reconstitutes the membership of the trauma-informed care task force into a permanent advocacy board to the office of wellness and resilience to be called the wellness and resilience advocacy board. Effective 6/30/3000. (HD2)			
IX. Recommendations Report	<p>Chair Scott Shimabukuro stated that we will move the agenda item on the Recommendations Report to the next meeting (May 30<sup>th</sup>, 2023) as we've run out of time.</p> <p>Sharon Simms added that the recommendations report will be due in December 2023. In the next meeting, we will review reports from other Task Forces.</p>			
X. Public Comment	<p>Chair Scott Shimabukuro opened the floor for public comments.</p> <p>No public comments were made at this time verbally or written through the chat.</p>			
XI. Closing announcements	<p>Chair Scott Shimabukuro made the following closing announcements.</p> <p>May is Children's Mental Health Acceptance Month. The next meeting is scheduled for May 30<sup>th</sup>, 2023.</p>			
XII. Adjournment	The meeting was adjourned at 10:30am.			