

NOTE: MEETING MINUTES ARE IN DRAFT FORMAT AND HAVE NOT BEEN APPROVED BY MEMBERS OF THE TRAUMA INFORMED CARE TASK FORCE, AS SUCH, INFORMATION IN THE MINUTES HAS NOT BEEN APPROVED FOR CONTENT AND ACCURACY.

**Trauma-Informed Care Task Force Meeting
Department of Health, State of Hawaii**

**Virtual Meeting via Zoom
February 28th, 2023
10:00 a.m. – 12:00 p.m.**

Members Present: Adriane Abe, Judith Clark, Jillian Freitas, Josie Howard, Katherine Korenaga representing Cathy Betts, Mike Lambert, Lauren Nahme, Scott Shimabukuro, Gavin Takenaka
Members Absent: Yukko Arikawa-Cross and Fern Yoshida
Guests Present: Ashley Pettit and Sharon Simms
DOH Staff Present: Jodie Burgess, Kelly Chan, Monique Frazier, Erica Yamauchi

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
I. Call to Order	Scott Shimabukuro called the meeting to order at 10:03 a.m.			
II. Welcome	An opening to the meeting to announce that Scott Shimabukuro will be the chair for the Trauma-Informed Care Task Force.			
III. Public Comment	No public comments were made at this time, either in the chat or through written and/or oral testimony.			
IV. Vote to Approve 01/31/23 Meeting Minutes	The Task Force reviews to approve the Meeting Minutes from last month, January 31, 2023. DHS representative for Cathy Betts, Katherine Korenaga made amendments to January 31 st , 2023's meeting minutes on "page 5, agenda item 7- Trauma-Informed Care Initiatives" and corrected it to " <i>The Legislature passed the bill and Governor Ige signed Act 125, SLH 2022 relating to Children and Family of incarcerated individuals. The Department of Human Services is working with the Public Safety</i>	The meeting minutes from January 31 st , 2023, have been amended and approved unanimously by all Task Force members.		

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	<p><i>Department and other community stakeholders to allow those who are incarcerated to stay connected to their families.” The correction was made, and Judith Clark moves to accept that the meeting minutes have been amended and Lauren Nahme seconds the motion. Scott Shimabukuro calls for a vote with the Task Force members for the 01/31/23 meeting minutes. Meeting minutes are approved unanimously by the Task Force members.</i></p>			
V. Permitted Interaction Group (PIG) Report-Out	<p>-Data and Needs Assessment PIG Chair: Adriane Abe reports out that the PIG has received the Excel spreadsheet that one of the student interns at the Department of Health had started with. Per the action plan, the PIG will continue to inventory additional assessments through the first quarter. It was also discussed that once the PIG does so, “what is the best way to share it out?” and if there should be a vetting process as there is a wealth of information available online regarding assessment tools. If there is anyone who has a vetting process in mind, the PIG would love to hear ideas of it. The next steps for the PIG, once an assessment list has been compiled, “where should this list live?” Ideally, having a repository in the OWR would possibly be a good place for that to be. Possibly modelling Oregon’s TIC website’s organization. The PIG also came across a SAMSHA funded initiative done by Northwestern University’s Feinberg School of Medicine that has a nice set up and has a few videos such as “Remembering Trauma: Connecting the Dots Between Complex Trauma and Misdiagnosis in Youth.” Gavin Takenaka expressed enthusiasm in the PIG’s work.</p> <p>-Practices PIG Chair: Jillian Freitas reports out that the PIG had invited members of the community who are doing ‘Āina based work and hearing about the elements of their work that they do so that it can be captured in our definition in “Best Practices.” A brief reminder, the PIG is charged in the first quarter with coming up with a definition of “Best Practice” to trauma-informed care, based on the definition of</p>	<p>-Adriane Abe dropped the links in the chat of North Western University’s website: https://cctasi.northwestern.edu/ and “Remembering Trauma: Connecting the Dots Between Complex Trauma and Misdiagnosis in Youth:” https://www.youtube.com/watch?v=v13XamSYGBk&t=629s (part 1) and https://www.youtube.com/watch?v=l27lwZ5a1c&t=1s (part 2)</p> <p>-TIC definition that has been voted on: https://docs.google.com/document/d/1yPTigxACAli1W7d6-rdQMYxwoCjnp3Er/edit</p>	<p>-To join the Data and Needs Assessment PIG, please contact Adriane Abe at: Adriane.c.abe@courts.hawaii.gov</p> <p>-To join the Practice PIG, please contact Jillian Freitas at: jmnf@hawaii.edu</p>	

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	<p>“trauma-informed care” made by the Definitions PIG, that is currently inactive. After hearing from the community, the PIG will be gathering again. Major Mike Lambert, who is the co-chair on the PIG has made a first draft and the PIG will put the draft in context with our people and our community. The PIG is trying to keep in mind in terms of the language that is already out there, such as national language, but also making it very specific, as we have the opportunity to make something really specific for Hawai‘i and our people.</p>			
VI. Review the 2023 Action Plan	<p>Sharon Simms reviews the 2023 Action Plan and shares screen of the MURAL board. For extensive detail and following of the MURAL board for this agenda item, please refer to the recorded meeting, timestamp: 17:58 to 56:12. The recorded meeting can be found on Hawai‘i’s TIC website: https://health.hawaii.gov/traumainformed/.</p> <p>In addition, TF members expressed their comments both orally and, in the chat, which all have been captured on the interactive “TIC TF Planning Meeting” MURAL. All MURAL links are provided to the right on this Meeting Minutes document.</p> <p>Sharon Simms addresses that the Data PIG is working around the inventory work right now and the Practice PIG is working on the definitions. Some other work that is needed is defining “wellness and resilience” and the Practice PIG is doing this in some way by defining what “best practices” is. Other pieces are “defining the criteria of TIC practitioners” and facilitating some grant trainings and grant gurus who have experience in writing, mentoring, and coaching people around the idea of trauma informed. The last piece around the coordination around data and funding- this is the place in which we need to start identifying needs and as well as identifying which agencies need to coordinate this work.</p>	<p>2023 Action Plan MURAL link: https://app.mural.co/t/datatowisdom3558/m/datatowisdom3558/1670968171238/ea151ab976de99b067c4ee0dcb5ddedb0886e577?sender=u313ac51d952658c574d91104</p> <p>TIC TF Planning Meeting MURAL link: https://app.mural.co/t/datatowisdom3558/m/datatowisdom3558/1665435278823/ba6b7fc8b55871c0c57b9c6050a8aadf7d45ebf8?sender=u313ac51d952658c574d91104</p>		

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	<p>The goal we have set for this current meeting is to identify which additional PIGS that we need to open, as there are a couple of members that are not on a PIG currently.</p> <p>Based on the discussion, of what had been discussed, there were three main points, which are: cultural practitioners, funding, and a Summit PIG.</p> <p>-The discussion of cultural practitioners is in regard to how do we convene them and where we will get the funding to do it?</p> <p>-Funding has been discussed and a creation of a potential “Grants PIG” or a “Funding PIG” was in discussion. In relation to potential funding, Jesse Kohler commented in the chat: “The 3 primary goals of this NOFO are to 1) enhance a state-level surveillance infrastructure that ensures the capacity to collect, analyze, and use ACE and PCE data to inform ACE prevention strategies and approaches; 2) support the implementation of data-driven, comprehensive, evidence-based ACE-primary prevention strategies and approaches, particularly with a focus on health equity; and 3) conduct data to action activities on an ongoing basis to inform changes or adaptations to existing strategies or selection and implementation of additional strategies. Link: https://www.grants.gov/web/grants/view-opportunity.html?oppId=342828.” Lauren Nahme commented that we should definitely circle back to address the importance of potentially creating a “Funding PIG.”</p> <p>-A Summit PIG was created during this discussion. Mike Lambert motions to create a Summit PIG and Jillian Freitas seconds. Scott Shimabukuro calls for a vote and a group vote has been made. Members of the Summit PIG includes Judith Clark and Scott Shimabukuro. The chair for the Summit PIG has been undecided and Yukko Arikawa-Cross</p>	<p>-Addressing the potential creation of a “Funding PIG” needs to be put in next month’s meeting in March.</p> <p>-The Summit PIG was created and the TF members on are Judith Clark and Scott Shimabukuro. The chair for the Summit PIG has</p>		
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	will be emailed to ask to become the potential chair of the Summit PIG.	been undecided and Yukko Arikawa-Cross will be emailed to have her potentially chair it.		
VII. Governance Procedures	Time ran out for the “Governance Procedures” part of the agenda in this month’s TIC TF meeting and has been deferred to next month’s TIC TF meeting on March 28 th , 2023, based on a unanimous agreement by the TF members.			
VIII. Speaker Series	Thaddeus Pham, who is the currently the viral hepatitis prevention coordinator for the Hawai‘i State Department of Health in the Harm Reduction section branch presented on TIC in the health perspective. His presentation was on “Sexual and Gender Minority Youth in Hawai‘i.” Please refer to the recorded meeting, timestamp 56:20 to 1:30:45, which can be found on Hawai‘i’s TIC website:			

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	<p>https://health.hawaii.gov/traumainformed/ for Thaddues Pham's Speaker Series Presentation.</p> <p>All public comments can be found on the TIC TF Planning Meeting MURAL Board link: https://app.mural.co/t/datatowisdom3558/m/datatowisdom3558/1665435278823/ba6b7fe8b55871c0c57b9c6050a8aadf7d45ebf8?sender=u313ac51d952658c574d91104 and his presentation can be found on Hawai'i's TIC website: https://health.hawaii.gov/traumainformed/</p>			
IX. Public Comment	Jesse Kohler joined the TIC TF meeting and Tia Hartsock dropped in the chat; Jesse Kohler's national organization called CTIPP. Jesse Kohler and CTIPP do amazing work in policy development.			
X. Next Steps	Tia reported out that she has been applying for funding and grants through the OWR. For more information, please contact Tia Hartsock at			
XI. Adjournment	The meeting was adjourned at 11:59 a.m. The next meeting will be held on March 28 th , 2023, from 10:00 a.m. to 12:00 p.m.			