

NOTE: MEETING MINUTES ARE IN DRAFT FORMAT AND HAVE NOT BEEN APPROVED BY MEMBERS OF THE TRAUMA INFORMED CARE TASK FORCE, AS SUCH, INFORMATION IN THE MINUTES HAS NOT BEEN APPROVED FOR CONTENT AND ACCURACY.

**Trauma-Informed Care Task Force Meeting  
Department of Health, State of Hawaii**

**Virtual Meeting via Zoom  
December 27, 2022  
10:00 a.m. – 12:00 p.m.**

Members Present: Tia L. R. Hartsock, Major Lambert, Judith Clark, Yuuko Arikawa-Cross, Adriane Abe, Dr. Gavin Takenaka, Jillian Freitas, Amanda Stevens (sitting in for Cathy Betts) Dr. Evan Beachy (sitting in for Lauren Nahme)

Members Absent: Josie Howard, Fern Yoshida

Guests Present:

DOH Staff Present: Monique Frazier, Kelly Chan, Valerie Yin, Irina Kobzar, Erica Yamauchi

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS / ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
I. Call to Order	Chair Tia L. R. Hartsock called the meeting to order at 10:00 a.m.			
II. Public Comment	Public comments were not made at this time.			
III. Vote to approve 11.29.22 Meeting Minutes	Judith Clark motions to approve the meeting minutes from November 27 <sup>th</sup> , 2022, and Adriane Abe seconds the motion to approve. Tia L. R. Hartsock call for a vote to approve the November meeting minutes; Judith Clark votes “Aye,” Dr. Evan Beachy sitting in for Lauren Nahme votes “Aye,” Mike Lamber votes “Aye,” Amanda Stevens sitting in for Cathy Betts votes “Aye,” Jillian Freitas votes “Aye,” Yuuko Arikawa-Cross votes “Aye.” Gavin Takenaka votes “Aye,” Adriane Abe votes “Aye,” Tia L. R. Hartsock votes “Aye.”			
IV. Review Agenda, Group Agreements, and Introductions.	Facilitators, Sharon Simms, Heather Pierucki, and Ashley Pettit to review and reach consensus on 2023 TIC TF Goals. Group Agreements were gone over at a high-level review. Both the Planning Agenda and Group Agreements can be found on the Trauma-Informed Care state website (link: <a href="https://traumainformed.hawaii.gov/">https://traumainformed.hawaii.gov/</a> )			

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<p>V. Public Comment and Community Announcements</p>	<p>Task Force Member Judith Clark announces that Hawaii Youth Services Network will resume quarterly meetings on March 6, 2023, at Honolulu Airport Hotel.          Task Force Chair Tia L. R. Hartsock announces her new position at the Office of Wellness and Resilience as the Executive Director starting January 17<sup>th</sup>, 2023.</p> <p>Legislative PIG Report-Out by Dr. Evan Beachy:          Legislative PIG met on 12/10/22 and built on work done during the interim period to address housekeeping items to adjust such as extending deadlines. The Legislative PIG ratified these changes.          Tia L. R. Hartsock adds that the Legislative Pig will extend the TIC TF report due date from December 2023 to December 2024. The Office of Wellness and Resilience will stay an extended year in the Governor’s Office. The second to last recommendation was to attach the Trauma-Informed Care Task Force formally to the Office of Wellness and Resilience. The last recommendation was to add two more Task Force members- 1. Hawai’i Correctional Oversight Commission for Public Safety 2. Office of Youth Services within the Department of Human Services. 13 members total instead of 11.          Task Force Member: Gavin Takenaka is asking for the rationale for adding additional members as he doesn’t see the relevance for an additional Public Safety member. Evan Beachy, Judith Clark, and Tia L. R. Roberts provided insight for the relevance of an additional Public Safety member. In summary, the Criminal Justice system houses the most traumatized members of society and therefore is essential to pinpoint within the Trauma-Informed Care Task Force.          Task Force Member Gavin Takenaka is asking if the purpose of the Task Force is in line with the Oversight Commission’s purpose.          Task Force Member Judith Clark suggests voting separately</p>	<p>The Trauma- Informed Care Task Force will recommend that the TIC TF report due date to be December 2024 instead of December 2023. The Office of Wellness and Resilience will stay an extended year in the Governor’s Office to July 1, 2025, and to attach the Trauma-Informed Care Task Force formally as an Advisory Board to the Office of Wellness and Resilience and finally to adopt a process and criteria to adopt members to the Task Force.</p>		
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	<p>on the Office of Youth Services Member and Hawai'i Correctional Oversight Commission for Public Safety members.</p> <p>Unanimous support for Office of Youth Services Member to join as an additional Task Force Member.</p> <p>Task Force Member Yuuko Arikawa- Cross mentions that these members could also participate as community members aside from being formally added to the Task Force.</p> <p>Guest Facilitator Sharon Simms suggested adding two members rather than one as it's essential not to have an even number of Task Force Members.</p> <p>Task Force Member Jillian Freitas adds that it would be helpful to hear from someone at the Correctional Oversight Commission for Public Safety about what they do.</p> <p>Task Force Chair Tia L. R. Hartsock suggests implementing a formal process for requests from community members to become Task Force Members including criteria and a way to vote and be informed.</p> <p><b>Vote occurred:</b> The TIC TF report due date to be December 2024 instead of December 2023. The Office of Wellness and Resilience will stay an extended year in the Governor's Office to July 1, 2025, and attach the Trauma-Informed Care Task Force formally as an Advisory Board to the Office of Wellness and Resilience and finally to adopt a process and criteria to adopt members to the Task Force.</p> <p>Evan Beachy motions to approve the recommendations for the House Keeping Bill, and Yuuko Arikawa- Cross seconds the motion to approve. Tia L. R. Hartsock call for a vote to approve the recommendations for the House Keeping Bill; Judith Clark votes "Aye," Evan Beachy sitting in for Lauren Nahme votes "Aye," Mike Lamber votes "Aye," Amanda Stevens sitting in for Cathy Betts votes "Aye," Jillian Freitas votes "Aye," Yuuko Arikawa-Cross votes "Aye," Gavin Takenaka votes "Aye," Adriane Abe votes "Aye," Tia L. R.</p>			
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	Hartsock votes “Aye.”			
VI. Break	A 10-minute Break was taken.			
VII. 2023 Goals and Permitted Interaction Groups (PIGs)	<p>Task Force Chair Tia L. R. Hartsock stated that there is a recommendation for the Office of Wellness and Resilience to transfer to the Department of Human Services on July 1, 2025.</p> <p>Unanimous support for the Office of Wellness and Resilience to transfer to the Department of Human Services.</p> <p><b>Vote occurred:</b> For the Trauma-Informed Care Task Force to recommend that the Office of Wellness and Resilience will transfer to the Department of Human Services on July 1, 2025.</p> <p>Mike Lambert motions to approve the recommendation that the Office of Wellness and Resilience to transfer to the Department of Human Services on July 1, 2025. Judith Clark seconds the motion to approve. Tia L. R. Hartsock calls for a vote to approve the recommendations for the House Keeping Bill; Judith Clark votes “Aye,” Evan Beachy sitting in for Lauren Nahme votes “Aye,” Major Mike Lamber votes “Aye,” Amanda Stevens sitting in for Cathy Betts votes “Aye,” Jillian Freitas votes “Aye,” Yuuko Arikawa-Cross votes “Aye,” Gavin Takenaka votes “Aye,” Adriane Abe votes “Aye,” Tia L. R. Hartsock votes “Aye.”</p> <p>Guest Facilitator Sharon Simms reviews the 2023 Trauma-Informed Care 2023 Action Plan on Mural. (link: <a href="https://app.mural.co/t/datatowisdom3558/m/datatowisdom3558/1670968171238/ea151ab976de99b067c4ee0dcb5ddedb0886e577?sender=u7444ba6bba2a409801165889">https://app.mural.co/t/datatowisdom3558/m/datatowisdom3558/1670968171238/ea151ab976de99b067c4ee0dcb5ddedb0886e577?sender=u7444ba6bba2a409801165889</a>)</p> <p>Guest Facilitator Sharon Simms suggests that the Data PIG, Legislative PIG, and the (Cultural Practices) PIG meet within the next two weeks and review the 2023 TIC TF Action Plan/Goals to determine what they can accomplish in</p>	<p>The Trauma-Informed Care Task Force will recommend that the Office of Wellness and Resilience will transfer to the Department of Human Services on July 1, 2025.</p> <p>Practices PIG was established and voted on.</p>		

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	<p>the first quarter and report back in the January 31<sup>st</sup> Task Force meeting.</p> <p>Task Force Chair Tia L. R. Hartsock recommends calling the new PIG the “Cultural PIG”  Evan Beachy recommends calling the new PIG the “Practices PIG”  Task Force Members, Major Mike Lambert, Yuuko Arikawa-Cross supports calling the new PIG the “Practices PIG”  <b>Vote occurred:</b> To create a “Practices” PIG  Jillian Freitas moves to approve the creation of a Practices PIG and Adriane Abe seconds the motion to approve.  Tia L. R. Hartsock calls for a vote to approve the recommendations for the House Keeping Bill; Judith Clark votes “Aye,” Evan Beachy sitting in for Lauren Nahme votes “Aye,” Mike Lamber votes “Aye,” Amanda Stevens sitting in for Cathy Betts votes “Aye,” Jillian Freitas votes “Aye,” Yuuko Arikawa-Cross votes “Aye,” Gavin Takenaka votes “Aye,” Adriane Abe votes “Aye,” Tia L. R. Hartsock votes “Aye.”</p> <p>Jillian Freitas will chair the Practices PIG, and Mike Lambert will co-chair the Practices PIG.</p> <p>Adriane Abe will now chair the Data PIG to replace Tia L. R. Hartsock.</p> <p>Fern Yoshida and Josie Howard will need to join a PIG.</p> <p>Current PIGs open: Legislative PIG, Data PIG, and Practices PIG.</p>			
VIII. Closing announcements	T. L.R. Hartsock made following closing announcements.			

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	The next meeting is scheduled for January 31 <sup>st</sup> , 2023.			
IX. Future Agenda Items	T. L.R. Hartsock shared future agenda items. She asked how subcommittees should be created.			
X. Adjournment	The meeting was adjourned at 12:00pm.			