

County:

Hawaii County
Honolulu County
Kauai County
Maui County
Statewide

Outcome Indicator:

30-day alcohol use
30-day binge drinking
30-day cigarettes or electronic vapor products use
30-day cigarette use
30-day electronic vapor products use
30-day marijuana use
30-day other tobacco products use
ATOD use
Capacity of Prevention System
Early initiation of alcohol use

Substances:

Alcohol
Barbiturates
Benzodiazepines
Cocaine/Crack
Heroin
Inhalants
Marijuana/Hashish/THC
Methamphetamine
Non-Prescription Methadone
None
Not Collected
Other
Other Amphetamines
Other Hallucinogens
Other Non-Barbiturates Sedatives or /Hypnotics
Other Non-BenzodiazepineTranquilzers
Other Opiates and Synthetics
Other Stimulants
Over-the-Counter
PCP
Prescription Drugs
Tobacco
Unknown

Target Population:

Prevention System

Young adults ages 18-24

Youth ages 9-17

Risk Factor:

Academic failure beginning in elementary school
Availability of substances
Community norms and laws favorable towards substance use
Constitutional factors
Early and persistent antisocial behavior
Early initiation of substance use
Family conflict
Family history of substance use
Family management problems
Favorable parental attitudes and involvement in substance use
Favorable youth attitudes toward substance use
Friends who engage in substance use
Inappropriate negative sanctions
Lack of commitment to school
Low neighborhood attachment and community disorganization
Low/Lack of enforcement of laws to prevent substance use and abuse
Poverty (extreme economic deprivation)
Price and promotion of alcohol
Retail availability
Social availability
Transition and mobility
Other (TBD)

Protective Factor:

Caring school climate
Connected to family
Connected to school
Early intervention services
Engagement in meaningful activities
Higher parent education
High grade-point average
High parental school expectations
Life skills and social competencies
Local and state policies
Positive connection to other adults
Positive parenting style
Positive peer role models
Positive personal qualities
Positive self-concept
Religious or spiritual beliefs
Strong community infrastructure
Student participation in extracurricular activities
Two-parent families
Other (TBD)

Contributing Factor:

Adults allow underage drinking parties to occur at home, hotels, and community centers

Children are asked to mix drinks and serve alcohol to their parents and their friends

Other (TBD)

Parents allow their kids to drink during rites of passage

Significant consequences associated with alcohol consumption (rapes, DUIs)

State conditions exist that lead to a high rate of excessive alcohol use

There is a high rate of DUI in Hawai'i

Youth obtain alcohol by someone giving it to them

Youth steal alcohol from retail stores

Strategy:

Assessment

Capacity

Impl - U Education

Impl - S Education

Impl - I Education

Impl - U Alt Activities

Impl - S Alt Activities

Impl - I Alt Activities

Impl - Env Strategies

Impl - ID & Referral

Socio-ecological Category	Definition
Individual	Individual Level: Factors specific to the individual, such as age, education, income, health, and psychosocial problems, which may correspond with substance use.
Community	Community Level: The settings in which social relationships occur, such as schools, workplaces, and neighborhoods. These factors can have both negative and positive association with substance use.
Relationship	Relationship Level: An individual's closest social circle—family members, peers, teachers, and other close relationships—that contribute to their range of experience and may influence their behavior.
Societal	Societal Level: Broad societal factors, such as social and cultural norms. Other significant factors operating at this level include the health, economic, educational, and social policies that contribute to economic and/or social inequalities between populations.

Service Population:

At risk for suicide
Bartenders/wait staff
Business and Industry
Civic Groups/Coalitions
College Students
Community leaders
Elementary School Students
General Population
Government/Elected Officials
Health Professionals
High School Students
Law Enforcement
LGBTQ+
Middle/Junior High School Students
Military
Not Applicable
Older Adults
Other
Parents/Families
Prevention/Treatment Professionals
Recently arrived immigrant population
Religious Groups
Teachers/Administrators/Counselors
Underserved racial and ethnic minorities
Youth/Minors

Evidence Based Type:

Evidence based: Inclusion in a Federal List or Registry of evidence-based interventions.

Evidence based: Documented effective by other sources of information and the consensus judgement of the ADAD and the Evidence-Based Workgroup or other informed experts.

Evidence based: Reported in a peer-reviewed journal with positive effects on the primary target outcome.

Programs and policies that are working towards evidence-based criteria.

None.

CSAP Activity	CSAP Category
ATOD free social/recreational activities	Alternatives
Community service activities	Alternatives
Mentoring programs	Alternatives
Other alternative activities	Alternatives
Youth/adult leadership activities	Alternatives
Assessing community needs and capacity	Community-Based Process
Community and volunteer training, e.g., neighborhood action training, staff/officials training	Community-Based Process
Multi-agency coordination and collaboration/coalition	Community-Based Process
Systematic/strategic planning	Community-Based Process
Education programs for adult groups	Education
Education programs for youth groups	Education
Ongoing classroom and/or small group sessions	Education
Parenting and family management	Education
Peer leader/helper programs	Education
Drink-driving countermeasures	Environmental
Modifying the drinking environment	Environmental
Product pricing strategies/taxing strategies	Environmental
Regulating physical availability	Environmental
Restrictions on marketing	Environmental
Health fairs and other health promotion, e.g., conferences, meetings, seminars	Information Dissemination
Media campaigns	Information Dissemination
Prevention -focused email blasts	Information Dissemination
Prevention - focused web sites	Information Dissemination
Radio and TV public service announcements	Information Dissemination
Social Media	Information Dissemination
Speaking engagements/Presentations	Information Dissemination
Prevention assessment and referral	Problem Identification and Referral

Risk Category:

Abuse victims
Already using substances
Children of substance abusers
Current or former military members
Drop-outs
Economically disadvantaged
Homeless and/or runaway youth
Individuals whose native language is other than English
Individuals with disabilities
Individuals with low literacy
Mental health problems
Military family members
Native Hawaiian populations
None
Violent and delinquent behavior

Funding Source:

Block Grant

Charitable

Federal Funds (PFS)

Other

Other Federal Funds

State General Funds

State Special Funds

Crosswalk: Use this table to identify which Strategy Name (Code Table #8), CSAP Category (Code Table #12), and CSAP Activity (Code Table #12) your services fall under.

SERVICES	NOTE TYPE	STRATEGY NAME	CSAP CATEGORY	CSAP ACTIVITY	DEFINITIONS
Assessment					
One-on-one interviews	Progress Note	Assessment	Community-Based Process	Assessing community needs and capacity	Interviews for the purpose of collecting qualitative data.
Focus groups/listening sessions	Progress Note	Assessment	Community-Based Process	Assessing community needs and capacity	Group sessions for the purpose of collecting qualitative data.
Survey	Service Note	N/A	N/A	N/A	Per unduplicated survey created.
Administer Survey	Progress Note	Assessment	Community-Based Process	Assessing community needs and capacity	Administration of a survey.
Community Needs Assessment	Service Note	N/A	N/A	N/A	Submission of Community Needs Assessment component of the Strategic Plan.
Capacity					
Training - Attended	Progress Note	Capacity	Community-Based Process	Community and volunteer training, e.g., neighborhood action training, staff/officials	Education or instruction of knowledge, skills, and competencies with the goal of building a person's capacity and performance. This includes the development of, delivery, and participation in training for paid staff. Training is considered a structured event that is intended to develop proficiency as it relates to prevention, ATOD, and/or the program/policy.
Training - Facilitated	Progress Note	Capacity	Community-Based Process	Community and volunteer training, e.g., neighborhood action training, staff/officials	
Meetings - Attended	Progress Note	Capacity	Community-Based Process	Multi-agency coordination and collaboration/coalition	Meetings with representatives from other agencies/ organizations to collaborate and/or increase support for the program/policy.
Meetings - Facilitated	Progress Note	Capacity	Community-Based Process	Multi-agency coordination and collaboration/coalition	
Community Fairs	Progress Note	Capacity	Information Dissemination	Health fairs and other health promotion, e.g., conferences, meetings, seminars	Having a booth or exhibit at a fair or event that displays or disseminates information and that has a focus on an ATOD prevention message & information on the program/policy.
Prevention - focused web sites	Progress Note	Capacity	Information Dissemination	Prevention - focused web sites	Sharing prevention and/or program/policy related information via websites. Examples: Updating websites with new information.
Prevention - focused email blasts	Progress Note	Capacity	Information Dissemination	Prevention -focused email blasts	Sharing prevention and/or program/policy related information via email. Examples: Newsletters, listserv.
Media, Radio and TV public service announcements	Progress Note	Capacity	Information Dissemination	Radio and TV public service announcements	A media message, campaign, etc. provided through public airways that are designed to inform and educate audiences concerning a specific topic. Per unduplicated product shared.
Social Media	Progress Note	Capacity	Information Dissemination	Social Media	Sharing prevention and/or program/policy related information via social media. Examples: Instagram, Facebook, Twitter, Snapchat, Tik Tok, etc. Per unduplicated post per social media platform.
Speaking engagements/ Presentations	Progress Note	Capacity	Information Dissemination	Speaking engagements/ Presentations	Activities intended to impart information about specific issues to general or targeted audiences. Examples: Speeches, one-time presentations, assemblies, news conferences.
Certified Prevention Specialist Application	Service Note	N/A	N/A	N/A	Submission of Application.
Certified Prevention Specialist Certification	Service Note	N/A	N/A	N/A	Unduplicated certification earned per individual.
Certified Prevention Specialist Renewal	Service Note	N/A	N/A	N/A	Submission of Renewal Application.
Semi-Annual Coalition Membership List	Service Note	N/A	N/A	N/A	Compilation of current membership list.
Planning					
Logic Model	Service Note	N/A	N/A	N/A	Submission of Logic Model component of the Strategic Plan.
Strategic Plan	Service Note	N/A	N/A	N/A	Submission of completed Strategic Plan.
Updated Strategic Plan	Service Note	N/A	N/A	N/A	Submission of updated Strategic Plan. Plans must be updated annually.
Implementation					
Substance-free social/ recreational activities	Progress Note	Impl - U/S/I (as applicable) Alt Activities	Alternative Activities	ATOD free social/recreational activities	Social and recreational activities for individuals that specifically exclude the use of alcohol, tobacco, and other drugs (ATOD) as they relate to the program/policy. Examples: Outdoor activities and programs (such as Outward Bound), sports, games, program events, school dances, community events/parties, Family/Ohana Nights, etc.
Community service activities	Progress Note	Impl - U/S/I (as applicable) Alt Activities	Alternative Activities	Community service activities	Activities in which youth and/or adults provide a variety of community services as they relate to the program/policy. Examples: Community or neighborhood clean-up, repairing/painting homes, support to the elderly or persons with disabilities, Meals on Wheels, developing a community park.
Mentoring programs	Progress Note	Impl - U/S/I (as applicable) Alt Activities	Alternative Activities	Mentoring programs	Activities that provide youth with structured time with a mentor as they relate to the program/policy. Examples: Homework help/assistance, afterschool programs, one-to-one mentoring activities.

SERVICES	NOTE TYPE	STRATEGY NAME	CSAP CATEGORY	CSAP ACTIVITY	DEFINITIONS
Youth/adult leadership activities	Progress Note	Impl - U/S/I (as applicable) Alt Activities	Alternative Activities	Youth/adult leadership activities	Services through which youth and adults serve as role models who work with youth as they relate to the program/policy. Examples: Tutoring programs, coaching activities, Big Brothers, Big Sisters.
Education programs for adult groups (18 years old and over)	Progress Note	Impl - U/S/I (as applicable) Education	Education	Education programs for adult groups	Structured substance abuse prevention lessons, seminars, or workshops directed to adult groups. Examples: Curriculum for college-aged groups.
Education programs for youth groups (17 years old and under)	Progress Note	Impl - U/S/I (as applicable) Education	Education	Education programs for youth groups	Structured substance abuse prevention lessons, seminars, or workshops directed to youth in after school/community settings. Examples: Youth groups such as the Boys & Girls Club, Boy/Girl Scouts, etc.
Ongoing classroom and/or small group sessions	Progress Note	Impl - U/S/I (as applicable) Education	Education	Ongoing classroom and/or small group sessions	Lessons, seminars or workshops that are presented as a recognized curriculum or course of study in a classroom setting. Examples: Life Skills Training, Project ALERT, etc.
Parenting and family management	Progress Note	Impl - U/S/I (as applicable) Education	Education	Parenting and family management	Structured classes and programs intended to assist parents and families in skills development. Examples: Parent/family management classes, Strengthening Families Program, Family Effectiveness Training.
Peer leader/helper programs	Progress Note	Impl - U/S/I (as applicable) Education	Education	Peer leader/helper programs	A structured recurring activity that use peers (people of the same rank, ability, or standing) to provide guidance, support and other activities for youth or adults. Examples: Peer resistance development/peer/cross-age tutoring, teen leadership institutes, peer support activities.
Problem Identification and Referral	Progress Note	Impl - ID & Referral	Problem Identification and Referral	Prevention assessment and referral	This strategy aims to classify those who have indulged in illegal use of ATOD and to assess whether their behavior can be reversed through education. NOTE: This strategy does not include any activity designed to determine if an individual is in need of treatment.
Problem Statement	Progress Note	Impl - Env Strategies	Community-Based Process	Multi-agency coordination and collaboration/coalition; Systematic/strategic	Completion of Problem Statement, which is also known as a Policy Action Statement.
Issue Brief	Progress Note	Impl - Env Strategies	Community-Based Process	Multi-agency coordination and collaboration/coalition; Systematic/strategic	Document that states the details of the policy.
Draft of Policy Language	Progress Note	Impl - Env Strategies	Community-Based Process	Multi-agency coordination and collaboration/coalition; Systematic/strategic	Document that states the importance and impact of the policy.
Media Plan	Progress Note	Impl - Env Strategies	Community-Based Process	Multi-agency coordination and collaboration/coalition; Systematic/strategic	Media Plan to mobilize support of the policy to the general public.
Introduction of Policy	Progress Note	Impl - Env Strategies	Community-Based Process	Multi-agency coordination and collaboration/coalition; Systematic/strategic	Introduction of Policy to decision-makers.
Passage of Policy (changing local codes, ordinances, regulations, and laws)	Progress Note	Impl - Env Strategies	Environmental	Restrictions on marketing; Modifying the drinking environment; Regulating physical availability; Drink driving countermeasures	Policy is passed/accepted.
Evaluation					
Annual Evaluator Agreement	Service Note	N/A	N/A	N/A	Submission of signed Agreement.
Progress Evaluation Report	Service Note	N/A	N/A	N/A	Submission of Report.
Final Evaluation Report	Service Note	N/A	N/A	N/A	Submission of Report.
Sustainability					
Sustainability Plan	Service Note	N/A	N/A	N/A	Submission of Plan and subsequent Plans.
Reports					
Monthly Management Information	Service Note	N/A	N/A	N/A	Completion of monthly data entries.
Quarterly Report	Service Note	N/A	N/A	N/A	Submission of Reports.
Year-End Report	Service Note	N/A	N/A	N/A	Submission of Report.

FOR PFS-FUNDED ACTIVITIES ONLY.

Training Attended, Training Facilitated: Capacity — Community Based Process

Training Topic* (Select all that apply, enter into the Notes section in the service note.)

Behavioral Health Disparities
Collaboration
Community Data Collection
Community Development
Cultural Competence/Diversity
Data Entry
Developing Prevention Systems
Development of Overdose Prevention System
Environmental Strategies
Grant Writing/ Funding/ Resource Development
Grantee Data Collection
Identifying/ Selecting/ Implementing Evidence-Based Programs
Information Technology
Infrastructure Development
Marketing/Communications
National Outcomes Measures (NOMS)
Needs Assessment
Organization Development
Overdose Outcome Measures
Overdose Prevention in Specific Settings (e.g., shelter, correction facility)
Prevention Fundamentals
Prevention in Specific Settings (e.g., workplace, correctional facilities)
PTTC Information
Readiness Assessment
Risk and Protective Factors
SAMHSA's Strategic Prevention Framework (SPF)
State/Territory Data Collection
Strategic Planning
Substance Use
Sustainability
Utilizing Epidemiological Data
Violence Prevention
Youth Involvement
Other

Implementation Strategy: One-time vs. Recurring Strategy
(A) PFS-funded activities

Description		Strategy Frequency	
		One-time (activities planned for different participants/audiences)	Recurring (activities planned for the same participants/audience)
Meeting	Attended	✓ • A community strategic planning meeting	✓ • County prevention network quarterly meetings • Monthly workgroup/coalition meetings
	Facilitated	✓ • An annual meeting with community stakeholders	✓ • Monthly coalition meetings • Quarterly prevention network meetings
Training	Attended	✓ • A workshop • A multi-day conference: Report each day as a new activity. Enter the appropriate training topic(s) in the Notes tab based on the Code Table Guidance Doc. #2.	NA
	Facilitated	✓ • A workshop • A workshop series: Report each day as a new activity. Enter the appropriate training topic(s) in the Notes tab based on the Code Table Guidance Doc. #2.	NA

Instructions: Completing the “Impact Target Population” section:

- **One-time Activities:**
 - Unique Participants: Enter the total number reached during this specific activity, along with their demographics.
 - New Participants: Enter 0 in the total, then click “Calculate Unknowns” to auto-populate the demographics.
- **Recurring Activities**
 - Unique Participants: Enter the total number reached during this specific activity, along with their demographics.
 - New Participants: Report only first-time participants (anyone who have not been counted in a previous sessions of this specific recurring activity). Enter them in both the total and demographic fields.

Implementation Strategy: One-time vs. Recurring Strategy
(B) Block Grant- and General-funded activities

Description		Strategy Frequency	
		One-time (activities planned for different participants/audiences)	Recurring ¹ (activities planned for the same participants/audience)
Meeting	Attended	NA	✓ Report all meetings attended as a recurring strategy. • Monthly coalition meetings • School staff meetings
	Facilitated	✓ • Meetings with different agencies/organizations	✓ • Multiple meetings with the same agencies/organizations
Training	Attended	NA	✓ Report all training events attended as a recurring strategy. • A workshop • A multi-day conference: Report each day as a new activity
	Facilitated	✓ • A workshop	✓ • A workshop series: Report each day as a new activity
Other Capacity Activities		✓ • Media, radio, and TV public service announcements (PSA). Note: For an individual PSA, or multiple PSAs that target different audiences.	✓ • Prevention-focused websites • Prevention-focused email blasts • Social media • Media, radio, and TV PSA. Note: For a series of PSAs that target the same audience.

Instructions: Completing the “Impact Target Population” section:

- **One-time Activities:**
 - Unique Participants: Enter the total number reached during this specific activity, along with their demographics.
 - New Participants: Enter 0 in the total, then click “Calculate Unknowns” to auto-populate the demographics.
- **Recurring Activities**
 - Unique Participants: Enter the total number reached during this specific activity, along with their demographics.
 - New Participants: Report only first-time participants (anyone who have not been counted in a previous sessions of this specific recurring activity). Enter them in both the total and demographic fields.