



STATE OF HAWAII
DEPARTMENT OF HEALTH
KA 'OIHANA OLAKINO
ALCOHOL AND DRUG ABUSE DIVISION
KAKUHIHEWA BUILDING
601 Kamokila Boulevard, Room 360
Kapolei, Hawaii 96707
PH: (808) 692-7506
FAX: (808) 692-7521

In reply, please refer to:
File: DOH/ADAD

December 16, 2025

Announcement: INSPIRE PLUS Hands-On Training Sessions

To our Providers, Partners, Supervisors and Staff,

Our eMIS team is preparing hands-on training sessions and to get “out in the field.” **If you are interested in hosting a session at your facility, please let us know the following:**

- List of who will attend, with:
 - Confirmation that each attendee has the right access security roles for INSPIRE PLUS.
 - Each attendee's primary area of work (i.e., clinical, finance, or both).
- Propose a few dates and times that work for your organization; A minimum timeslot of three (3) hours is required.
- Brief description of experience and training previously attended or received by staff on INSPIRE PLUS. Attendees should watch the interactive videos posted on the Alaka'i site, prior to the training.
- Desired training focus areas (e.g., introductory overview, program-specific concerns, targeted guidance on particular topics).
- Any issues or concerns on the use of INSPIRE PLUS.

Until then, if you need assistance outside of the Response Room hours:

- Visit the [Alaka'i site](#) for videos and training guides and the latest release updates.
- If its system-related, contact the INSPIRE PLUS Helpdesk at DOH.ADAD.InspirePlus@doh.hawaii.gov.
- To add, edit, or delete an INSPIRE PLUS account, submit updates on the [Account Provisioning Form](#) to the INSPIRE PLUS Helpdesk at DOH.ADAD.InspirePlus@doh.hawaii.gov and copy your Contract Manager.
- **For prevention providers** with prevention content-related questions (i.e., content for prevention plans, prevention group notes, service notes), direct questions to spfhi@hawaii.edu and copy your contract manager.

Project Alaka'i, INSPIRE PLUS Response Center, December 2025

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Thanks for continuing to work with us as we address your needs.

Sincerely,

A handwritten signature in black ink, appearing to read 'John Valera', written over the printed name.

John Valera, AICP

Administrator

Alcohol and Drug Abuse Division