



STATE OF HAWAII
DEPARTMENT OF HEALTH
ALCOHOL AND DRUG ABUSE DIVISION
KAKUHIHEWA BUILDING
601 Kamokila Boulevard, Room 360
Kapolei, Hawaii 96707
PH: (808) 692-7506
FAX: (808) 692-7521

In reply, please refer to:
File: DOH/ADAD

January 20,2021

Communication to Certified Substance Abuse Counselors, Certified Prevention Specialist, Certified Clinical Supervisor, Certified Criminal Justice Professional, Certified Program Specialist, Candidates, and Behavioral Health Professionals Regarding Education,

Training and Certification Testing (**Revised 1/20/2021** -: Original Date: 3/17/2020)

The Department of Health (DOH) continues to monitor the Novel Coronavirus Disease 2019 (COVID-19) daily. The Alcohol and Drug Abuse Division (ADAD) is offering zoom training until further notice. ADAD encourages everyone to participate in distance learning opportunities, for education requirements, as face-to-face is not being offered at this time.

Testing has resumed but limited space available. If your testing eligibility period has expired, please contact ADAD at 808-692-7506 ext. 27530, for an exemption approval.

Certification Applications and Renewal, please mail your packet to:

Alcohol and Drug Abuse Division
Quality Assurance and Improvement Office
601 Kamokila Blvd. #360
Kapolei, Hawaii 96707

Please visit the ADAD website for information on training, policy, and procedures, and to obtain ADAD approval for continuing education and updates:

Educational Distance Learning Resources:

<https://health.hawaii.gov/substance-abuse/files/2019/12/Distance-Learning-Treatment.pdf>

<https://health.hawaii.gov/substance-abuse/files/2020/02/Prevention-Distance-Learning.pdf>

Other resources:

<https://www.hawaiiecho.info/>

<https://www.samhsa.gov/practitioner-training>

The Behavioral Health Administration (BHA), ADAD and you all play a role in being prepared and in reducing the possibility of spreading the illness. We ask that everyone do their part including:

1. Practice everyday protections and encourage your staff and clients to do the same:
 - a. Wash your hands frequently (e.g., after using the bathroom, after coughing or

sneezing, before preparing food) with soap and water for at least 20 seconds or use an alcohol-based hand sanitizer;

- b. Avoid touching your eyes, nose, and mouth;
 - c. Avoid close contact with people who are sick
 - d. If you are sick:
 - i. Stay home
 - ii. Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
 - iii. Clean and disinfect frequently touched objects and surfaces (e.g., door handles, lobby area, countertops, state cars after use) daily.
2. If clients are scheduled to come in to a BHA office or Center, we will call to remind them of the meeting in advance and ask them to reschedule if they are sick, have been exposed to someone with COVID-19 or have traveled to an area with sustained exposure in the past 2 weeks.
3. Whenever possible and appropriate, facilitated meetings (e.g., treatment team meetings, community meetings, workgroups) should be conducted by phone or Zoom.

Continue to share informational resources:

- 1. Department of Health's issues and advisories for COVID-19: <https://health.hawaii.gov/docd/advisories/novel-coronavirus-2019/>
- 2. Center for Disease Control's resource on managing mental health and coping during COVID-19: <https://www.cdc.gov/coronavirus/2019-ncov/about/coping.html>
- 3. Child Mind Institute's resource on talking to kids about COVID-19: <https://childmind.org/article/talking-to-kids-about-the-coronavirus/>

