



HAWAII STATE HEALTH PLANNING AND DEVELOPMENT AGENCY

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ADMINISTRATIVE APPLICATION - CERTIFICATE OF NEED PROGRAM

Application Number: # 24-15A Date of Receipt:
To be assigned by Agency

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APPLICANT PROFILE

Project Title: Establishment of 5-Bed Special Treatment Facility

Project Address: 98-697 Keikialii Street
Aiea, HI 96701

Applicant Facility/Organization: Catholic Charities Hawaii

Name of CEO or equivalent: Robert Van Tassell

Title: Chief Executive Officer

Address: 1822 Keeaumoku Street Honolulu, HI 96822

Phone Number: (808) 524-4673 Fax Number:

Contact Person for this Application: Crystal Asada

Title: Program Director

Address: 1822 Keeaumoku Street Honolulu, HI 96822

Phone Number: (808) 527-4948 Fax Number: (808) 527-4949

CERTIFICATION BY APPLICANT

I hereby attest that I reviewed the application and have knowledge of the content and the information contained herein. I declare that the project described and each statement amount and supporting documentation included is true and correct to the best of my knowledge and belief.

[Handwritten Signature]

Signature

12/20/2024
Date

Crystal Asada
Name (please type or print)

Program Director
Title (please type or print)

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**1. TYPE OF ORGANIZATION:** (Please check all applicable)

- Public \_\_\_\_\_
- Private \_\_\_\_\_
- Non-profit   x
- For-profit \_\_\_\_\_
- Individual \_\_\_\_\_
- Corporation   x
- Partnership \_\_\_\_\_
- Limited Liability Corporation (LLC) \_\_\_\_\_
- Limited Liability Partnership (LLP) \_\_\_\_\_
- Other: \_\_\_\_\_

**2. PROJECT LOCATION INFORMATION**

**A. Primary Service Area(s) of Project:** (please check all applicable)

- Statewide: \_\_\_\_\_
- O`ahu-wide:   x
- Honolulu: \_\_\_\_\_
- Windward O`ahu: \_\_\_\_\_
- West O`ahu: \_\_\_\_\_
- Maui County: \_\_\_\_\_
- Kaua`i County: \_\_\_\_\_
- Hawai`i County: \_\_\_\_\_

**3. DOCUMENTATION** (Please attach the following to your application form):

- A. Site Control documentation (e.g. lease/purchase agreement, DROA agreement, letter of intent)
- B. A listing of all other permits or approvals from other government bodies (federal, state, county) that will be required before this proposal can be implemented (such as building permit, land use permit, etc.)
- C. Your governing body: list by names, titles and address/phone numbers
- D. If you have filed a Certificate of Need Application this current calendar year, you may skip the four items listed below. All others, please provide the following:
  - Articles of Incorporation
  - By-Laws
  - Partnership Agreements
  - Tax Key Number (project's location)

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4. **TYPE OF PROJECT.** This section helps our reviewers understand what type of project you are proposing. Please place an "x" in the appropriate box.

24 DEC 27 P2:28

	Used Medical Equipment (over \$400,000)	New/Upgraded Medical Equip. (over \$1 million)	Other Capital Project (over \$1 million)	Change in Service	Change in Beds
Inpatient Facility				X	
Outpatient Facility					
Private Practice					

5. **BED CHANGES.** Please complete this chart only if your project deals with a change in your bed count and/or licensed types. Again, this chart is intended to help our reviewers understand at a glance what your project would like to accomplish. Under the heading "Type of Bed," please use only the categories listed in the certificate of need rules.

Type of Bed	Current Bed Total	Proposed Beds for your Project	Total Combined Beds if your Project is Approved
Special Treatment Facility (STF)		5	5
<b>TOTAL</b>		5	5

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**6. PROJECT COSTS AND SOURCES OF FUNDS**

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**A. List All Project Costs:**

**AMOUNT:**

1.	Land Acquisition	<u>\$1,785,000</u>
2.	Construction Contract	<u>                    </u>
3.	Fixed Equipment	<u>\$10,000</u>
4.	Movable Equipment	<u>                    </u>
5.	Financing Costs	<u>                    </u>
6.	Fair Market Value of assets acquired by lease, rent, donation, etc.	<u>                    </u>
7.	Other: _____	<u>                    </u>
<b>TOTAL PROJECT COST:</b>		<u>\$1,795,000</u>

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**B. Source of Funds**

1.	Cash	<u>\$1,795,000</u>
2.	State Appropriations	<u>                    </u>
3.	Other Grants	<u>                    </u>
4.	Fund Drive	<u>                    </u>
5.	Debt	<u>                    </u>
6.	Other: _____	<u>                    </u>
<b>TOTAL SOURCE OF FUNDS:</b>		<u>\$1,795,000</u>

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7. **CHANGE OF SERVICE:** If you are proposing a change in service, then please briefly list what services will be added/modified. Be sure to include the establishment of a new service or the addition of a new location of an existing service. Please reference the Certificate of Need Rules Section 11-186-5 for the categories of services. If you are unable to determine which category best describes your project, please consult with agency staff.

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**Establishment of 5-bed Special Treatment Facility**

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8. **IMPLEMENTATION SCHEDULE:** Please present a projected time schedule for the completion of this project from start to finish. Include all of the following items that are applicable to your project:

- a) Date of site control for the proposed project,
- b) Dates by which other government approvals/permits will be applied for and received,
- c) Dates by which financing is assured for the project,
- d) Date construction will commence,
- e) Length of construction period,
- f) Date of completion of the project,
- g) Date of commencement of operation

Please remember that the Agency does monitor the implementation of Certificates approved. Non-implementation of a project as described in your application may result in a fine and/or withdrawal of the certificate of need.

9. **EXECUTIVE SUMMARY:** Please present a brief summary of your project. In addition, provide a description of how your project meets each of the certificate of need criteria listed below. If a new location is proposed, please attach an easy to read map that shows your project site.

- a) Relationship to the State of Hawai'i Health Services and Facilities Plan.
- b) Need and Accessibility
- c) Quality of Service/Care
- d) Cost and Finances (include revenue/cost projections for the first and third year of operation)
- e) Relationship to the existing health care system
- f) Availability of Resources.

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10. **Eligibility to file for Administrative Review.** This project is eligible to file for Administrative review because: (Check all applicable) \*24 DEC 27 P2:29

\_\_\_\_\_ It involves bed changes, which will have a capital expense of \$1,000,000 or less, and which will have an increased annual operating expense of less than \$500,000. & DEV. AGENCY

\_\_\_\_\_ It involves service changes which will have a capital expense of \$1,000,000 or less, and which will have an increased annual operating expense of less than \$500,000.

\_\_\_\_\_ It is an acquisition of a health care facility or service, which will result in lower annual operating expenses for that facility, or service.

\_\_\_\_\_ It is a change of ownership, where the change is from one entity to another substantially related entity.

\_\_\_\_\_ It is an additional location of an existing service or facility.

X \_\_\_\_\_ The applicant believes it will not have a significant impact on the health care system.

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3. **DOCUMENTATION** (Please attach the following to your application form) :13

A. Site Control documentation (e.g. lease/purchase agreement, DROA agreement, letter of intent) **ATTACHED**

B. A listing of all other permits or approvals from other government bodies (federal, state, county) that will be required before this proposal can be implemented (such as building permit, land use permit, etc.)

- **Zoning Clearance:** Application approved on 12/18/2024; Plumbing Inspection completed on 11/12/2024; Electrical Inspection completed on 12/05/2024 – results to be forwarded directly to OHCA
- **Building Clearance:** Building Inspection completed on 11/12/2024
- **Food Establishment Permit:** Inspection completed and approved on 12/16/2024
- **Dept. of Health Special Treatment Facility License upon OHCA approval**
- **OHCA Licensing upon CON Approval**

C. Your governing body: list by names, titles and address/phone numbers **ATTACHED**

D. If you have filed a Certificate of Need Application this current calendar year, you may skip the four items listed below. All others, please provide the following:

- Articles of Incorporation **ATTACHED**
- By-Laws **ATTACHED**
- Partnership Agreements N/A
- Tax Key Number (project's location): **1-9-8-069-036-0000**
  - TMK Area: 198
  - TMK Condo Property Regime Number: 0
  - TMK Division: 1
  - TMK Parcel: 36
  - TMK PLAT: 69
  - TMK Section: 8
  - TMK Zone: 9

**8. IMPLEMENTATION SCHEDULE:** Please present a projected time schedule for the completion of this project from start to finish. Include all of the following items that are applicable to your project:

- a) Date of site control for the proposed project,
- October 30<sup>th</sup>, 2024
- b) Dates by which other government approvals/permits will be applied for and received,
- **Dept. of Planning & Permitting Zoning Clearance – Approved on 12/18/2024**
  - **Dept. of Planning & Permitting Building Inspection – Done on 11/12/2024**
  - **Dept. of Planning & Permitting Plumbing Inspection – Done on 11/12/2024**
  - **Dept. of Planning & Permitting Electrical Inspection – Done on 12/05/2024**
  - **Sanitation Branch/Food Establishment Permit Inspection – Done and approved on 12/16/2024**
  - **OHCA Licensing upon CON Approval**
- c) Dates by which financing is assured for the project, N/A
- d) Date construction will commence, N/A
- e) Length of construction period, N/A
- f) Date of completion of the project,
- **The facility is currently waiting for approval of STF licensing with the Office of Health Care Assurance.**
- g) Date of commencement of operation
- **Upon approval of CON Application and DOH Licensing.**



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9. **EXECUTIVE SUMMARY:** Please present a brief summary of your project. In addition, provide a description of how your project meets each of the certificate of need criteria listed below. If a new location is proposed, please attach an easy to read map that shows your project site. A10:13

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This application is for a new facility operated by the Na Ohana Pulama (NOP) Program within Catholic Charities Hawaii (CCH). Located at 98-697 Keikialii Street, Aiea, HI 96701, the facility is applying for a 5-bed capacity to provide therapeutic out-of-home services to youth across Hawaii facing emotional and behavioral challenges. The Na Ohana Pulama Program has been providing residential treatment services for at-risk youth for 38 years.

This facility will house a highly structured therapeutic treatment program that operates as Hawaii's second-highest level of care for adolescents, just below hospitalization. It is specifically designed for adolescent males, ages 12-17, who face behavioral and emotional challenges such as sexually reactive behaviors, aggression, and other deviant behaviors. The program will be delivered in a secure, family-style group home with a five-bed capacity, offering a setting that balances security with community integration. This approach allows youth to continue their education, develop essential life skills, and receive targeted therapeutic support to reduce the risks they pose to themselves and the community. By providing care in a less restrictive environment, the program aims to interrupt the cycle of harmful behaviors, promote positive outcomes, and reduce recidivism, thereby enhancing overall community safety.

A core component of the program is its comprehensive, multi-disciplinary approach to treatment. This includes individual, family, and group therapy, medication management, and care coordination. The program features a team of specialized professionals, such as a contracted psychiatrist for medication management, a psychologist for assessments and clinical consultation, an RN for health care needs, and a dietician to address nutritional concerns. In addition, the on-site Department of Education (DOE) school helps youth stay on track academically, earning credits while engaging in treatment. The program operates with 24/7 staff coverage, ensuring a high level of safety and support at all times. By offering intensive, individualized care in a structured yet community-based setting, the program not only helps youth achieve personal growth but also contributes to reducing the likelihood of future offenses, ultimately improving community safety and providing a cost-effective alternative to hospitalization or incarceration.

#### **a) Relationship to the State of Hawai'i Health Services and Facilities Plan**

The program directly supports the goals outlined in the Hawaii State Health Facilities Plan (HSFP) and with the principles and priorities outlined by the Statewide Health Coordinating Council (SHCC), by promoting cost-effective access to necessary health care services to youth within a community-based model, optimizing healthcare delivery, and enhancing the financial viability of the healthcare system through the following:

1. **Promote and Support the Long-Term Viability of the Health Care Delivery System:** The program promotes long-term sustainability by offering essential behavioral and mental health services within the group home setting and through coordinated community resources. By providing these services locally, the program reduces reliance on high-cost, inpatient care, which is often financially burdensome for both families and the state. The

integration of healthcare services within the program helps to maintain the broader healthcare delivery system's financial viability by reducing the need for costly hospital admissions and specialized inpatient treatments, thus optimizing the use of available resources.

2. **Expand and Retain the Health Care Workforce to Enable Access to the Appropriate Level of Care in a Timely Manner:** The program's partnership with local providers, including the Department of Education, statewide Family Guidance Centers, and the Department of Human Services, ensures that behavioral, clinical, and mental health professionals are readily available to address the specific needs of the youth. By strengthening local collaborations and promoting access to mental healthcare within the community, the program encourages the retention and efficient use of the clinicians and the mental health workforce. This ensures that the youth receive appropriate care in a timely manner, helping to reduce unnecessary delays and improving outcomes.
3. **Ensure That Any Proposed Service Will at Least Maintain Overall Access to Quality Health Care at a Reasonable Cost:** The program is designed to maintain access to high-quality care while minimizing costs. By providing services within the program itself or through community-based partnerships, the program eliminates the need for expensive, out-of-area care. This approach not only lowers healthcare costs for families and the state but also ensures that the youth receive necessary care without financial barriers. By leveraging existing community resources, the program ensures that quality care is accessible at a reasonable cost, which aligns with the SHCC's commitment to maintaining overall healthcare access.
4. **Strive for Equitable Access to Health Care Services:** This program addresses equitable access by removing financial barriers to care. By providing mental health services within a group home setting and through local community partnerships, the program ensures that youth from various socio-economic backgrounds have access to the care they need. This model removes the need for costly hospital admissions and ensures that even families with limited financial means can access necessary services. The program's integration of services into a community-based model directly supports equitable healthcare delivery.
5. **Ensure All Projects Are Appropriate for the Regional and Statewide Continuum of Care:** The program's regionalized approach is highly aligned with the SHCC's goal of ensuring that behavioral and mental health services are appropriately designed for both regional and statewide needs. By working with local providers and community agencies, the program delivers care that is tailored to the specific needs of each community. This model ensures that youth and families receive care that is both accessible and aligned with regional priorities, further strengthening the local healthcare system and ensuring the effective delivery of services within the regional continuum of care.
6. **Encourage and Support Health Education, Promotion, and Prevention Initiatives:** The program emphasizes the importance of preventive care by providing timely access to services, including behavioral, therapeutic, and mental health interventions. This proactive approach reduces the need for reactive, high-cost interventions by addressing issues early, such as mental health needs or chronic health conditions. Through collaboration with local healthcare providers, the program fosters education and prevention, empowering youth and families to maintain better overall health and avoid more expensive, long-term care solutions.
7. **Expand Awareness of Available Human, Financial, and Programmatic Resources:** The program ensures that youth and families are made aware of the wide array of resources available to them through collaboration with local agencies. By coordinating

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- care through these established partnerships, the program expands awareness and access to behavioral and mental health services while also maximizing the use of human and financial resources. This model ensures that families are informed of their options, helping to remove barriers to care and ensuring that youth receive the appropriate services in a timely and efficient manner.
8. **Ensure Capacity and Access to a Continuum of Long-Term Care Services:** By providing comprehensive services within a community-based setting, the program ensures that youth have access to a full continuum of care. This approach helps prevent the need for costly and less effective long-term institutional care by addressing behavioral and mental health needs early and continuously in a supportive environment.
  9. **Establish a Statewide Emergency and Trauma System:** The program's focus on addressing traumatic situations such as abuse and neglect through a trauma-informed care model plays a critical role in addressing emergency and trauma care needs. The program acts swiftly, treating these situations like emergencies and ensuring youth receive the appropriate care in a timely manner. By offering immediate, community-based interventions and coordinating with local providers, the program prevents the escalation of traumatic conditions that could require urgent, costly hospitalizations or emergency care. In doing so, the program reduces the burden on the statewide emergency and trauma system while ensuring that youth receive the care they need to address trauma and prevent long-term negative health outcomes.
  10. **Ensure Capacity and Access to Primary Care Services:** The program ensures comprehensive healthcare for youth by providing access to a Nurse Consultant (RN) for medical needs, a Registered Dietitian (RD) for nutrition guidance, a psychologist consultant for mental health assessments, and a psychiatrist consultant for medication management and mental health support. In addition, the program helps transport youth to primary care provider (PCP) appointments if guardians are unable to, ensuring consistent access to necessary care. These services, offered within the group home and through local healthcare partnerships, promote timely and effective healthcare, reducing unnecessary hospital visits and fostering overall well-being.
  11. **Increase and Improve Access to Mental Health Programs, Services, and Education:** Mental health services are a central focus of the program, which is designed as a behavioral program to address the unique emotional and psychological needs of youth. By integrating mental health care into the overall healthcare services provided, the program ensures that youth receive timely and effective support. This includes access to a program therapist who provides individual, group, and family therapy to help youth manage behavioral and emotional challenges. Additionally, the program offers a psychologist consultant for mental health assessments and a psychiatrist consultant for medication management.
  12. **Increase and Improve Access to Substance Abuse Programs, Services, and Education:** The community-based model allows for the coordination of substance abuse programs if needed. By collaborating with local agencies and healthcare providers, the program is well-positioned to integrate substance abuse services into the care plan if appropriate, thereby improving access to these essential services.

#### **Subarea Health Planning Council Priorities:**

The program's multi-disciplinary approach, which includes mental health, healthcare, educational support, and community integration, addresses the priorities of increasing access to

long-term care services, promoting healthy lifestyles, supporting workforce development, and controlling escalating costs in both healthcare and senior care. By providing youth with the tools and support they need to succeed, the program reduces recidivism and promotes better outcomes, benefiting both the individuals served and the broader community.

### **HONOLULU COUNTY:**

**Increase the availability of long-term care and supportive services:** The program provides comprehensive services, including therapy, medication management, health care, and nutrition support, ensuring holistic care in a less restrictive, community-integrated setting.

**Promote scientifically-based nutritional health knowledge:** The program's Registered Dietitian (RD) educates youth and staff on healthy eating habits, helping them develop healthier lifestyles and make informed nutritional choices.

**Address workforce shortages in healthcare:** The program contributes to workforce development by utilizing a multidisciplinary team of healthcare professionals, such as a psychiatrist, psychologist, RN, and dietitian, enhancing support for youth and providing a model for senior care services.

**Control escalating costs in healthcare and senior care:** By providing intensive, individualized care in a community-based setting, the program reduces the need for costly hospitalization or institutional care, offering a cost-effective alternative while promoting positive outcomes for youth and improving community safety.

### **WEST OAHU:**

**Improve and increase access:** The program focuses on early intervention and ongoing support for adolescents with behavioral and emotional challenges. It manages acute needs through access to a Nurse Consultant (RN) and a team of mental health professionals, including a psychologist and psychiatrist, helping reduce the need for critical and emergency services. The program offers individual, group, and family therapy, along with a psychiatrist who manages medication for mental health conditions. Substance abuse services can be integrated into the mental health treatment, addressing co-occurring issues. The program serves all youth, including the uninsured and underinsured, ensuring access to comprehensive care, including mental health services, healthcare support, and educational assistance. Telemedicine is incorporated for medication management, healthcare consultations, and treatment team meetings, ensuring continuous care and access to expertise, especially for complex cases.

**Increase community engagement:** As a therapeutic and behavioral program, the program encourages community involvement by providing a secure, family-style group home that fosters positive behavior change while maintaining engagement. Partnerships with local schools, healthcare providers, and other community organizations support the youth's treatment and recovery process, helping build a supportive network. These collaborations help raise awareness about mental health and behavioral health issues in the community, promoting a broader dialogue on health and wellness.

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**Improve education and increase preventive medicine:** The program focuses on preventing and educating youth about the importance of mental health, coping mechanisms, and healthy behaviors. Through therapeutic interventions, it addresses underlying emotional issues that could lead to chronic mental and physical conditions. The program also supports community preventive health by providing early intervention for mental and behavioral health, offering therapy, life skills development, and coping strategies to reduce the risk of chronic problems and promote healthier lifestyles. By integrating health education, therapy, medication management, and life skills, the program fosters positive behavioral outcomes and helps reduce future health challenges, emphasizing the importance of early intervention in a supportive and therapeutic environment.

**WINDWARD:**

**Improve bed availability:** The program helps improve bed availability by providing timely interventions and treatment for adolescents with behavioral and emotional challenges, reducing the need for more intensive, inpatient care. By offering a secure, structured environment and comprehensive therapeutic services, the program serves as a step down from higher levels of care, such as hospitalization. This helps ensure that adolescents who are ready for a less restrictive environment are transferred to appropriate care, preventing unnecessary use of acute care hospital beds.

**Have adequate access:** The program ensures adequate access to care through the use of telehealth for medication management, healthcare consultations, and treatment team meetings. This emerging technology allows for seamless communication between youth, healthcare providers, and specialists, ensuring timely and efficient care even when in-person visits are not possible. Additionally, telehealth helps maintain continuous monitoring and treatment, ensuring that adolescents receive the care they need without delays, especially for those who may require specialized consultations.

**Education and prevention:** The program fosters education and prevention through collaborative partnerships that offer easily accessible health education to the youth and their families. The program focuses on improving mental health, promoting healthy behaviors, and preventing chronic conditions. By integrating life skills training, coping mechanisms, and healthy lifestyle education, the program empowers youth to take control of their well-being. Through these efforts, the program helps youth navigate the healthcare system effectively, providing them with the tools needed to address both mental and physical health challenges and promoting long-term prevention.

The program addresses critical issues in Hawaii's healthcare environment by delivering cost-effective, integrated, and locally focused care. The program's comprehensive approach ensures that the youth's healthcare needs are met while optimizing resources and promoting the long-term sustainability of Hawaii's healthcare system.

**b) Need and Accessibility**

The program was established in 1998 in response to a critical gap in Hawaii's healthcare and social service systems, identified by the Department of Health's Child and Adolescent Mental Health Division (CAMHD) and Family Court. It specifically addresses the shortage of

appropriate long-term care and acute care beds for youth, particularly those with emotional and behavioral challenges. In Hawaii, there has been a significant increase in demand for mental health and behavioral services for adolescents, with a marked shortage of facilities able to provide the necessary care. For example, in 2023, Hawaii faced a shortage of over 100 acute care and long-term residential treatment beds for youth, with waitlists for such services averaging six to eight months.

This shortage is compounded by limited options for youth facing issues such as aggression, sexually reactive behaviors, and other deviant behaviors. As the only program in Hawaii offering this level of care, the program provides a unique, community-based, therapeutic alternative to inpatient care and institutionalization. It offers a structured environment for at-risk youth who might otherwise face institutionalization or be placed on lengthy waitlists for more intensive services. The program is committed to being accessible to all youth, regardless of race, ethnicity, or ability to pay, ensuring equitable access to care. It serves all eligible youth, without discrimination based on insurance status, offering the necessary treatment for every youth who meets the program's criteria.

This model helps reduce the demand for acute care beds that are already in short supply, offering timely, appropriate care in a community-based setting, while avoiding costly inpatient admissions and long-term institutional placements. With an average length of stay between 12 to 18 months, the program provides sufficient time to address at-risk behaviors, helping to break cycles of abuse and recidivism. This proactive approach directly reduces the reliance on expensive acute care beds and hospitalizations. The program's ability to intervene early also eases the burden of waitlisted patients, ensuring that youth receive necessary care without unnecessary delays.

Through its collaboration with CAMHD and Family Court, the program continues to meet the ongoing demand for comprehensive services. By offering a community-based, structured environment for at-risk youth, the program fills a vital gap in Hawaii's healthcare infrastructure, improving outcomes for both individuals and the broader community. It plays a key role in alleviating the strain on Hawaii's already limited healthcare resources and serves as a cost-effective alternative to institutional care. The program remains accessible to anyone who meets the criteria, regardless of insurance coverage, race, ethnicity, or ability to pay, reinforcing its commitment to providing essential care to all youth in need.

### **c) Quality of Service/Care**

The program ensures the highest quality of service and care through a comprehensive framework of continuous monitoring, training, and improvement processes that align with both state and national standards. Key to this commitment is the program's excellent track record in credentialing and accreditation, as well as its ongoing efforts to provide trauma-informed, culturally competent care to at-risk youth.

1. **Credentialing and Compliance:** NOP consistently demonstrates its commitment to quality by maintaining rigorous compliance with credentialing requirements. In the most recent CAMHD Credentialing Oversight Audit, NOP achieved an outstanding 98% compliance rate. The organization follows a systematic process for timely acquisition, tracking, and re-credentialing of staff, ensuring that all professionals meet

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or exceed state standards. This process ensures that the staff providing care are qualified and fully credentialed, enhancing the program's overall service delivery. JUN 15 10:14

2. **National Accreditation:** CCH is accredited by the Council on Accreditation (COA), a leading national body that evaluates organizations providing services to vulnerable populations. In its 2023 COA review, CCH met 100% of the accreditation standards, reflecting the program's high-quality service delivery. This accreditation signifies that CCH adheres to the best practices in the field, ensuring that all services are evidence-based and provided in a manner that promotes positive outcomes for youth. CCH also complies with all federal and state requirements for nonprofits and is licensed as a Child-Placing Organization (CPO), meeting all certification requirements outlined in the Hawai'i Administrative Rules (HAR).
3. **Experienced Clinical Leadership:** NOP's leadership team brings over 40 years of combined experience in working with CAMHD programs. The organization has been providing residential treatment services for youth with significant behavioral and emotional challenges for 38 years, building a wealth of experience in the process. The program offers a full continuum of care that ensures that youth can transition seamlessly between levels of care, receiving appropriate interventions at each stage of their development.
4. **Evidence-Based and Trauma-Informed Care:** NOP employs a trauma-informed treatment approach that prioritizes the safety and well-being of youth. The program does not use isolation, locked seclusion, or physical or mechanical restraints at any time. Instead, NOP creates a healing environment where youth can develop critical social, academic, and independent living skills. NOP staff are specifically trained to offer care that is responsive to the needs of youth, ensuring that each individual receives personalized, compassionate treatment. Additionally, NOP takes special care to address cultural and linguistic needs, including services for individuals with Limited English Proficiency (LEP), and those with physical or cognitive limitations.
5. **Continuous Quality Improvement (CQI):** CCH implements a robust Performance Quality Improvement (PQI) Plan to monitor and enhance the quality of services provided. The program actively participates in CAMHD's Quality Assurance and Improvement Program (QAIP), which includes ongoing peer reviews, service quality assessments, and compliance checks. These efforts ensure that services are continuously evaluated and improved. NOP tracks key performance indicators through internal and external reviews, including compliance with credentialing, training, clinical supervision, documentation, and billing standards. This commitment to continuous improvement helps ensure that the program meets both regulatory requirements and the evolving needs of the youth served.
6. **Roles and Responsibilities for Maintaining Quality:** Maintaining quality is a collaborative effort across all levels of the organization. The **QA Director** coordinates independent reviews, gathers data, and recommends quality improvement strategies. Program Directors oversee training, supervision, and performance management to ensure that services are provided in compliance with contract requirements. Direct service providers are responsible for delivering high-quality care, maintaining accurate documentation, and seeking feedback from youth and families to improve services. Feedback is gathered through formal channels such as client satisfaction surveys, as well as informal means, to ensure that service quality meets the needs of both youth and their families.

7. **Specialized Monitoring and Support:** NOP's comprehensive quality assurance processes extend to critical areas such as clinical documentation, billing practices, facilities maintenance, and the management of sentinel events. Regular reviews and audits of these areas ensure that services are delivered consistently and in accordance with state and HIPAA regulations. Facility inspections, employee evaluations, and independent audits are conducted on a quarterly basis to identify any areas for improvement and to implement corrective actions as needed.

**d) Cost and Finances (include revenue/cost projections for the first and third year of operation)**

The projected cost for FY 7/01/24 to 06/30/25 is \$1,681,123, the projected cost for FY 07/01/25 to 06/30/26 is \$1,714,745.12, and the projected cost for FY 07/01/26 to 06/30/27 is anticipated to be approximately \$1,749,040.02. The annual operating costs includes personnel costs, facility costs, therapeutic services, educational services and accounts for inflation. Catholic Charities Hawaii current has a contract with DOH-CAMHD to cover the cost of operations. This contract is anticipated to continue and fully fund operations.

**e) Relationship to the existing health care system**

This facility strengthens Hawaii's healthcare system by providing a local, specialized residential treatment option for youth with mental health needs, reducing the reliance on costly and disruptive out-of-state placements. For example, youth transitioning from more restrictive environments like mainland residential facilities can receive step-down care here, maintaining continuity with community-based mental health services, such as those provided through the Department of Health's CAMHD. The program works in close collaboration with state agencies like DHS, Family Court, and the Department of Education to ensure coordinated care, with shared involvement in treatment and discharge planning. This model not only helps ease the burden on emergency rooms and acute care facilities but also ensures that youth are treated in culturally sensitive, cost-effective settings closer to home.

**f) Availability of Resources**

CCH's program ensures the availability of necessary resources to provide high-quality care by leveraging 38 years of experience in staffing and managing out-of-home services. Staffing patterns are carefully designed to meet the needs of the youth, ensure compliance with contract specifications, and provide appropriate supervision. The program adheres to a staffing ratio of 1 staff to 4 clients (1:4), with a minimum of two staff members available at all times, 24/7. In higher-acuity situations, additional staff are scheduled as needed to ensure safe and effective care. This staffing model ensures youth receive continuous support, with staff overlap for continuity of care during shift changes.

Currently, all full-time staff positions are filled, including two house managers who oversee the daily operations and ensure proper supervision. While the program's on-call staff is currently low, CCH is actively working with HR to build an inventory of staff through ongoing job fairs and continuous job postings. These efforts are focused on maintaining a strong, reliable staffing base to meet the growing needs of the program.



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The Parent Consultant provides 24/7 supervision and support to families, managing a caseload of no more than five youth. Therapists offer individual and family therapy, managing up to ten youth and families, allowing for personalized attention while maintaining manageable caseloads for effective service delivery.

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The program also emphasizes coordination with external agencies and community resources to meet the broader needs of youth. CCH works closely with the Department of Human Services/Child Welfare Services (DHS/CWS) and Children's Justice Centers, ensuring open communication and access to critical resources, including legal and permanency support. Additionally, CCH collaborates with community organizations like the Lili'uokalani Trust, primary care physicians, and the University of Hawaii's Department of Psychiatry to provide holistic care, including therapeutic, medical, educational, and crisis intervention services.

The program will operate from an 8-bedroom, 4.5-bath house in Aiea, designed to provide a safe, secure, and comfortable living environment for youth. The home is seeking to be licensed as a Special Treatment Facility (STF) by the Department of Health's Office of Health Care Assurance (OHCA), a designation CCH has maintained since 1998. The residence includes sufficient space for community living, educational activities, therapy, and privacy for each youth. Monthly inspections ensure the home is well-maintained, safe, and compliant with health, safety, and emergency standards, with any necessary repairs addressed promptly to ensure the safety and well-being of the youth and staff.