



**HAWAII STATE HEALTH PLANNING AND DEVELOPMENT AGENCY**  
 1177 Alakea Street, Suite 402 • Honolulu, HI 96813 • Phone: (808) 587-0788 • [www.shpda.org](http://www.shpda.org)  
 Honolulu Subarea Health Planning Council

**DRAFT**

**Meeting Minutes**

November 14, 2024 | 12:00 Noon Hawaii Time  
 Virtually via Zoom and Physical Meeting Location at  
 The Keoni Ana Building, 1177 Alakea Street, Suite 402

MEMBERS: Katherine Finn Davis, Tori Abe Carapelho, Trisha Kajimura, Charlene Takeno, Wesley Sumida

MEMBERS ABSENT: None

GUESTS: Tosa Lobendahn

SHPDA: John Lewin, Wendy Nihoa, Terry Visperas

**ATTENDANCE RECORD OF APPOINTED MEMBERS**

Date	9/14/2023	10/12/2023	11/9/2023	12/14/2023	1/11/2024	2/8/2024	3/14/2024	4/11/2024	8/8/2024	10/10/2024
Tori Abe Carapelho**	X	O	O	X	X	X	O	X	O	X
Katherine Finn Davis*	O	X	X	X	X	X	X	X	X	X
Trisha Kajimura	/	X	X	O	O	O	O	X	X	X
Wesley Sumida	X	O	X	X	O	O	O	X	X	X
Charlene Takeno	X	O	O	X	X	X	O	X	X	X

Legend: X=Present; O=Absent; /=No Meeting, \*-Chair, \*\*-Vice Chair

Meeting Recording:

<https://www.zoomgov.com/rec/share/gwTm0xrVVibhaRS4q1Y9pZjzfXv7urI3QVUwE-1BAtnF3UTFFHyIjB-CZaF7N232.siBfUPWt59VUBJqR>

Passcode: uc6e^Xht

TOPIC	DISCUSSION	ACTION
Call to Order	The meeting was called to order at 12:01 p.m. by Tori Abe Carapelho, Chairperson, presiding.	
Minutes	<p>Motion to accept the minutes from the October 10, 2024, meeting.</p> <p>Vote: Unanimous. Motion Carried.</p> <p>Public testimony – None.</p>	
Administrator’s Report	<p>The Administrator’s Report was distributed and reviewed. All Administrator’s Reports may be accessible via the State Health Planning and Development Agency’s website at <a href="https://health.hawaii.gov/shpda/agency-resources-and-publications/administrators-reports/">https://health.hawaii.gov/shpda/agency-resources-and-publications/administrators-reports/</a></p> <p>There were no questions.</p>	
State Health Planning and Development Agency (SHPDA) Updates	<p>J. Lewin, SHPDA Administrator, provided the following updates:</p> <p>On the progress of a healthcare transformation project, highlighting key initiatives such as collaboration with Medicaid, the launch of the All-Payer Claims Database, and plans to expand primary care and community-based services, particularly for underserved populations like Native Hawaiians and rural areas. Emphasized the importance of technology and data analytics in addressing healthcare gaps and improving health outcomes. While optimistic about continued funding despite changes in administration, Jack noted challenges like the 4-5% uninsured population in Hawaii and access-to-care issues, including the overreach of insurance companies in prior authorization processes. He called for feedback from participants on these issues and announced upcoming staffing expansions and legislative developments to be discussed in future meetings.</p>	

HONSAC Priorities	<p>A discussion followed.</p> <p>Public testimony – none.</p> <p>T. Abe Carapelho revisited and reviewed the HONSAC priorities, revisiting ideas submitted by members months ago. These were compiled into a spreadsheet, which the group had struggled to narrow down into clear priorities due to overlaps between categories like workforce development, mental health, and access to care. The group decided to refine the summaries of each priority to better capture the intended goals, and once agreed upon, they would prioritize these areas and share the final list with the PDC committee.</p> <p>The group further focused on refining the eight initial categories, which were narrowed to five. A concern was raised about housing being left out of the mental health summary, even though it had previously been included. The group debated whether housing should be a priority, recognizing its link to mental health but also the risk of duplicating efforts already handled by other agencies. They also discussed expanding the caregiver training category to include broader caregiver support, such as respite care. While some wording adjustments were needed, there was agreement on the broader themes. The group planned to continue refining the priorities and finalize them in December, with the aim of aligning them with state and regional needs and guiding future initiatives.</p> <p>Public testimony – none.</p>
Announcements	<p>K.F. Davis shared with the group that she submitted her application to serve as the HONSAC liaison to the SHCC.</p> <p>Membership Committee. C. Takeno had no update. All agreed that we should continue to recruit and to keep this item on the agenda.</p> <p>T. Abe Carapelho reaffirmed no updates on membership except we have two new members joining our next HONSAC meeting in December.</p> <p>Public testimony – none.</p> <p>No other announcements.</p>
Next Meeting	<p>December 12, 2024, 12 noon extended meeting.</p>

Adjournment	The meeting was adjourned at 1:00 p.m.	
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