



**HAWAII STATE HEALTH PLANNING AND DEVELOPMENT AGENCY**  
 1177 Alakea Street, Suite 402 • Honolulu, HI 96813 • Phone: (808) 587-0788 • [www.shpda.org](http://www.shpda.org)  
 Honolulu Subarea Health Planning Council

**DRAFT**

**Meeting Minutes**

October 10, 2024 | 12:00 Noon Hawaii Time  
 Virtually via Zoom and Physical Meeting Location at  
 The Keoni Ana Building, 1177 Alakea Street, Suite 402

MEMBERS: Katherine Finn Davis, Tori Abe Carapelho, Trisha Kajimura, Charlene Takeno  
 MEMBERS ABSENT: Wesley Sumida  
 GUESTS: Tosa Lobendahn  
 SHPDA: John Lewin, Wendy Nihoa, Terry Visperas

**ATTENDANCE RECORD OF APPOINTED MEMBERS**

Date	9/14/2023	10/12/2023	11/9/2023	12/14/2023	1/11/2024	2/8/2024	3/14/2024	4/11/2024	8/8/2024	10/10/2024
Tori Abe Carapelho**	X	O	O	X	X	X	O	X	O	X
Katherine Finn Davis*	O	X	X	X	X	X	X	X	X	X
Trisha Kajimura	/	X	X	O	O	O	O	X	X	X
Wesley Sumida	X	O	X	X	O	O	O	X	X	O
Charlene Takeno	X	O	O	X	X	X	O	X	X	X

Legend: X=Present; O=Absent; /=No Meeting, \*-Chair, \*\*-Vice Chair

Meeting Recording:

<https://www.zoomgov.com/rec/share/d0FKZSqR3P7lqApciYTeaygBaqZK21GHMXGJqMovQS7xP9nJ8vgxoXZ7Lkbtd9Sc.-07zZmq2M4uOqqYW>

Passcode: xu%ufcQ7

TOPIC	DISCUSSION	ACTION
Call to Order	The meeting was called to order at 12:01 p.m. by K.F. Davis, Chairperson, presiding.	
Minutes	<p>Motion to accept the minutes from the August 8, 2024, meeting.</p> <p>Vote: Unanimous. Motion Carried.</p> <p>Public testimony – None.</p>	
Administrator’s Report	<p>The Administrator’s Report was distributed and reviewed. All Administrator’s Reports may be accessible via the State Health Planning and Development Agency’s website at <a href="https://health.hawaii.gov/shpda/agency-resources-and-publications/administrators-reports/">https://health.hawaii.gov/shpda/agency-resources-and-publications/administrators-reports/</a></p> <p>There were no questions.</p>	
State Health Planning and Development Agency (SHPDA) Updates	<p>J. Lewin, SHPDA Administrator, provided the following updates:</p> <p>In the upcoming legislative session, we plan to address the issue of prior authorization and support a bill that would enable Hawaii to align with other states in lowering pharmaceutical costs. To benefit our patients, we may also need to pursue legislation for the AHEAD model, which may require us to explore various strategies for implementation. Additionally, we are investigating ways to utilize the All-Payers Claims Database to assess Hawaii’s performance in areas such as cancer care, heart disease, and both adult and child health, including a breakdown of data by island.</p> <p>A discussion followed.</p> <p>Public testimony – none.</p>	

HONSAC Priorities	<p>K.F. Davis provided a summary of the ongoing Phase One prioritization process. HONSAC's primary priorities include Workforce Shortage, Mental Health, Kupuna/Long Term Care, Access, and Preventative Care. The document titled "HONSAC Priorities" was shared on screen. At the request of the committee, T. Visperas will send out a Doodle poll to HONSAC members to schedule an in-person meeting to discuss, condense, and refine these priorities beyond the five main categories.</p> <p>A short discussion followed.</p> <p>Public testimony – none.</p>
Standing Committee/Other Committee Reports and Updates	<p>K.F. Davis presented the current vacancies and requested nominations. C. Takeno nominated T. Abe Carapelho for the position of Chair, which was accepted by T. Abe Carapelho. K.F. Davis self-nominated for Vice-Chair and for a liaison position on the State Health Coordinating Council (SHCC).</p> <p>A motion was made to conduct a vote, which was approved unanimously. The results of the vote are as follows: T. Abe Carapelho as Chair, K.F. Davis as Vice-Chair, and K.F. Davis as the HONSAC liaison to the SHCC.</p> <p>Membership Committee. C. Takeno, Chair deferred till next meeting to present a grid resulting from the member survey administered last year. The information on the grid will help to inform a more targeted recruitment strategy. All agreed that we should continue to recruit and to keep this item on the agenda.</p> <p>Plan Development Committee (PDC). T. Abe Carapelho reported that the committee is looking at a completion of a State Plan in the fall of 2025, or spring 2026. Target is to have all Subarea Health Committees finish and submit their priorities by mid-year 2025.</p> <p>Public testimony – none.</p>
Announcements	<p>T. Visperas clarified that they maybe confusion on future zoom meeting notifications. Please refer to those updated invitations from T.Visperas and delete those calendar invites from W. Nihoa regarding HONSAC.</p> <p>At the request of HONSAC members, T. Visperas will send out a Doodle poll to identify</p>

Next Meeting	alternative days for HONSAC meetings, as Thursdays have posed challenges for some members. No other announcements. November 14, 2024, 12 noon.	
Adjournment	The meeting was adjourned at 12:59 p.m.	