

**HAWAII STATE HEALTH PLANNING AND DEVELOPMENT AGENCY**  
 1177 Alakea Street, Suite 402 • Honolulu, HI 96813 • Phone: (808) 587-0788 • [www.shpda.org](http://www.shpda.org)  
 Data Advisory Council - Plan Development Committee

**DRAFT**

**Meeting Minutes**

September 4, 2024 | 11:00 AM Hawaii Time

Virtually via Zoom and Physical Meeting Location at

The Keoni Ana Building, 1177 Alakea Street, Suite 402

[https://www.zoomgov.com/rec/share/wr2C2qSpN3UdYT9Xu6qyGDLNfoFhclulfG3T30NlzrcWPa7QTz91DL\\_J\\_hBqpgd.7rjz5xn4Iz\\_Lvr4K](https://www.zoomgov.com/rec/share/wr2C2qSpN3UdYT9Xu6qyGDLNfoFhclulfG3T30NlzrcWPa7QTz91DL_J_hBqpgd.7rjz5xn4Iz_Lvr4K)

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MEMBERS: Rebecca Cai, Greg Carlson, Francis Chan, Lance Ching, David Dobbs, Robert Hirokawa, Haley Hsieh, James Lin, Deborah Taira, Derek Vale, Cristina Vocalan, Kelley Withy, Greg Shimomura

MEMBERS ABSENT: Alfred Herrera, Ranjani Starr, Harold Moscho

GUESTS: Tosa Lobendahn

SHPDA: John Lewin, Wendy Nihoa, Terry Visperas

**ATTENDANCE RECORD OF MEMBERS**

Date	10/19/23	12/5/23	1/22/24	2/7/24	2/20/24	3/5/24	5/14/24	7/9/24	9/4/24	TBD
Rebecca Cai	/	X	X	X	X	X	X	X	X	
Greg Carlson	/	/	/	X	X	X	X	O	X	
Francis Chan	X	X	X	X	X	X	X	X	X	
Lance Ching	X	O	O	O	X	O	X	X	X	
David Dobbs	/	/	/	X	X	O	X	X	X	
Alfred Herrera	X	X	X	X	X	O	O	X	O	
Robert Hirokawa*	X	X	X	X	O	X	X	X	X	
Haley Hsieh	O	X	X	X	O	X	X	X	X	
James Lin	/	X	X	X	X	X	X	X	X	
Harold Moscho	/	/	/	/	/	/	/	X	O	
Greg Shimomura	/	/	/	/	/	/	/	O	X	
Ranjani Starr	X	X	X	O	X	O	X	O	O	
Deborah Taira	X	X	O	O	X	X	X	X	X	
Derek Vale	X	X	X	X	X	X	X	X	X	
Cristina Vocalan	X	X	X	X	X	X	O	X	X	
Kelley Withy	X	X	O	X	O	X	X	X	X	

Legend: X=Present; O=Absent; /=Not a member

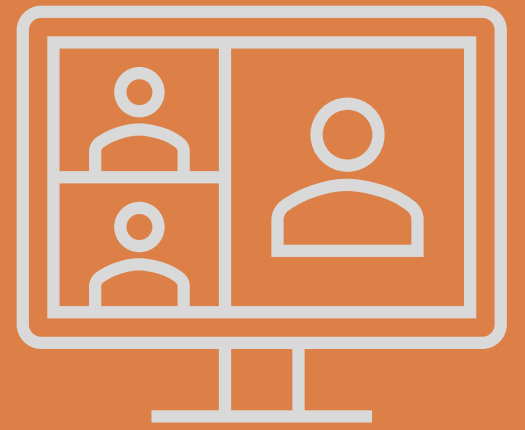
\*-Chair, \*\*-Vice Chair

TOPIC	DISCUSSION	ACTION
Call to Order	A quorum was established. The meeting was called to order at 11:00 a.m. by Robert Hirokawa, Chairperson, Data Advisory Council (DAC) presiding.	
Roll Call	<p>Member roll call.</p> <p>Guest: T. Lobendahn, Senator San Buenaventura’s Office.</p> <p>New Members effective next meeting:</p> <ol style="list-style-type: none"> <li>1. Rahul Maira, Chief Executive Officer, Hawaii Health Information Exchange. R. Maira’s predecessor, F. Ching will remain a member of the group as a community member/volunteer.</li> <li>2. Glenn Hiyashida, Chief Executive Officer, National Kidney Foundation of Hawaii. Recruited by R. Hirokawa.</li> </ol>	
Minutes	<p>Motion to accept the minutes from July 9, 2024 meeting.</p> <p>Vote: Unanimous. Motion carried.</p> <p>Public testimony. None.</p>	
Data Priorities	<p>J. Lewin, Administrator, State Health Planning and Development Agency (SHPDA) discussed the following data priorities for SHPDA:</p> <ol style="list-style-type: none"> <li>1. Quantifying the Uninsured Population. J. Lewin emphasized the importance of quantifying the number of uninsured individuals in Hawaii. Understanding the reasons behind their lack of coverage is critical for designing targeted coverage solutions. SHPDA aims to identify specific barriers that prevent these individuals from obtaining health insurance.</li> <li>2. All-Payer Health Equity Approaches and Development (AHEAD) Grant Requirements. J. Lewin mentioned the AHEAD Grant, which imposes additional requirements on the State of Hawaii, specifically the grant recipients – the Hawaii Department of Human Services MedQuest Division (DHS-MQD) and SHPDA. He highlighted the necessity of engaging with the designated groups permitted to address these matters, ensuring compliance with the grant’s objectives while focusing on improving health outcomes.</li> <li>3. Future Directions for Grant Support. J. Lewin outlined future areas of focus related to the AHEAD Grant:             <ol style="list-style-type: none"> <li>a. Assessing current spending on primary care and its effectiveness.</li> <li>b. Evaluating the potential impact of increased investment in primary care</li> </ol> </li> </ol>	

Subgroup Formation	<p>across Medicare, Medicaid, and commercial coverage.</p> <p>c. Establishing metrics to quantify outcomes, such as hospitalizations and emergency department visits, to measure the benefits of enhanced primary care resources.</p> <p>J. Lewin announced that full functionality of the All Payers Claims Database (APCD) is expected by February-March 2025. He emphasized the need for clinical data and highlighted the importance of partnerships with Hawaii Health Information Exchange and Healthcare Association of Hawaii, along with other data sources for this reason. Additionally, Lewin noted that further enhancements to the APCD may be achieved through contributions from the AHEAD grant.</p> <p>A discussion followed.</p> <p>Public testimony. None.</p> <p>W. Nihoa, Comprehensive Health Planning Coordinator, SHPDA, provided an overview of the formation of a Permitted Interaction Group (PIG). A copy of this overview is attached to these minutes.</p> <p>The discussion on PIG formation yielded the following outcomes:</p> <p>Formation of the First DAC PIG: This group will focus on the uninsured population.</p> <p>Membership: D. Dobbs, H. Hsieh, K. Withy, D. Vale, F. Chan, D. Taira, R. Hirokawa, and R. Cai.</p> <p>Scope of Work:</p> <ol style="list-style-type: none"><li>1. Develop a consensus definition of "uninsured."</li><li>2. Determine the number of uninsured individuals.</li><li>3. Analyze the uninsured count by various demographic characteristics.</li></ol> <p>Member Authority: Members are authorized to gather data to support the count for items #2 and #3 in the scope.</p> <p>Timeline: The group will report back to the DAC by January 2025.</p> <p>Additionally, a separate PIG will be established in the future to explore topics related to the underinsured and medical debt.</p> <p>Motion to form PIG to focus on the Uninsured.</p> <p>Vote: Unanimous. Motion carried.</p>
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SHPDA Updates	<p>Public testimony. None.</p> <p>J. Lewin, provided the following updates:</p> <ol style="list-style-type: none"><li>1. AHEAD Grant: Onboarding is underway for the AHEAD grant between DHS-MQD and SHPDA. The first step involves hiring project managers for both DHS and SHPDA to help organize efforts.</li><li>2. 2025 Legislative Updates:<ol style="list-style-type: none"><li>a. Introduction of legislation regarding pharmacy benefit managers in Hawaii, noting that half of U.S. states have implemented standards to reduce pharmacy costs for beneficiaries.</li><li>b. Prior Authorizations. SHPDA is exploring the use of technology to streamline these decisions at the point of care.</li><li>c. Licensing. Efforts to expedite licensing, particularly concerning reciprocity with western states. This would facilitate telemedicine services, especially in areas facing a shortage of specialists and primary care providers.</li><li>d. Certificate of Need. Changing requirements to require a CON before closing. Reference made to New York's requirement for hospitals to obtain a CON before closing services, citing the recent closure of Wahiawa Hospital as a relevant example.</li></ol></li></ol> <p>Public testimony. None.</p>	
Announcements	<p>K. Withy. 2024 Hawaii Health Workforce Summit on September 7, 2024, will move from the Hilton Hawaii Village to the John A. Burns School of Medicine located on 651 Alalo Street. Location changes due to the hotel worker's strike. Interested attendees may register at <a href="mailto:AHEC@hawaii.edu">AHEC@hawaii.edu</a></p>	
Next Meeting	<p>November 6, 2024, at 11 a.m.</p>	
Adjournment	<p>The meeting was adjourned at 11:39 a.m.</p>	

# SUBCOMMITTEE FORMATION GUIDELINES






*According to the Sunshine Law*

## **BOARD BUSINESS**

- Must be conducted at Board Meetings
- Open to the Public to provide comment (testimony)
- Purely "chit chat" is not considered Board Business.
- If a matter is about a specific issue that the Board is/will be dealing with then members cannot talk to each other (about the specific issue) outside of a meeting.





**HOWEVER...  
THERE ARE  
EXCEPTIONS  
TO THE RULE**

# PERMITTED INTERACTIONS OF MEMBERS

- A “Permitted Interaction Group” or PIG may be convened to conduct an investigation.
- The PIG can be used to:
  - Conduct research and investigate a specific topic
  - Develop recommendations
  - Share findings
- The PIG cannot:
  - Deliberate
  - Make Decisions







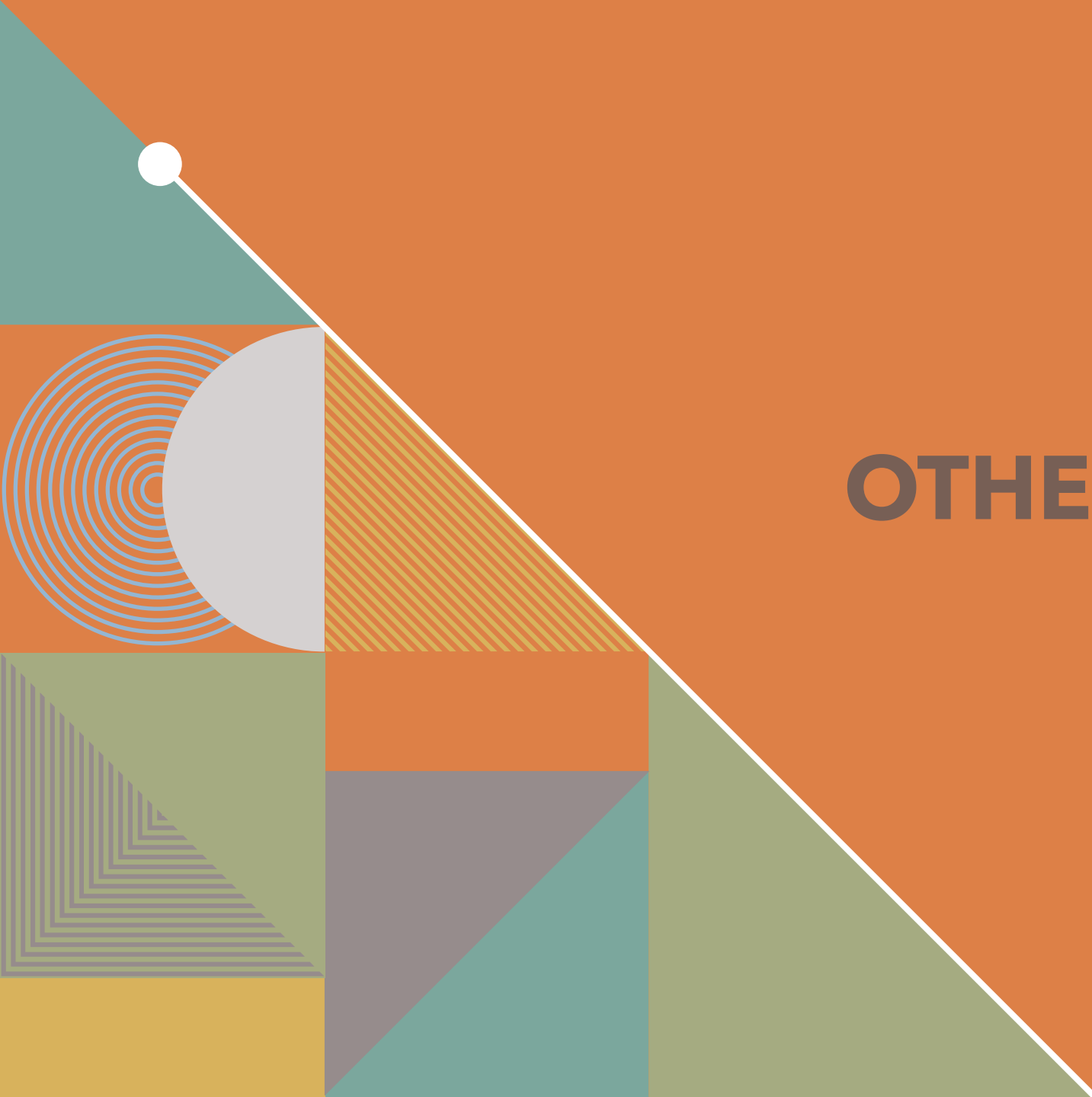
# THE FOLLOWING MUST BE DETERMINED TO CONVENE A PIG:

1. Membership. The size of the PIG must be less than quorum (DAC quorum = 9)
2. Define the scope of the investigation (purpose)
3. Define the scope of each member's authority
4. The Timeframe the PIG will be convened

*Note: All resulting findings and recommendations are presented to the board at a meeting of the board*

# FIG 1: FINANCING MECHANISM FOR UNINSURED PERSONS

- Define Scope of Investigation (Purpose)
- Membership (not to exceed 8)
- Define Scope of Member's Authority (Role)
- Define Timeframe



**OTHER PIGS???**