

HAWAII STATE HEALTH PLANNING AND DEVELOPMENT AGENCY
1177 Alakea Street, Suite 402 • Honolulu, HI 96813 • Phone: (808) 587-0788 • www.shpda.org
Universal Access Advisory Council - Plan Development Committee

Meeting Minutes

November 16, 2023 | 1:30 PM Hawaii Time
 Virtually via Zoom and Physical Meeting Location at
 The Keoni Ana Building, 1177 Alakea Street, Suite 402

MEMBERS: Mark Alexander, Rick Bruno, Jenn Diesman, Victoria Fan, Beth Geisting, John McComas, Lawrence Nitz, Gary Okamoto, Michael Robinson, Linda Rosen, Melvin Sakurai, Marilyn Seeley, Rae Seitz, Nadine Tenn Salle, Paul Roeder

MEMBERS ABSENT: Jonathan Ching, Sheri Daniels, Malia Tallett,

GUESTS: Alexis Shaner

SHPPA: John Lewin, Wendy Nihoa


ATTENDANCE RECORD OF MEMBERS

Date	11/16/23	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD
Mark Alexander	X									
Rick Bruno	X									
Jonathan Ching	O									
Sheri Daniels	O									
Jenn Diesman	X									
Victoria Fan	X									
Beth Geisting	X									
John McComas	X									
Lawrence Nitz	X									
Gary Okamoto	X									
Michael Robinson	X									
Linda Rosen	X									
Melvin Sakurai	X									
Marilyn Seeley	X									
Rae Seitz	X									
Malia Tallett	O									
Nadine Tenn Salle	X									
Paul Roeder*	X									

Legend: X=Present; O=Absent; /=No Meeting | *-Chair, **-Vice Chair

TOPIC	DISCUSSION	ACTION
Call to Order	A quorum was established. The meeting was called to order at 1:31 p.m. by P. Roeder Chairperson, Universal Access Advisory Council presiding.	
Roll Call	Member roll call.	
Welcome	P. Roeder welcomed members. Followed by member and staff introductions.	
The State Health Planning and Development Agency	W. Nihoa, Comprehensive Health Planning Coordinator, State Health Planning and Development Agency (SHPDA) provided a presentation on the SHPDA’s organizational structure and an overview of rules governing the Data Advisory Council meetings. An abbreviated version of the presentation is hereby attached to these minutes as Attachment A.	
Hawaii the Health State 2025	<p>J. Lewin, Administrator, SHPDA provided an overview of SHPDA’s history; purpose; plans for moving forward; and the importance of the Universal Access Advisory Council in SHPDA’s initiatives. “Hawaii the Health State 2025” paper a compilation of numerous consumer and healthcare provide meetings was referenced. A copy of this document is hereby attached to these minutes as Attachment B. The SHPDA intends to propose a Task Force at the upcoming 2024 Legislative Session. The Task Force will comprise of a diverse group of health care consumers and providers plus ex-officio government agency representatives. The purpose of the Task Force will be to advise the SHPDA on actionable priorities aimed at achieving universal access and equity to affordable quality health care. J. Lewin stressed the necessity of this Council to inform the Task Force on issues and priorities related to universal access.</p> <p>SHPDA, in partnership with Hawaii’s MedQUEST, will be applying to the Centers for Medicare & Medicaid Services (CMS)- States Advancing All-Payer Health Equity Approaches and Development (AHEAD) Model Grant. The Grant will bring resources and millions of dollars to the state and help to further its healthcare goals of achieving universal access, equity, improved outcomes and affordability. This link to the CMS AHEAD grant was shared in the chat https://www.cms.gov/priorities/innovation/innovation-models/ahead</p> <p>A discussion followed.</p> <p>Call for public testimony – none.</p>	
Universal Access Advisory Council	<p>P. Roeder summarized the Council’s goals and objectives: 1) The AHEAD Grant and 2) Utilizing data to identify healthcare needs and opportunities to reduce healthcare costs.</p> <p>Prior to the next meeting, a survey will be disseminated to members. The purpose of the</p>	


	<p>survey is to capture the expertise of members and identify some of the key concerns (relating to universal access). It will also be utilized to determine future agenda items and meetings. Responses will be aggregated and shared.</p> <p>Membership. P. Roeder mentioned inclusiveness and requested members to assess the current membership/expertise and determine if there are others that should be invited to be part of the council.</p> <p>A discussion followed. Members expressed the need to get a sense of data and information to identify individuals/groups not connected to the healthcare system; the importance of identifying the healthcare system gaps and opportunities; guest speakers for future meetings; and how insurance coverage does not guarantee access to health care.</p> <p>Call for public testimony – none.</p>
Meeting Logistics	P. Roeder suggested monthly meetings or more frequent if necessary.
Announcements	None.
Next Meeting	December 20, 2023, 11:30 a.m. – 1:00 p.m. (via Zoom). Agenda items: Survey results, AHEAD Grant.
Adjournment	The meeting was adjourned at 3:00 p.m.



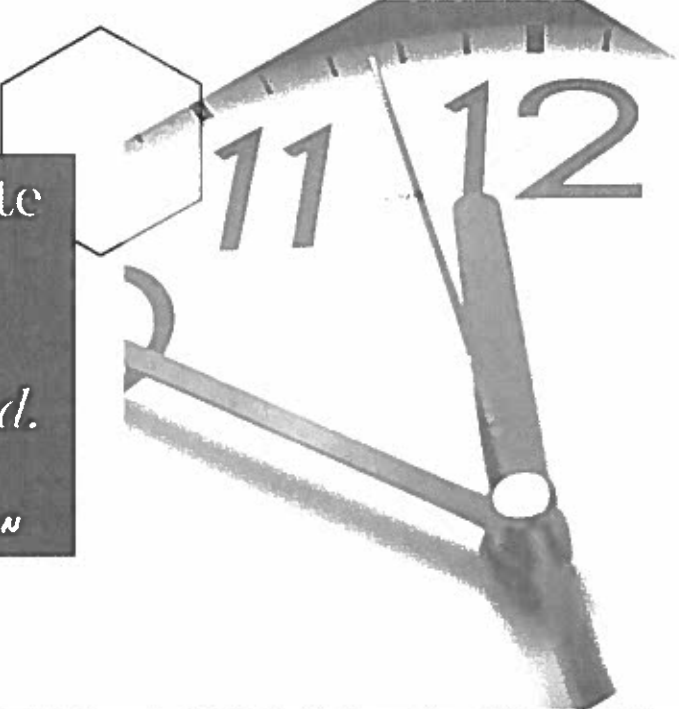
State Health Planning and Development Agency

Organizational Structure and
Governing Rules

Universal Access Advisory Council
November 16, 2023



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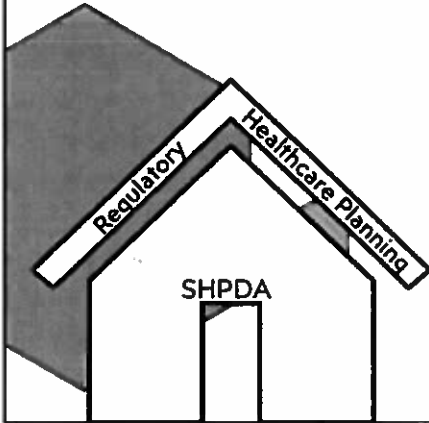


For every minute
spent in
organizing,
an hour is earned.

—
BENJAMIN FRANKLIN

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The 2-Sides of the State Health Planning and Development Agency (SHPDA)



Regulatory

- Administer the Certificate of Need (CON) Program

Healthcare Planning

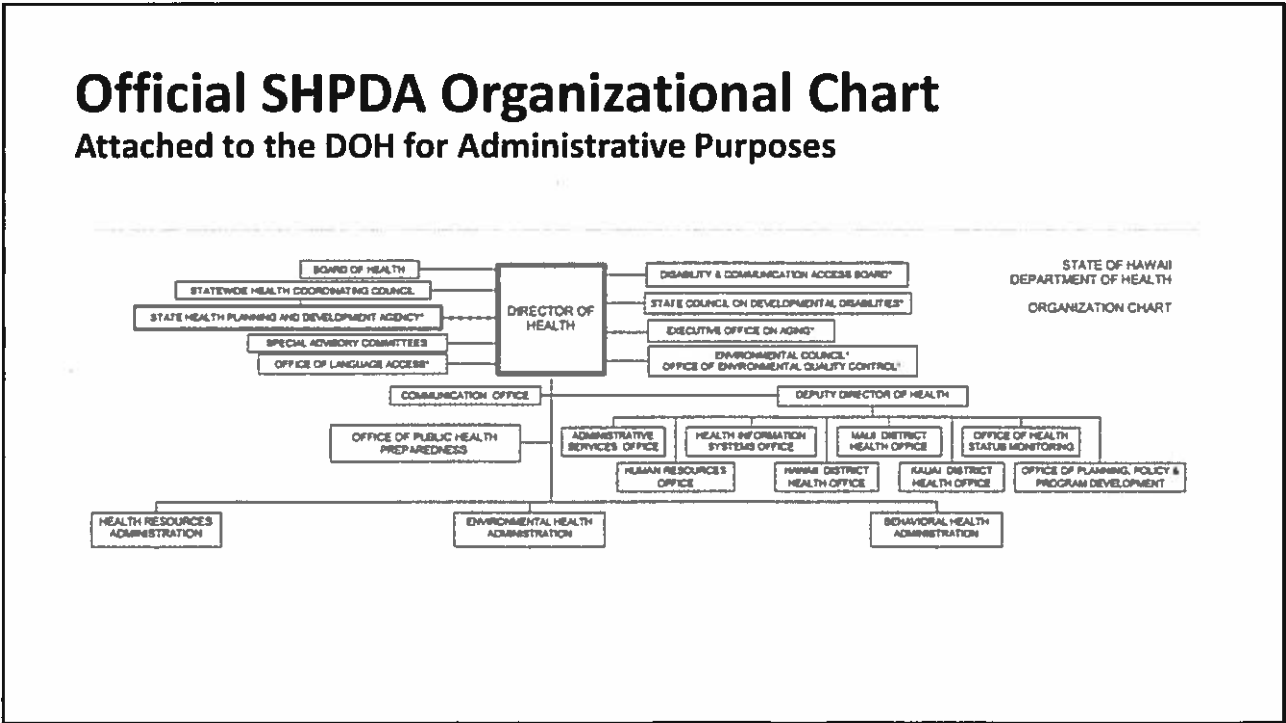
- Prepare, revise, and implement the State's Health Services and Facilities Plan
- Conduct studies and investigations on Healthcare costs
- Implement special projects
- Assure community input in planning (convening SACs, SHDCC, Advisory Councils, etc.)

323D Hawaii Revised Statute

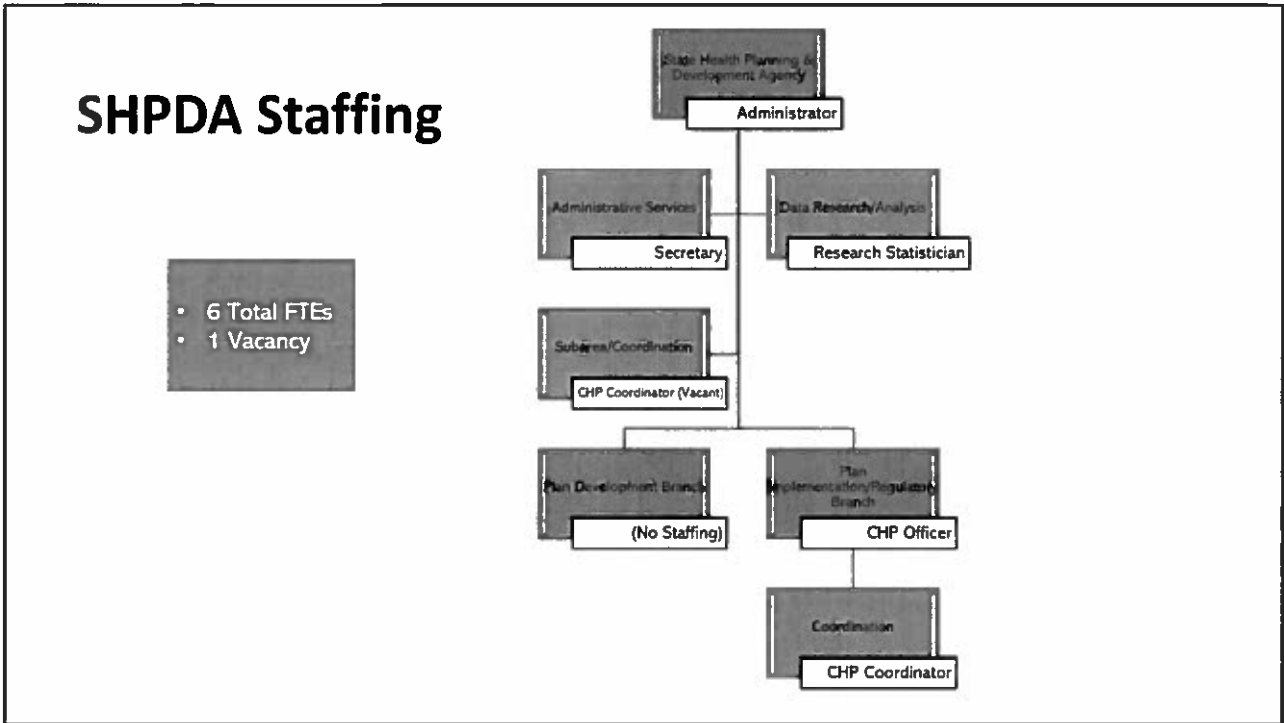
- Health Planning and Resources Development and Health Care Cost Control

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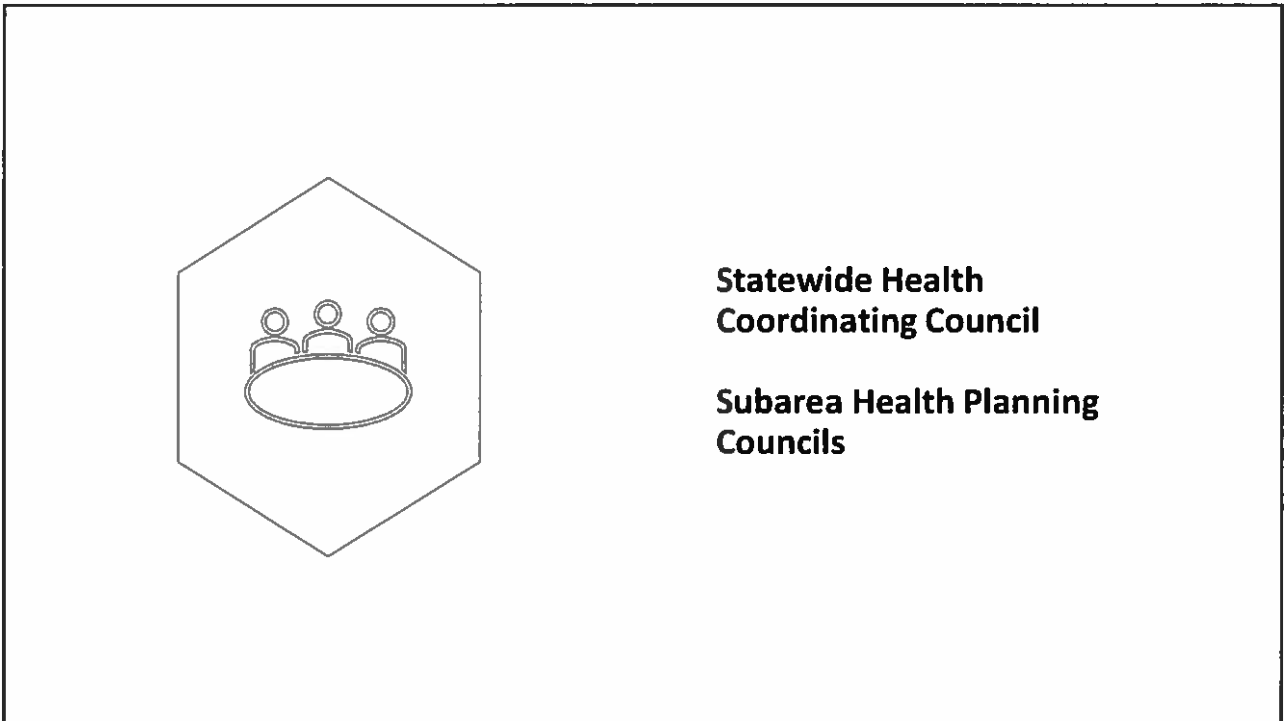
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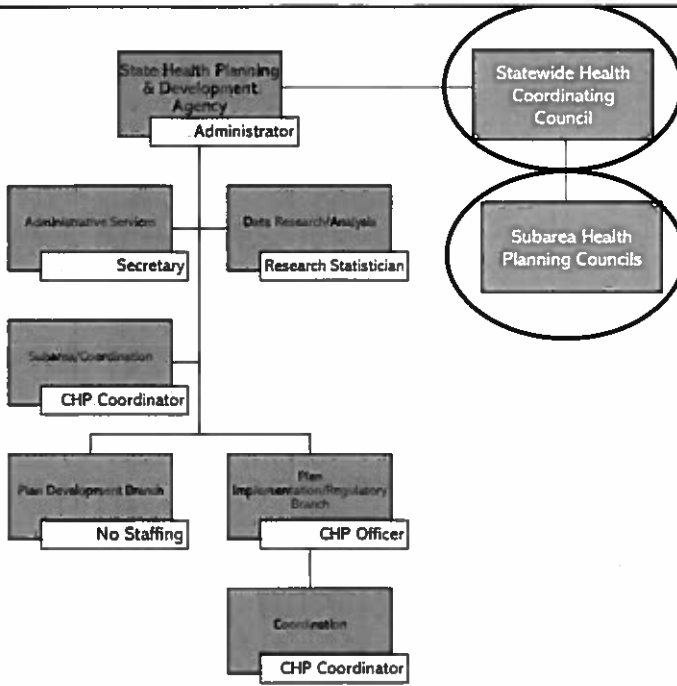


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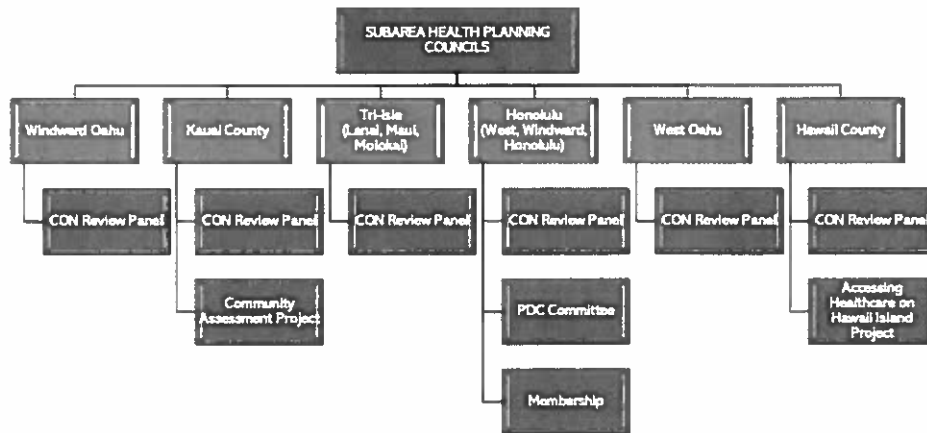
Councils



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Subarea Health Planning Councils (SAC)

Subcommittees/Task Forces of the SAC



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SAC Responsibilities



Healthcare Planning

Identify and recommend data needs and special concerns of the respective subarea (with respect to preparation of the state plan)



Advise

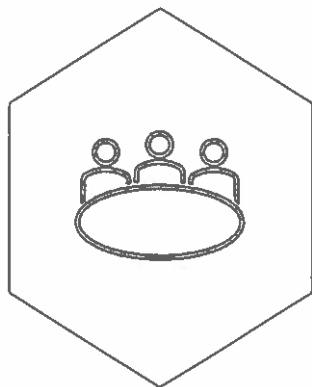
Highest priorities for health services and resources development.



Certificate of Need

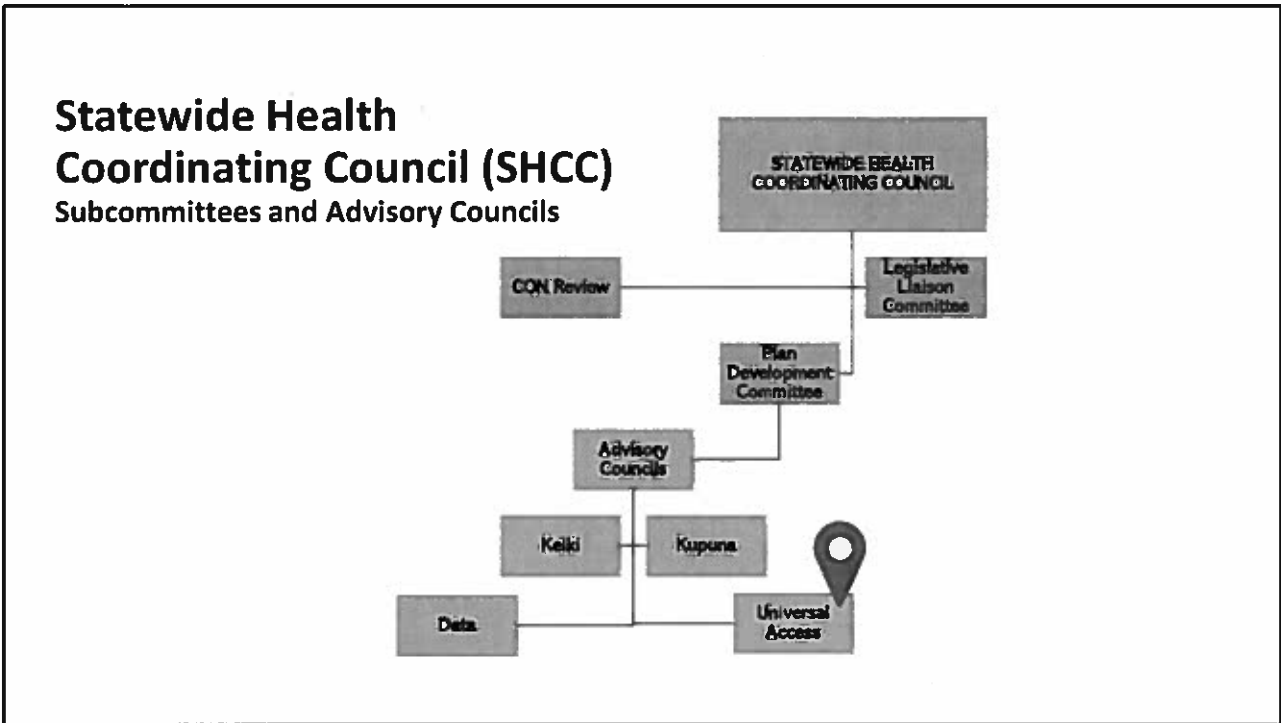
Appoint a CON Review Panel to advise on CON applications.

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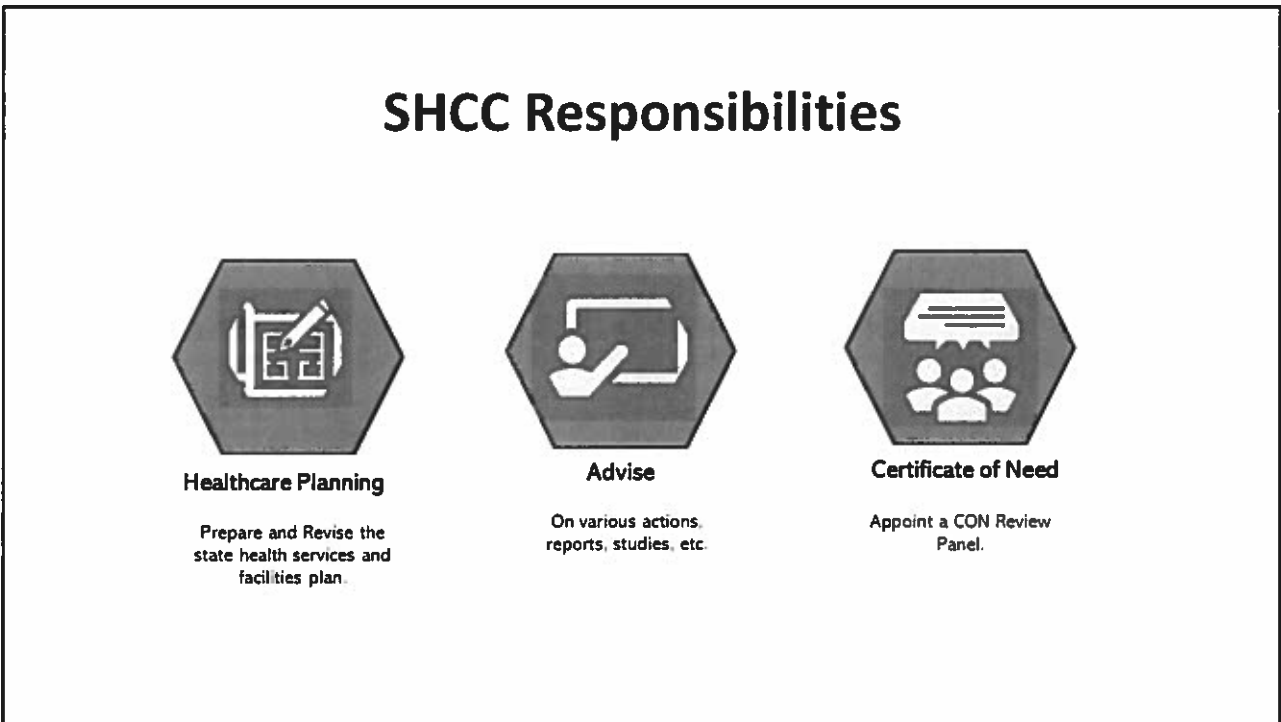


Statewide Health Coordinating Council

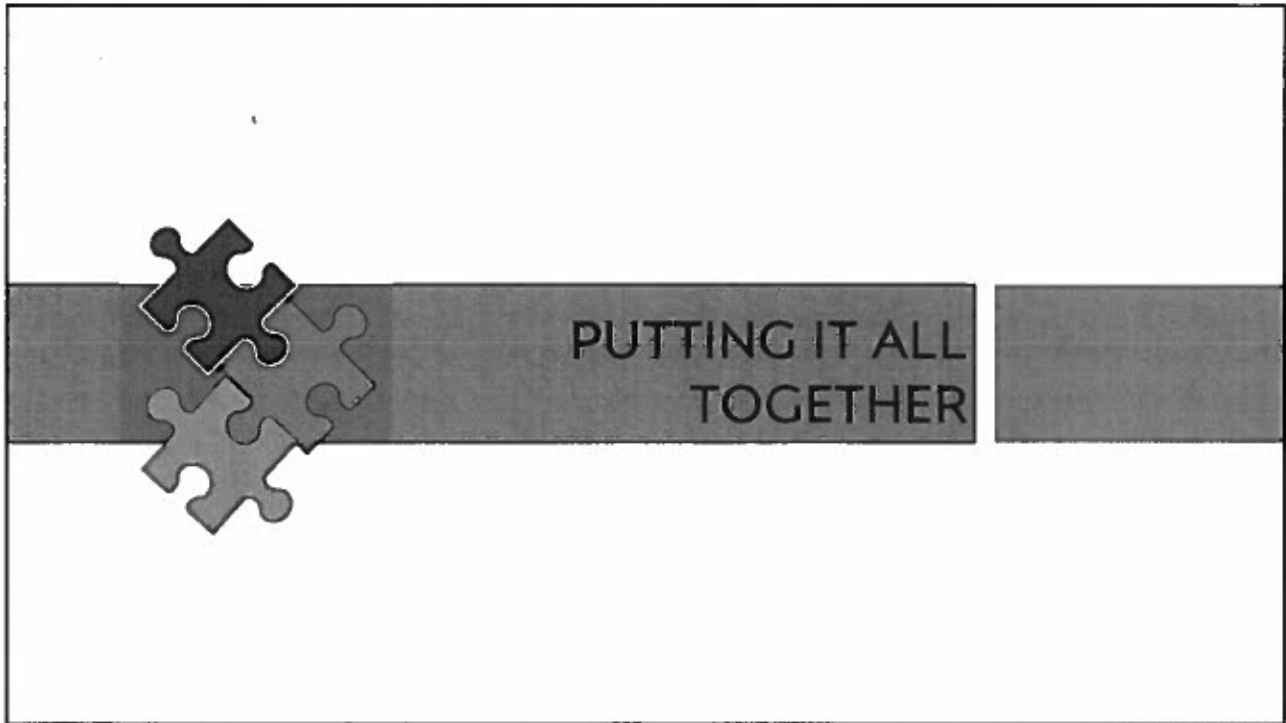
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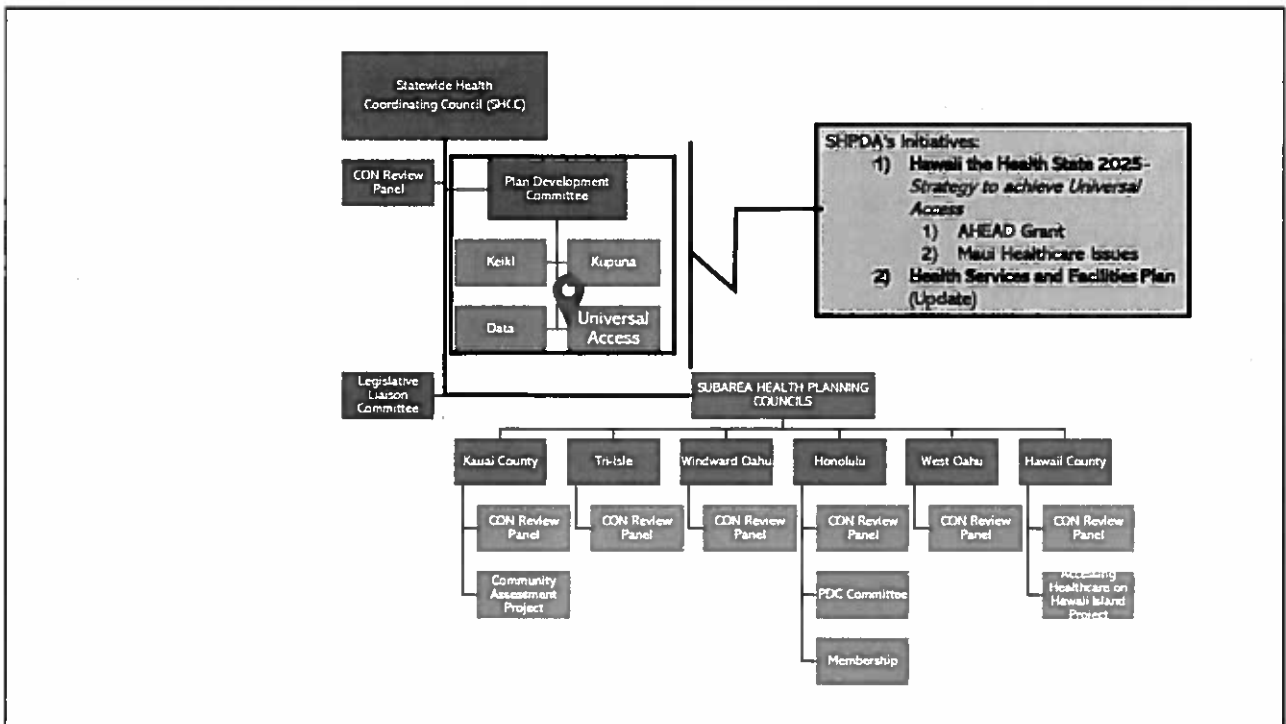
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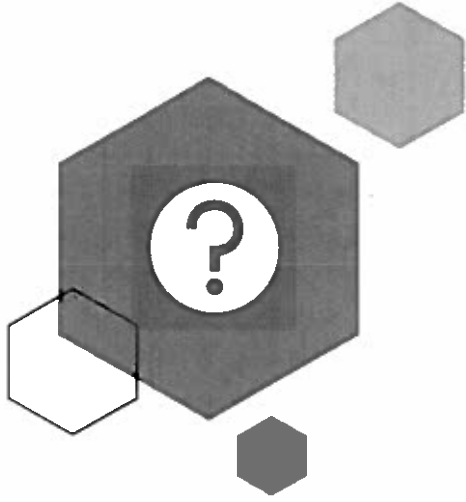
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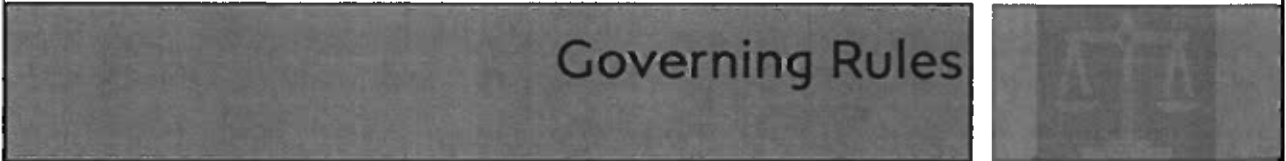
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**Questions on
SHPDA's
Organization?**

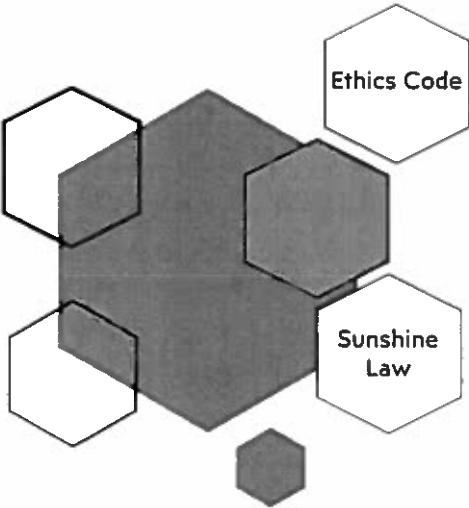
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Governing Rules

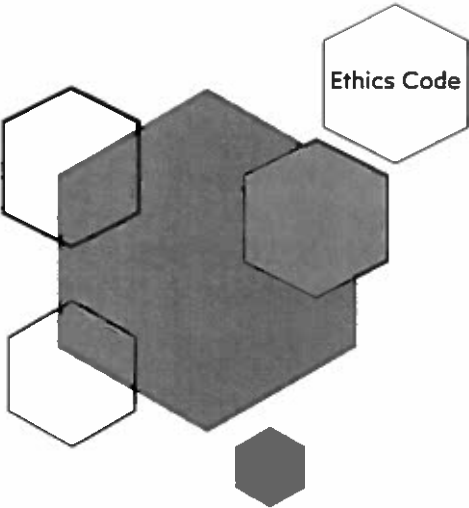
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**SHPDA MEETINGS & MEMBERS
ARE SUBJECT TO**

Hawaii's Ethics Code
Hawaii's Sunshine Law

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Hawaii's Ethics Code

1. The Ethics Code is a set of laws designed to assure integrity and transparency in state government
2. A few examples of the Ethics Code:
 - No "gifts" for doing your job
 - No extra "perks" for serving
 - No conflict of interest; recuse self from discussion/official business
 - Required Financial Disclosures for some members


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Hawaii's Ethics Code

1. Required for State Employees and Board/Commissions Members
 - Act 165 (Governor Green) Effective January 1, 2023
2. Strongly Encouraged for SHPDA's Advisory Council Members
 - Familiarize yourself with Dos & DON'Ts
 - Quick 30-minute Self-Directed Training
3. Questions? Contact the Hawaii State Ethics Commissions

Hawaii State Ethics Commission
 Phone (808) 587-0460
 Email @ ethics@hawaiiethics.org
 Feature – Attorney of the Day

Resources and Training (Recommended)
 30-Minute Self-Directed Training @ <https://ethics.hawaii.gov/ethicsonlinectraining/>

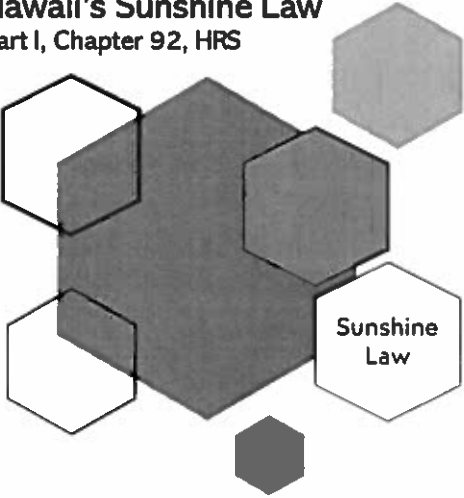


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Hawaii's Sunshine Law

Part I, Chapter 92, HRS



1. Hawaii's Open Meeting Law
2. Governs the way all state and county boards must conduct official business
3. Assures public participation and transparency
4. A few examples of how the Sunshine Law pertains to members:
 - a. Council business cannot be discussed outside of a council meeting
 - b. There must be public access to council discussions, deliberations, etc.
 - c. There must be advance notice of a council meeting (at least 6-days prior)
 - d. There must be opportunity for public testimony throughout the agenda
 - e. There must be minutes (posted within 40-days)
 - f. Roll Call of Members (Be able to visually identify member)
 - g. Voting (Be able to visually identify member)

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Sunshine Law - Updates

Act 220	Act 264	Act 165	Act 125
<p>Governor Ige July 6, 2021</p> <ul style="list-style-type: none"> • Landmark legislation to allow remote public meetings • Requires one physical in person location – appears in Zoom at "SHPDA Public" 	<p>Governor Ige July 8, 2022</p> <ul style="list-style-type: none"> • Prohibits boards from taking oral testimony only at the beginning of the agenda/meeting • Public inspection of packets 48-hours prior to meeting 	<p>Governor Ige June 27, 2022</p> <ul style="list-style-type: none"> • Mandatory Ethics Training* • Effective January 1, 2023 	<p>Governor Green June 23, 2023</p> <ul style="list-style-type: none"> • Recording of Public Meetings • Effective October 1, 2023

* Ethics Training for Council Members is strongly encouraged.

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Sunshine Law Resources



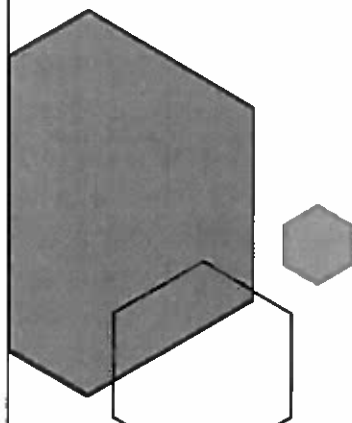
For Consultation

- Contact the Office of Information Practices
- Phone (808) 587-1400
- Email @ oiip@hawaii.gov
- Features an Attorney of the Day



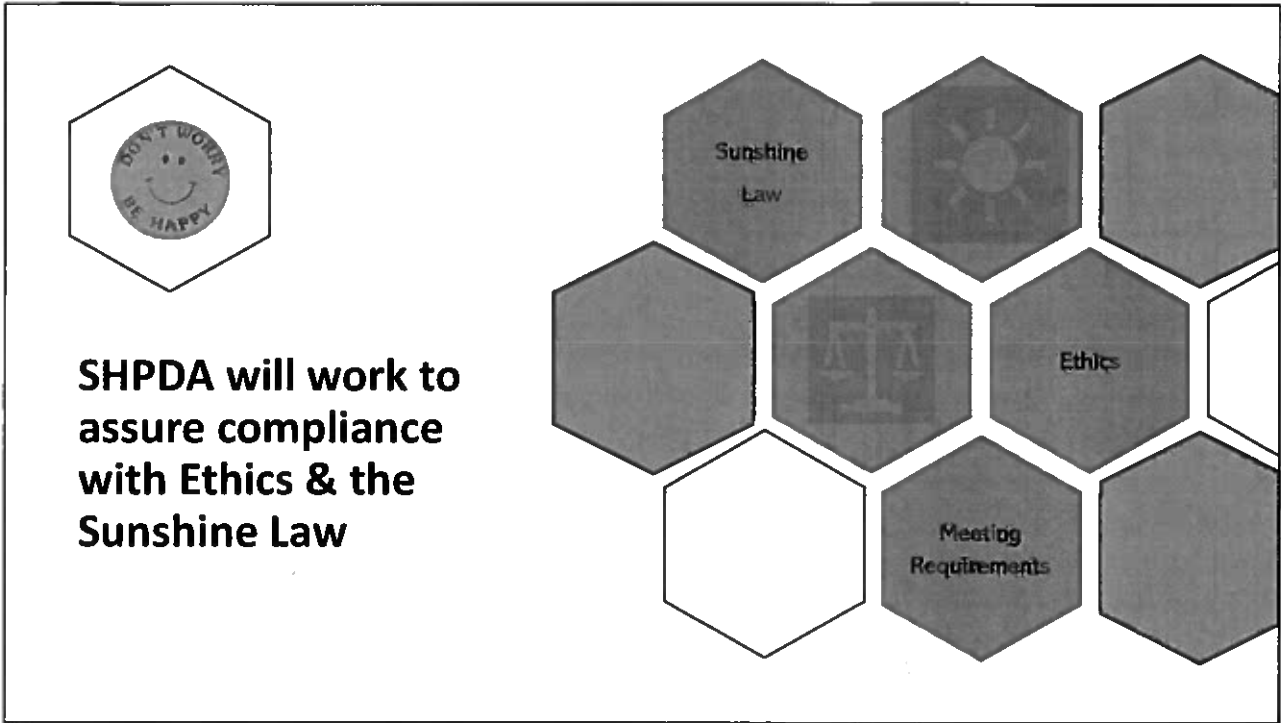
Resources & Training

- <https://oiip.hawaii.gov/training/>



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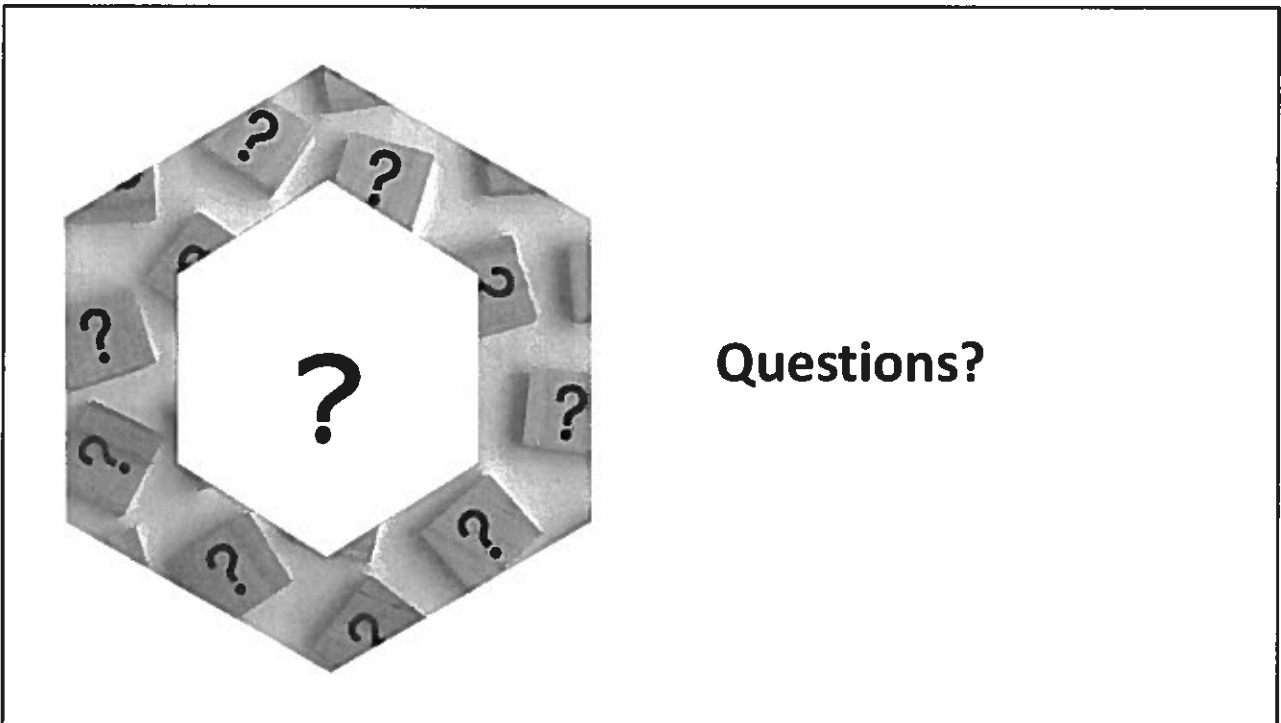
SHPDA will work to assure compliance with Ethics & the Sunshine Law

Sunshine Law

Ethics

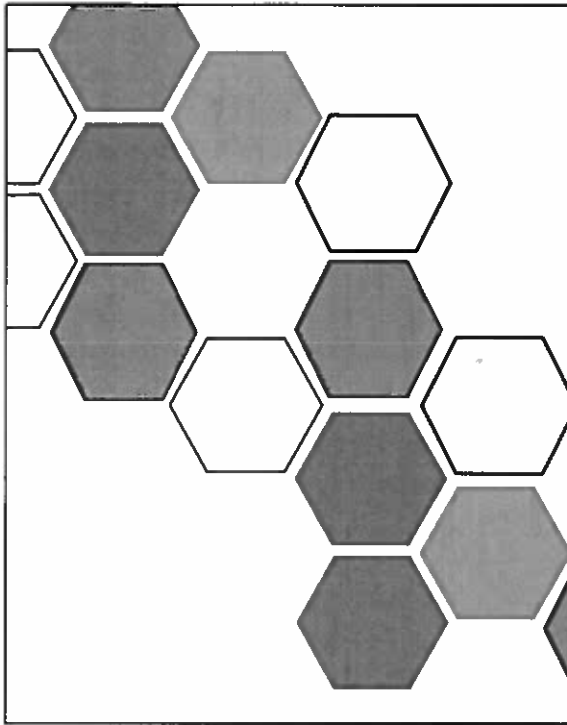
Meeting Requirements

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Questions?

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Thank you

Wendy K. Nihoa,
Comprehensive Health Planning
Coordinator

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(808) 587-0784