



**HAWAII STATE HEALTH PLANNING AND DEVELOPMENT AGENCY**  
 1177 Alakea Street, Suite 402 • Honolulu, HI 96813 • Phone: (808) 587-0788 • [www.shpda.org](http://www.shpda.org)  
 Tri-Isle Subarea Health Planning Council

**-DRAFT-**  
**Meeting Minutes**  
**March 15, 2024**  
**1:30 PM Hawaii Time**

Virtual Zoom Meeting and Physical Location at  
 The Keoni Ana Building, 1177 Alakea Street, Suite 402

**MEMBERS:** Edeluisa Baguio-Larena, Kathleen Hagan Karen Holt, Francine Johansen, Bob Shroder  
**MEMBERS ABSENT:** Donna Butterfield  
**GUESTS:** None  
**SHPDA:** John Lewin, Wendy Nihoa

**ATTENDANCE RECORD OF APPOINTED MEMBERS**

<b>Date</b>	<b>10/1/21</b>	<b>11/12/21</b>	<b>2/4/22</b>	<b>5/13/22</b>	<b>8/12/22</b>	<b>12/2/22</b>	<b>2/17/23</b>	<b>6/23/23</b>	<b>11/17/23</b>	<b>3/15/24</b>
Edeluisa Baguio-Larena	X	X	X	X	X	O	X	X	X	X
Donna Butterfield	-	-	X	X	X	X	O	O	X	O
Kathleen Hagan*	X	X	X	X	X	X	X	X	O	X
Karen Holt	X	X	X	X	X	X	X	X	X	X
Francine Johansen	-	-	-	-	X	X	X	X	X	X
Robert "Bob" Shroder**	-	-	-	-	X	X	X	X	X	X

Legend: X=Present; O=Absent; /=No Meeting  
 \*=Chair, \*\*=Vice Chair

TOPIC	DISCUSSION	ACTION
Call to Order	The meeting was called to order at 1:31 p.m. with K. Hagan, Chair, TISAC presiding.	
Roll Call	Member roll call.	
Meeting Minutes	<p>Motion to accept the minutes from the November 17, 2023, meeting.</p> <p>Vote: Unanimous. Motion carried.</p> <p>Call for public testimony – none.</p>	
Administrator’s Report	The Administrator’s Report was distributed and reviewed.	
State Health Planning and Development Agency (SHPDA) Updates	<p>2024 Legislative updates - deferred to the next meeting.</p> <p>J. Lewin, Administrator, SHPDA, provided an update on the AHEAD (Advancing All-Payer Health Equity Approaches and Development Model) Grant. SHPDA and the Department of Human Services MedQUEST continue to collaborate on the grant application due on March 18, 2024. J. Lewin noted the first 30-months of the project will provide opportunity for input from the members of this council specifically to the health care priorities of the Tri-Isle.</p> <p>A brief discussion followed.</p> <p>Public testimony – none.</p>	
TISAC Priorities 2024 and Beyond: Phase I – Prioritization Process	<p>W. Nihoa, Comprehensive Health Planning Coordinator, SHPDA, provided an overview of the prioritization process approved by the Plan Development Committee of the Statewide Health Coordinating Council.</p> <p>At the request of members. An email will be sent and include the process instructions and tools. Members will individually create their lists of priorities and be prepared to share their lists at the next meeting.</p> <p>A discussion followed.</p> <p>Public testimony – none.</p>	
Member Recruitment	W. Nihoa noted Rahnia Boyer citizen from Lanai was confirmed by the Senate Health	

Announcements	<p>Committee and will be attempting to contact member to schedule an orientation.</p> <p>Members were encouraged to identify potential new members.</p> <p>Public testimony – none.</p> <p>None.</p>	
Next Meeting	<p>June 21, 2024, 2:00 p.m.</p> <p>Agenda item: Prioritization Process – Individual Member Presentations.</p> <p>The meeting after June 2024 will be on September 20, 2024.</p> <p>There was discussion to convene this meeting in person and will be considered at the next meeting.</p> <p>Public testimony – none.</p>	
Adjourn	<p>The meeting was adjourned at 2:21 p.m.</p>	