



**HAWAII STATE HEALTH PLANNING AND DEVELOPMENT AGENCY**  
 1177 Alakea Street, Suite 402 • Honolulu, HI 96813 • Phone: (808) 587-0788 • [www.shpda.org](http://www.shpda.org)  
 Honolulu Subarea Health Planning Council

**DRAFT**

**Meeting Minutes**

March 14, 2024 | 12:00 Noon Hawaii Time  
 Virtually via Zoom and Physical Meeting Location at  
 The Keoni Ana Building, 1177 Alakea Street, Suite 402

MEMBERS: Katherine Finn Davis  
 MEMBERS ABSENT: Tori Abe Carapelho, Trisha Kajimura, Colette Kon, Hilary Okumura, Wesley Sumida, Charlene Takeno  
 GUESTS:  
 SHPDA: John Lewin, Wendy Nihoa

**ATTENDANCE RECORD OF APPOINTED MEMBERS**

Date	6/8/2023	7/13/2023	8/10/2023	9/14/2023	10/12/2023	11/9/2023	12/14/2023	1/11/2024	2/8/2024	3/14/2024
Tori Abe Carapelho**	O	X	X	X	O	O	X	X	X	O
Katherine Finn Davis*	X	X	X	O	X	X	X	X	X	X
Trisha Kajimura	/	/	/	/	X	X	O	O	O	O
Colette Kon	/	/	/	X	X	X	O	X	O	O
Hilary Okumura	X	O	X	X	X	X	O	X	O	/
Wesley Sumida	O	O	O	X	O	X	X	O	O	O
Charlene Takeno	X	X	O	X	O	O	X	X	X	O

Legend: X=Present; O=Absent; /=No Meeting, \*-Chair, \*\*-Vice Chair

TOPIC	DISCUSSION	ACTION
Call to Order	The meeting was called to order at 12:11 p.m. by K. Finn Davis, Chairperson, presiding.	
	Due to the lack of quorum all agenda items is hereby deferred to the next meeting.	
Next Meeting	April 11, 2024, 12 noon.	
Adjournment	The meeting was adjourned at 12:22 p.m.	