



HAWAII STATE HEALTH PLANNING AND DEVELOPMENT AGENCY
 1177 Alakea Street, Suite 402 • Honolulu, HI 96813 • Phone: (808) 587-0788 • www.shpda.org
 Honolulu Subarea Health Planning Council

Meeting Minutes

December 14, 2023 | 12:00 Noon Hawaii Time
 Virtually via Zoom and Physical Meeting Location at
 The Keoni Ana Building, 1177 Alakea Street, Suite 402

MEMBERS: Tori Abe Carapelho, Katherine Finn Davis, Wesley Sumida, Charlene Takeno
 MEMBERS ABSENT: Trisha Kajimura, Colette Kon, Hilary Okumura
 GUESTS: Jodi Hashimoto
 SHPDA: John Lewin, Wendy Nihoa

ATTENDANCE RECORD OF APPOINTED MEMBERS

Date	3/9/2023	4/13/2023	5/11/2023	6/8/2023	7/13/2023	8/10/2023	9/14/2023	10/12/2023	11/9/2023	12/14/2023
Tori Abe Carapelho**	X	X	O	O	X	X	X	O	O	X
Katherine Finn Davis*	X	X	X	X	X	X	O	X	X	X
Trisha Kajimura	/	/	/	/	/	/	/	X	X	O
Colette Kon	X	O	X	/	/	/	X	X	X	O
Hilary Okumura	X	X	X	X	O	X	X	X	X	O
Wesley Sumida	X	O	O	O	O	O	X	O	X	X
Charlene Takeno	X	X	X	X	X	O	X	O	O	X

Legend: X=Present; O=Absent; /=No Meeting, *-Chair, **-Vice Chair

TOPIC	DISCUSSION	ACTION
Call to Order	The meeting was called to order at 12:06 p.m. by K. Finn Davis, Chairperson, presiding.	
Roll Call	Member, Staff, and Guest introductions. Special welcome to guest and HONSAC PDC Task Force member, J. Hashimoto.	
Minutes	<p>Motion to accept the minutes from the November 9, 2023 meeting.</p> <p>Vote: Unanimous. Motion carried.</p> <p>Call for public testimony – none.</p>	
Administrator’s Report	The Administrator’s Report was distributed and reviewed. There were no questions.	
State Health System Reform Planning Update	<p>J. Lewin, Administrator, SHPDA reported the none of the SHPDA budget requests were approved. The importance and significance of the AHEAD (All-Payer Health Equity Approaches and Development Model) Grant was stressed. SHPDA and Hawaii Department of Human Services, MedQUEST program have initiated grant writing activities.</p> <p>A brief discussion followed.</p> <p>Call for public testimony – none.</p>	
HONSAC Priorities 2024 and Beyond	<p>W. Nihoa, Comprehensive Health Planning Coordinator, SHPDA presented the process approved by the Plan Development Committee for determining Council priorities. Members were tasked to complete the Individual Issues/Challenges List and to be prepared to present their lists at the next HONSAC meeting.</p>	Members complete the Individual Issues/Challenges List
Standing Committee Reports	<p>Plan Development Committee (PDC-HONSAC). T. Carapelho, Chair reported the goals for this committee is completed and this committee will be dissolved as of today.</p> <p>Membership Committee. C. Takeno, Chair reported no updates. Members were encouraged to determine if other areas in the healthcare system need to be represented on the HONSAC. Membership diversity will be discussed at the next HONSAC meeting.</p> <p>Statewide Health Coordinating Council (SHCC) Meeting. H. Okumura, HONSAC Representative, not in attendance.</p>	

Announcements	Call for public testimony – none. HONSAC meetings for 2024 will be scheduled before the end of December 2023.	
Next Meeting	January 11, 2024, 12 noon.	
Adjournment	The meeting was adjourned at 12:54 p.m.	