



HAWAII STATE HEALTH PLANNING AND DEVELOPMENT AGENCY
 1177 Alakea Street, Suite 402 • Honolulu, HI 96813 • Phone: (808) 587-0788 • www.shpda.org
 West Oahu Subarea Health Planning Council

Meeting Minutes
 July 19, 2023
 12:30 PM Hawaii Time
 Zoom Meeting

MEMBERS: Eric Barsatan Camonia Graham-Tutt, Beverly Inocencio, Paul Roeder, Frederick Shaw
 MEMBERS ABSENT: Andrew Ancheta, Mae Patricia La Chica, Jay Raymundo
 GUESTS: None
 SHPDA: Jack Lewin, Wendy Nihoa

ATTENDANCE RECORD OF APPOINTED MEMBERS

Date	12/15/21	03/16/22	6/15/22	9/21/22	11/30/22	1/25/23	3/15/23	5/24/23	7/18/23
Andrew Ancheta	O	O	O	O	O	O	O	O	O
Eric Barsatan	O	O	X	O	O	X	X	O	X
*Camonia Graham-Tutt	X	X	X	X	X	X	X	X	X
Beverly Inocencio	X	O	O	X	X	X	X	X	X
**Mae Patricia La Chica	X	X	O	X	X	O	O	X	O
Jay Raymundo	O	O	X	O	O	X	O	O	O
Paul Roeder	X	X	O	X	X	X	X	X	X
Frederick Shaw	X	X	X	X	X	X	X	X	X

Legend: X=Present; O=Absent; /=No Meeting
 *-Chair, **-Vice Chair

TOPIC	DISCUSSION	ACTION
Call to Order	The meeting was called to order at 12:34 p.m. with C. Graham Tutt, Chair, WOSAC presiding.	
Roll Call/Introductions	Members and staff introduced themselves.	
Meeting Minutes	<p>The minutes of the May 17, 2023 meeting were reviewed and unanimously approved.</p> <p>Call for public testimony – None.</p>	
Administrator’s Report	The Administrator’s Report was distributed and reviewed.	
State Health System Reform Planning Update	<p>SHPDA Administrator, J. Lewin, provided an update. Continuing to meet with key stakeholders. Encouraged participation on Plan Development Committee (PDC) and PDC subcommittees.</p> <p>Call for public testimony – None.</p>	
Election of Chair and Vice Chair	<p>C. Graham-Tutt was nominated to serve year two of the two-year HONSAC Chair term. The vote in favor was unanimous.</p> <p>T. La Chica was nominated to serve year two of the two-year HONSAC Vice Chair term. The vote in favor was unanimous.</p> <p>Call for public testimony – None.</p>	
Statewide Health Coordinating Council – PDC	<p>P. Roeder, WOSAC Liaison to PDC, reported the PDC met once and is still in the early stages; recruitment is on-going. A short discussion followed.</p> <p>Call for public testimony – None.</p>	
WOSAC Priorities	<p>Priorities were shared. Followed by a discussion.</p> <p>W.Nihoa mentioned a standard criteria and process for selecting priorities is currently under development. The criteria will be shared with subarea health councils after approval by the SHCC.</p> <p>Call for public testimony – None.</p>	
Project: Health Care Job Fair	C. Graham-Tutt provided a briefing. Plan is to collaborate with the City and County of Honolulu, WorkHawaii program who provides routine job fairs; usually at the Dole Cannery. C. Graham-Tutt plans to present the idea to the University of Hawaii – West Oahu Chancellor about hosting the job fair on campus. Members expressed interest in participating.	

<p>WOSAC Recruitment</p>	<p>A discussion followed.</p> <p>Call for public testimony – None.</p> <p>Discussion regarding additional representation to the WOSAC. Someone from one of the community health centers to provide another perspective on things was suggested. W. Nihoa to follow up.</p> <p>Call for public testimony – None.</p>	<p>W. Nihoa – follow up with representative from a health center.</p>
<p>Announcements</p>	<p>SHPDA. Act 125 (GM 1226, 2023) relating to the recordings of public meetings was signed by Governor Green on June 23, 2023. Will go into effect on October 1, 2023. Act 125 is accessible via https://www.capitol.hawaii.gov/sessions/session2023/bills/GM1226_.PDF</p> <p>Act 165 (GM 1266, 2022) relating to Mandatory Ethic Training went into effect on January 1, 2023. Members were encouraged to attend the self-directed (online) training accessible via the Hawaii State Ethics Commission website at Hawai'i State Ethics Commission Ethics Training (hawaii.gov). Act 165 is accessible via https://www.capitol.hawaii.gov/sessions/session2022/bills/HB1475_SD1_.HTM</p>	
<p>Next Meeting/Agenda</p>	<p>September 20, 2023 at 12:30 p.m. via Zoom.</p>	
<p>Adjourn</p>	<p>The meeting was adjourned at 1:23 p.m.</p>	