

HAWAII STATE HEALTH PLANNING AND DEVELOPMENT AGENCY
1177 Alakea Street, Suite 402 • Honolulu, HI 96813 • Phone: (808) 587-0788 • www.shpda.org
Honolulu Subarea Health Planning Council

Meeting Minutes

June 8, 2023

12:00 Noon Hawaii Time

Virtually via Zoom and Physical Meeting Location at
 The Keoni Ana Building, 1177 Alakea Street, Suite 402

MEMBERS: Katherine Finn Davis, Hilary Okumura, Charlene Takeno.
MEMBERS ABSENT: Tori Abe Carapelho, Wesley Sumida.
GUESTS: Collette Kon.
SHPDA: John Lewin, Wendy Nihoa.

ATTENDANCE RECORD OF APPOINTED MEMBERS

Date	6/9/2022	7/14/2022	8/11/2022	9/8/2022	12/8/2022	2/9/2023	3/9/2023	4/13/2023	5/11/2023	6/8/2023
Tori Abe Carapelho**	X	X	X	X	X	X	X	X	O	O
Katherine Finn Davis*	X	X	X	X	X	X	X	X	X	X
Hilary Okumura	O	X	O	O	X	O	X	X	X	X
Wesley Sumida	X	O	O	X	X	O	X	O	O	O
Charlene Takeno	X	X	X	X	X	X	X	X	X	X

Legend: X=Present; O=Absent; /=No Meeting

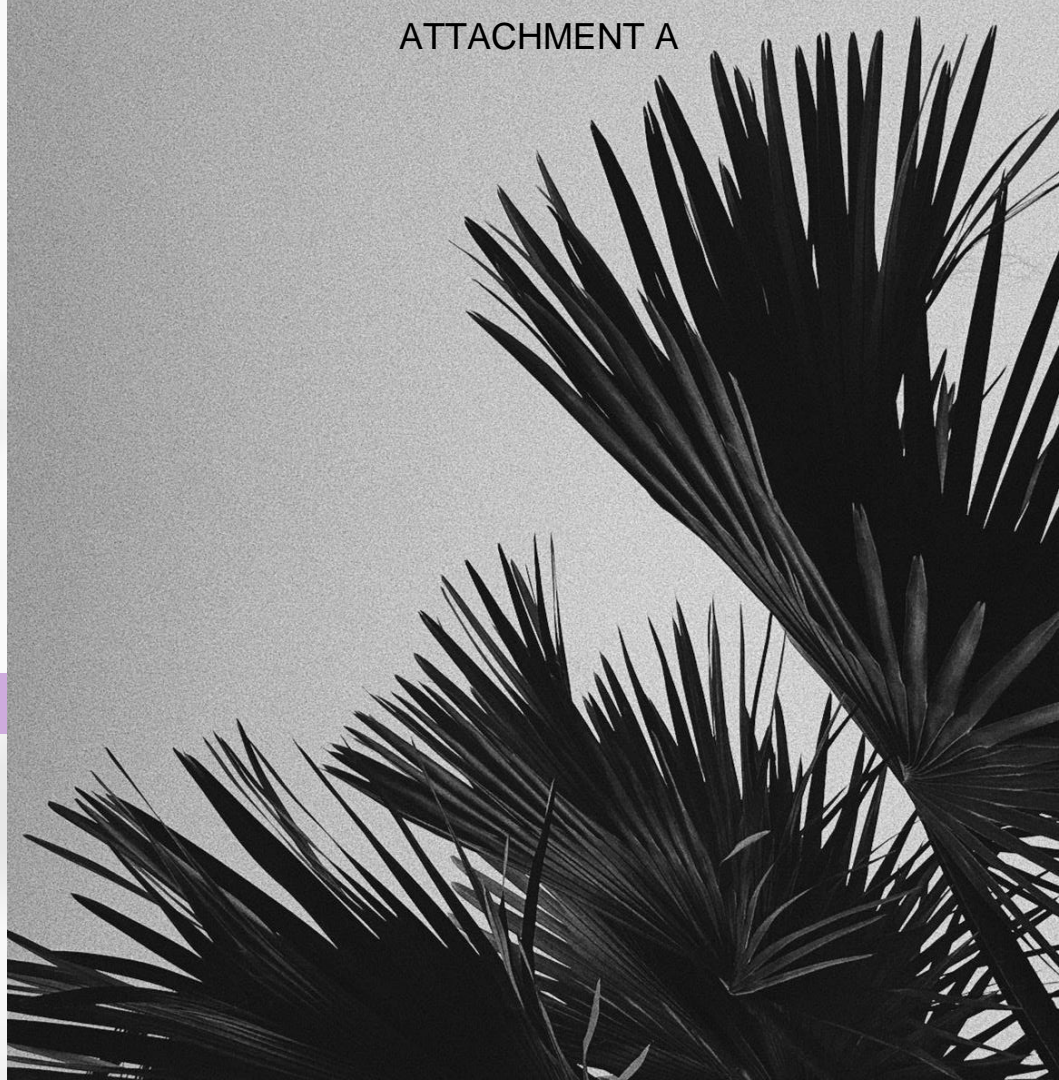
*-Chair, **-Vice Chair

TOPIC	DISCUSSION	ACTION
Call to Order	The meeting was called to order at 12:05 p.m. by K. Finn Davis, Chairperson, HONSAC presiding.	
Roll Call	Member, Guest and Staff introductions.	
Meeting Minutes	The minutes of the May 11, 2023 meeting were reviewed and unanimously approved. Call for public testimony – none.	
Administrator's Report	The Administrator's Report was distributed and reviewed.	
Presentation	A presentation on the "WorkHawaii Programs" was given by Leina'ala Nakamura, Administrator, WorkHawaii Division, City and County of Honolulu. A copy of the presentation is attached as Attachment A. A brief discussion followed each presentation.	
State Health System Reform Planning Update	SHPDA Administrator, J. Lewin, provided an update. Continuing to meet with various leaders and stakeholders to gather background information. Participation on the Plan Development Committee and input to the Health Services and Facilities Plan is key in systems reform and participation was encouraged.	
Standing Committee Reports	Plan Development Committee. T. Carapelho, Chair was not present. This item was deferred to the next meeting. Membership Committee. C. Takeno, Chair, highlighted results of the membership survey. A copy of the results is attached as Attachment B. A discussion regarding recruitment followed. Recruiting members from community based organizations was suggested. How to engage potential members to join will be a topic of discussion at the next meeting.	
Announcements	None.	

Next Meeting	July 13, 2023, 12 noon.	
Agenda Items	Recruitment and how to engage potential members.	
Adjournment	The meeting was adjourned at 12:59 p.m.	

WorkHawaii

DEPARTMENT OF COMMUNITY SERVICES



Where to Find Us



DOLE CANNERY OFFICE BUILDING

680 IWILEI ROAD, STE 700

Job Readiness Program Locations



**WAI'ANAe SATELLITE CITY HALL
TEMPORARY WAHIAWA UNIT
85-670 FARRINGTON HIGHWAY**



**KAILUA UNIT
354 ULUNI STREET, STE 401**



**WAI'ANAe/WAIPAHU UNIT
601 KAMOKILA BOULEVARD, STE 138**



**DOWNTOWN I / II FIRST TO WORK UNIT
333 N KING STREET, STE 100**



**DIVISION OF VOCATIONAL REHABILITATION
600 KAPI'OLANI BOULEVARD**



WorkHawaii Resource Center

FY22 – 2,800 USERS

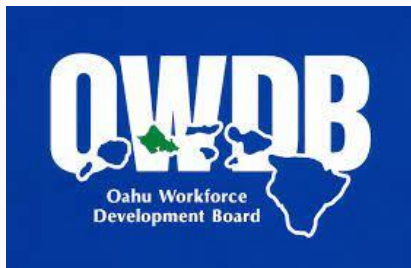
FY23 – 2,204 USERS

City Partners for Employment Services/Activities

City and County of Honolulu



Department of Human Resources



Resilience Office

Office of Climate Change, Sustainability and Resiliency

City Partners For Housing Assistance

Department of Budget and Fiscal Services

We go beyond budgeting and accounting...You can count on BFS!

FEEAL GRANTS ADMINISTRATION



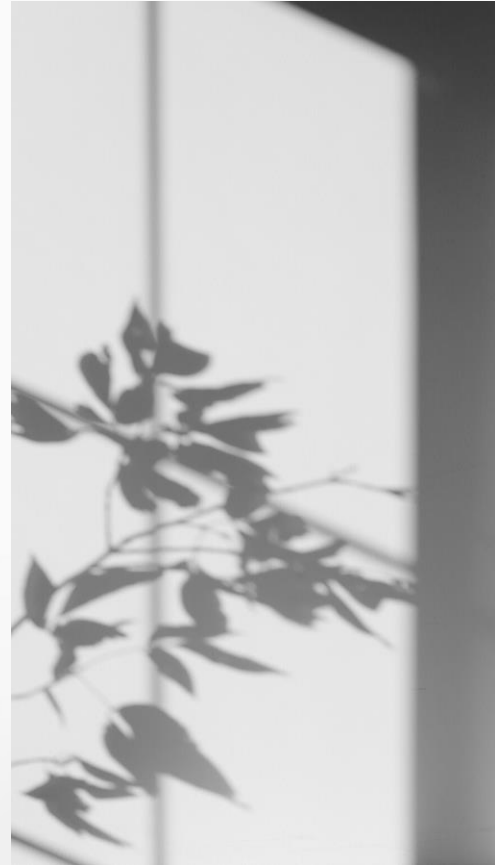
Department of
Community Services



COMMUNITY ASSISTANCE DIVISION

COMMUNITY BASED DEVELOPMENT DIVISION

ELDERLY AFFAIRS DIVISION



Our Sections/Programs

WORKHAWAII YOUTH PROGRAM

Education and Job Training for Young People
Ages 16-24

AMERICAN JOB CENTER HAWAII

Career Services for Adults and Dislocated
Workers

RENT TO WORK

Employment Assistance and Housing Support
for Qualified Adults and Families

JUVENILE JUSTICE CENTER

Support for First-Time Offenders under 17

JOB READINESS PREPARATION PROGRAMS

Job Readiness, Blind Skills Adjustment and Life
Skills Training

TEAM WORKHAWAII

Countering Homelessness, Underemployment
and Unemployment

ELDERLY AFFAIRS DIVISION

Housing Assistance and Case Management
Services Ages 60+

KUMUWAI

Housing Assistance and Intensive Case
Management Services Ages 62+

American Job Center Hawaii

JOB COACHING

JOB SEARCH

HIRING EVENTS

ON THE JOB TRAINING

TUITION ASSISTANCE

WORK EXPERIENCE



241 Enrolled in
FY22

147 Enrolled in
FY23

Hiring Events

EVERY 5-6 WEEKS AT DOLE CANNERY

6 EVENTS COMPLETED THUS FAR

12 EMPLOYERS AT THE FIRST EVENT

60+ EMPLOYERS AT THE MOST RECENT EVENT

AVERAGE OF 120 JOB SEEKERS PER EVENT



Kamehameha Schools*



TEAM

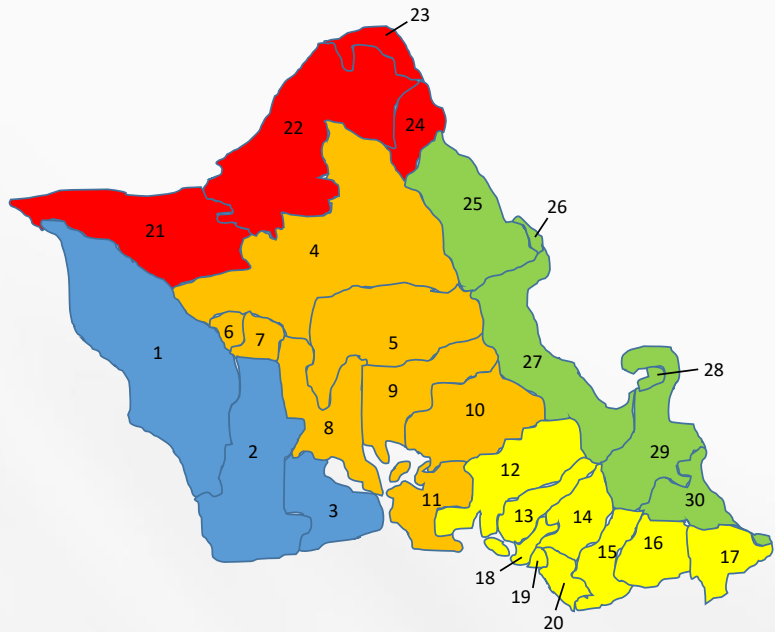
WorkHawaii

**JOB COACHING AND JOB
READINESS TRAINING**

**LINKAGE TO THE AMERICAN JOB
CENTER HAWAII FOR JOB
TRAINING AND JOB PLACEMENT**

**HOUSING SEARCH AND
PLACEMENT ASSISTANCE**

**LINKAGE TO THE RENT TO WORK
PROGRAM FOR RENTAL
SUBSIDIES**



Outreach Map

Section 1 LEeward	Section 2 CENTRAL	Section 3 HONOLULU – HAWAII KAI	Section 4 NORTH SHORE	Section 5 WINDWARD
<ul style="list-style-type: none"> 1. Waianae (96792) 2. Kapolei (96707) 3. Ewa Beach (96706) 	<ul style="list-style-type: none"> 4. Wahiawa (96786) 5. Mililani (96789) 6. Schofield Barracks (96857) 7. Kunia (96759) 8. Waipahu (96797) 9. Pearl City (96782) 10. Aiea (96701) 11. Pearl Harbor (96860) 	<ul style="list-style-type: none"> 12. Kalihi (96819) 13. Liliha (96817) 14. Manoa (96822) 15. Kaimuki (96816) 16. Aina Haina (96821) 17. Hawaii Kai (96825) 18. Kakaako (96813) 19. Ala Moana (96814) 20. McCully – Moiliili (96826) 	<ul style="list-style-type: none"> 21. Waialua (96791) 22. Haleiwa (96712) 23. Kahuku (96731) 24. Laie (96762) 	<ul style="list-style-type: none"> 25. Hauula (96717) 26. Kaaawa (96730) 27. Kaneohe (96744) 28. MCBH (96863) 29. Kailua (96734) 30. Waimanalo (96795)

SECTION 1
Leeward

- **Hale Na'au Pono Waianae Neighborhood Place (Community Event)**
- **Waianae Civic Center (Emergency Housing)**
- **Alternative Structures International(Transitional Housing)**
- **Hawaii Community Action Program(Support Services)**

SECTION 2
Central

- **HOPE, Inc (Services)**
- **Achieve Zero (Homeless Outreach)**
- **Family Promise (Men's Homeless Shelter)**
- **Aloha Harvest (Community Events-Phil)**

SECTION 3
Honolulu –
Hawaii Kai

- **1st LAP (Faith Based)**
- **MOKA (Clean & Sober)**
- **Shelter of Wisdom-(Men's Housing)**
- **Faith House- (Men's Faith Based)**
- **HONU (HPD-Emergency Housing)**
- **Helping Hands Hawaii (Non-profit)**
- **Department of Public Safety-Corrections Facilities**
- **Salvation Army-Women's Manoa/Kaimuki**

SECTION 4
North Shore

- **North Shore Food Bank/Drives (POC: Linda Seyler)**
- **Monthly WCA Service Provider Fair (IHS-Heidi Apau)**

SECTION 5
Windward

- **Project Vision-HieHie (Darrah)**
- **Waimanalo Beach Encampment-(Lavina)**
- **KEY Project- (Natalie)**
- **The "Shelter" (Single Women w/children Shelter)**
- **PUA Foundation- (Debbie)**
- **HOPE Ministries for Men-(Executive Dir-Tanner)**

Outreach Partners



FY22

211 INDIVIDUALS SERVED

**23 INDIVIDUALS/FAMILIES MOVED FROM SHELTER AND
UNSHLETERED CONDITIONS TO HOUSING**

FY23

304 INDIVIDUALS SERVED

**20 INDIVIDUALS/FAMILIES MOVED FROM SHELTER AND
UNSHLETERED CONDITIONS TO HOUSING**



Re-Entry Services at Halawa and Waiawa Correctional Facilities

JOB READINESS TRAINING

CASE MANAGEMENT SERVICES

FY22 – 20 INDIVIDUALS SERVED

FY23 – 66 INDIVIDUALS SERVED

Rent to Work

EMPLOYMENT REQUIREMENT

**JOB COACHING AND JOB
TRAINING**

SAVINGS REQUIREMENT

FINANCIAL LITERACY TRAINING

**RENTAL SUBSIDIES 12-24
MONTHS**

HOUSING SEARCH ASSISTANCE

FY22

**ESTIMATED 285 PROGRAM
ORIENTATION ATTENDEES**

47 NEW LEASES

**154 HOUSEHOLDS PROVIDED
HOUSING ASSISTANCE**



FY23

**271 PROGRAM ORIENTATION
ATTENDEES**

65 NEW LEASES

**105 HOUSEHOLDS PROVIDED
HOUSING ASSISTANCE**

WorkHawaii Youth Program

GED (EQUIVALENCY DIPLOMA)

OCCUPATIONAL SKILLS TRAINING

WORK EXPERIENCE

LEADERSHIP DEVELOPMENT

**POST-PROGRAM PLACEMENT
INTO EMPLOYMENT, COLLEGE, OR
ADVANCED TRAINING**



106 Individuals
Served in FY22

244 Individuals
Served in FY23

Program Partners



WORK EXPERIENCE PARTNERS



EDUCATION PARTNERS



**WAIPAHU COMMUNITY
SCHOOL FOR ADULTS**
WAIPAHU | WAHIAWA | WINDWARD | HILO | KONA



OCCUPATIONAL TRAINING PARTNERS



Juvenile Justice Center

**SERVES YOUTH, UP TO 17 YEARS
OLD, WHO ARE FIRST-TIME
MINOR LAW VIOLATORS**

**COUNSELING FOR YOUTH AND
PARENTS/GUARDIANS**

**LINKAGES TO COMMUNITY
RESOURCES TO KEEP YOUTH
FROM FURTHER INVOLVEMENT
WITH THE JUSTICE SYSTEM**



95 Individuals
Served in FY22

138 Individuals
Served in FY23


Program Partners



Hawai'i State
Judiciary



FAMILY TREE PROJECT

The background features a grayscale image of palm fronds on the right side, transitioning into a light gray area on the left. A vertical column of alternating light green and dark gray horizontal stripes runs down the center, partially overlapping the white text box.

Job Readiness Preparation Programs

**STATE DHS HO‘ALA FIRST TO
WORK PROGRAM**

**STATE DIVISION OF VOCATIONAL
REHABILITATION EMPLOYMENT
SERVICES AND BLIND
ADJUSTMENT AND LIFE SKILLS
TRAINING**

Ho‘ala First To Work Program

**CAREER ASSESSMENTS AND LIFE
SKILLS TRAINING**

**JOB READINESS PREPARATION
TRAINING**

**RESUME AND INTERVIEWING
WORKSHOPS FOR HIRING EVENTS**

323 INDIVIDUALS SERVED IN FY22

319 INDIVIDUALS SERVED IN FY23





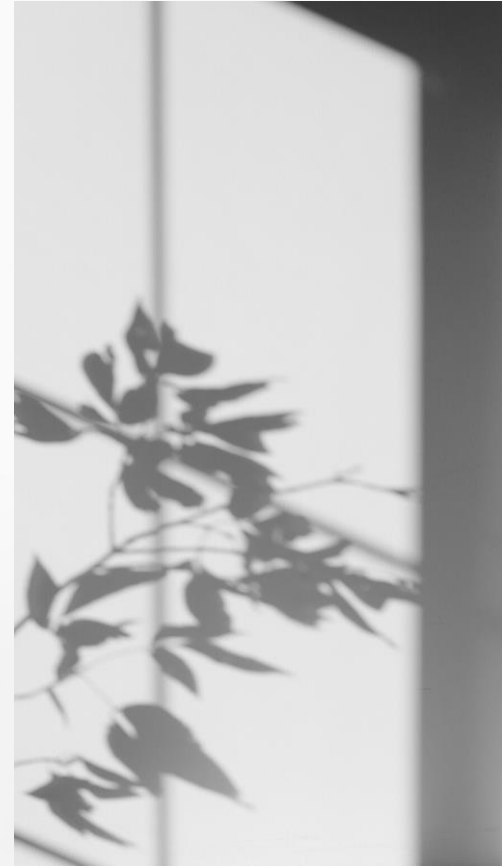
DISTANCE LEARNING

**39 job readiness/life skills distance learning
videos and podcasts on the Ho‘ala Papa Iki
YouTube channel**

Job And Life Skills Coaching At High Schools

FY22 - 48 INDIVIDUALS SERVED

FY23 - 73 INDIVIDUALS SERVED





Blind Adjustment and Life Skills Training for DVR's New Visions Program

**FY22 NO IN PERSON CLASSES DUE TO
COVID-19**

FY23 5 STUDENTS ENROLLED

**REINSTATED IN PERSON CLASSROOM
AND LIFE SKILLS TRAINING IN FEB 2023**

Elderly Affairs Division

HOUSING REFERRALS

HOUSING SEARCH

RENTAL SUBSIDIES

FINANCIAL LITERACY

**COMMUNITY REFERRALS FOR
HEALTH NEEDS**

MOVING ASSISTANCE



16 Enrolled in
FY22

13 Enrolled in
FY23

Kumuwai

ON-SITE SOCIAL EVENTS

COMMUNITY ENGAGEMENT

HOUSING REFERRALS

HOUSING SEARCH

RENTAL SUBSIDIES

FINANCIAL LITERACY

**COMMUNITY REFERRALS FOR
HEALTH NEEDS: MENTAL,
PHYSICAL & BEHAVIORAL
HEALTH**

ADVOCACY

DEVELOP INDIVIDUAL CASE PLAN

MONITOR AND COORDINATION

**PLANNING, REFERRAL, AND
LINKAGE**



18 Enrolled in
FY22

21 Enrolled in
FY23



Mahalo For Your
Time

HONSAC Member Survey Results

Timestamp	What is the focus of the organization that you work for?	What is your area of expertise?	Please state any professional training you completed?	I am a registered nurse and a certified pediatric nurse practitioner	Masters in Nursing, Nurse Practitioner	working towards making healthcare more accessible and efficient	The State Health Planning and Development Agency (SHPDA) promotes accessibility for all the people of the State of Hawaii to quality health care services at reasonable cost. SHPDA supports the most economical and efficient use of the health care system and resources through coordinated community planning of new health care services and construction. SHPDA administers the Certificate of Need Program, implements the Health Services and Facilities Plan, and promotes the sharing of facilities or services by health care providers to achieve economies of scale and restrict unusual costly services. What areas of interest do you have related to the SHPDA?	Name
3/9/2023 13:54:59	Education	Nursing				Community Health Planning, Geriatrics		Katherine Fran Davis
3/15/2023 9:58:00	Veterans Affairs Pacific Island Health Care	Nursing, Geriatrics, Telehealth				Inequality in access to health care and mental health services for certain ethnic groups especially COFA migrants		Colette Kon
5/4/2023 12:34:10	Child and Adolescent Mental Health	Healthcare						Charlene Takano
5/4/2023 14:17:25	Post-secondary education	Nursing		Registered Nurse, Advanced Practice Registered Nurse		all of the above, especially accessibility/quality health care services		Katherine Fran Davis
5/16/2023 9:35:31	Long Term Care	Long term care		Nursing Home administrator		Long term care and Health services for the kupuna		Hlary Okuma
5/18/2023 9:52:31	Education and improving in healthcare in Hawaii/Pacific.	Pharmacy		Post graduate residency training		Healthcare access and resource availability		Wes Sumida
5/19/2023 16:34:49	Hospice	Hospice, Healthcare, Marketing				Quality Healthcare Services		Tori Carapalho

Area of expertise	Nursing	2
	Healthcare	3
	Pharmacy	1
Professional Training	Education	3
	Healthcare	2
	Hospice	2
	Other	1
Areas of Interest	Access and Cost of Healthcare	5
	Geriatrics	2
	Community Health Planning	1
	Long term care	1