



HAWAII STATE HEALTH PLANNING AND DEVELOPMENT AGENCY
 1177 Alakea Street, Suite 402 • Honolulu, HI 96813 • Phone: (808) 587-0788 • www.shpda.org
 Honolulu Subarea Health Planning Council

Meeting Minutes

July 13, 2023

12:00 Noon Hawaii Time

Virtually via Zoom and Physical Meeting Location at
 The Keoni Ana Building, 1177 Alakea Street, Suite 402

MEMBERS: Tori Abe Carapelho, Katherine Finn Davis, Charlene Takeno.
MEMBERS ABSENT: Hilary Okumura Wesley Sumida.
GUESTS: Collette Kon.
SHPDA: John Lewin, Wendy Nihoa.

ATTENDANCE RECORD OF APPOINTED MEMBERS

Date	7/14/2022	8/11/2022	9/8/2022	12/8/2022	2/9/2023	3/9/2023	4/13/2023	5/11/2023	6/8/2023	7/13/2023
Tori Abe Carapelho**	X	X	X	X	X	X	X	O	O	X
Katherine Finn Davis*	X	X	X	X	X	X	X	X	X	X
Hilary Okumura	X	O	O	X	O	X	X	X	X	O
Wesley Sumida	O	O	X	X	O	X	O	O	O	O
Charlene Takeno	X	X	X	X	X	X	X	X	X	X

Legend: X=Present; O=Absent; /=No Meeting

*-Chair, **-Vice Chair

TOPIC	DISCUSSION	ACTION
Call to Order	The meeting was called to order at 12:01 p.m. by K. Finn Davis, Chairperson, HONSAC presiding.	
Roll Call	Member, Guest and Staff introductions.	
Meeting Minutes	The minutes of the June 8, 2023 meeting were reviewed and unanimously approved.	
Call for public testimony – none.		
Administrator’s Report	The Administrator’s Report was distributed and reviewed.	
State Health System Reform Planning Update	J. Lewin provided an update. Continuing to meet with various leaders and stakeholders. Highlighted potential initiatives including, but not limited to, universal access for all keiki aged 0-18 years old and offering kupuna the option to manage their care at home instead of at a long term care facility.	
A discussion followed.		
Call for public testimony – none.		
HONSAC – A Chair’s Perspective	K. Finn Davis provided a status update on the status of the HONSAC. Members were encouraged to participate in the update of the State Health Services and Facilities Plan; support SHPDA initiatives; and encouraged to review the current HONSAC priorities. Members were requested to think about the HONSAC priorities and why they are a priority for the community they represent.	Members-review HONSAC priorities.
Standing Committee Reports	Plan Development Committee (HONSAC-PDC). T. Carapelho, Chair reported the current focus of the HONSAC-PDC is developing a standard criteria and process to identify priorities. Once finalized the criteria will be presented to the Statewide Health Coordinating Council for adoption. Thereafter the criteria will be shared with all SACs to use when determining the priorities for the various SACs and regions.	
	Membership Committee. C. Takeno, Chair reported no updates. W. Nihoa reported she will be meeting with the state office on Boards and Commissions to follow up on member	

	<p>applications.</p> <p>Statewide Health Coordinating Council (SHCC) Meeting. H. Okumura, HONSAC Representative highlighted agenda items from the April 27, 2023 SHCC meeting which included the goal of the Plan Development Committee (PDC) is to update the Health Services; developing a standard criteria for selecting priorities; and determining the subcommittees of the PDC.</p>	
Announcements	<p>Act 125 (GM 1226, 2023) relating to the recordings of public meetings was signed by Governor Green on June 23, 2023. Will go into effect on October 1, 2023. Act 125 is accessible via https://www.capitol.hawaii.gov/sessions/session2023/bills/GM1226_.PDF</p> <p>Act 165 (GM 1266, 2022) relating to Mandatory Ethic Training went into effect on January 1, 2023. Members were encouraged to attend the self-directed (online) training accessible via the Hawaii State Ethics Commission website at Hawai'i State Ethics Commission Ethics Training (hawaii.gov). Act 165 is accessible via https://www.capitol.hawaii.gov/sessions/session2022/bills/HB1475_SD1_.HTM</p>	
Next Meeting	August 10, 2023, 12 noon.	
Agenda Items	HONSAC Priorities.	
Adjournment	The meeting was adjourned at 12:45 p.m.	