



HAWAII STATE HEALTH PLANNING AND DEVELOPMENT AGENCY
1177 Alakea Street, Suite 402 • Honolulu, HI 96813 • Phone: (808) 587-0788 • www.shpda.org
Kauai County Subarea Health Planning Council

Meeting Minutes
February 14, 2023
2:00 PM Hawaii Time

Virtual Zoom Meeting and Physical Location at the
Keoni Ana Building, 1177 Alakea Street, Suite 402

MEMBERS: Jillian Kelekoma, Nicholas Pananganan
MEMBERS ABSENT: Jen Chahanovich
GUESTS: Ruth Baker
SHPDA: Wendy Nihoa

ATTENDANCE RECORD OF APPOINTED MEMBERS

Date	1/14/21	3/18/21	6/17/21	9/16/21	11/18/21	1/20/22	3/17/22	6/20/22	8/18/22	2/14/23
Jen Chahanovich	X	X	X	X	O	O	X	X	X	O
Jillian Kelekoma*	X	X	X	X	X	X	O	X	X	X
Nicholas Pananganan**	X	X	X	O	X	X	O	X	X	X

Legend: X=Present; O=Absent; /=No Meeting

*-Chair, **-Vice Chair

TOPIC	DISCUSSION	ACTION
Call to Order	The meeting was called to order at 2:04 p.m. with J. Kelekoma, Chair, KCSAC presiding.	
Row Call/Introductions	Members, guest, and staff introduced themselves.	
Meeting Minutes	<p>The minutes of the September 22, 2022 meeting was reviewed and unanimously approved with a noted correction under the topic “Community Healthcare Needs Assessment Project” future speaker’s name “Emily Yoshida” be corrected to “Emily Ishida”.</p> <p>Call for public testimony – none.</p>	
Administrator’s Report	The Administrator’s Report was distributed and reviewed.	
SAC Representative to Plan Development Committee	<p>There was a brief discussion followed by election of Plan Development Committee representative. J. Kelekoma accepted nomination. The motion passed unanimously.</p> <p>Discussion regarding the need for a backup representative to the Plan Development Committee. N. Pananganan accepted nomination. The motion passed unanimously.</p> <p>Call for public testimony – none.</p>	
Community Healthcare Needs Assessment Project	<p>J. Kelekoma, Project Lead, reported meetings to gather data to assess community needs with Kauai Agency on Elderly Affairs (AEA) and the Kauai Fire Department is scheduled for next week. J. Kelekoma will also be attending Neighborhood Board Meetings for the same purpose.</p> <p>Call for public testimony – none.</p>	
Announcements/Other Matters	Membership/Recruitment. J. Kelekoma suggested a representative from the Hawaii Lodging Tourism Association. N. Pananganan suggested a former Kauai Fire Chief, Rotary Club members, and a representative/Athletic Director	J. Kelekoma and N. Pananganan will speak with potential members and

	<p>from the Department of Education.</p> <p>Future Speaker – J. Kelekoma suggested Emily Ishida, AEA to present on services offered by AEA.</p> <p>SHPDA. New Department of Health Director, Dr. Kenneth Fink appointed on January 9, 2023. Darryl Shutter remains SHPDA's acting Administrator.</p>	<p>forward to W. Nihoa for follow up.</p> <p>J. Kelekoma will contact E. Ishida to speak at a future meeting.</p>
Next Meeting/Agenda	March 14, 2023 @ 2:00 p.m.	
Adjourn	The meeting was adjourned at 2:28 p.m.	