



HAWAII STATE HEALTH PLANNING AND DEVELOPMENT AGENCY
 1177 Alakea Street, Suite 402 • Honolulu, HI 96813 • Phone: (808) 587-0788 • www.shpda.org
 West Oahu Subarea Health Planning Councils

Meeting Minutes
 November 30, 2022
 12:30 PM Hawaii Time
 Zoom Meeting

MEMBERS: Camonia Graham-Tutt, Beverly Inocencio, Mae Patricia La Chica, Paul Roeder, Frederick Shaw
MEMBERS ABSENT: Andrew Ancheta, Eric Barsatan, Jay Raymundo
GUESTS:
SHPDA: Wendy Nihoa

ATTENDANCE RECORD OF APPOINTED MEMBERS

Date	2/17/21	4/21/21	6/16/21	10/27/21	12/15/21	03/16/22	6/15/22	9/21/22	11/30/22
Andrew Ancheta, WOSAC	O	X	O	X	O	O	O	O	O
Eric Barsatan, WOSAC	X	X	O	X	O	O	X	O	O
*Camonia Graham-Tutt, WOSAC	X	X	X	X	X	X	X	X	X
Beverly Inocencio, WOSAC	X	X	X	X	X	O	O	X	X
**Mae Patricia La Chica, WOSAC	-	-	-	X	X	X	O	X	X
Jay Raymundo, WOSAC	O	O	X	O	O	O	X	O	O
Paul Roeder, WOSAC	O	O	O	X	X	X	O	X	X
Frederick Shaw, WOSAC	O	X	X	O	X	X	X	X	X

Legend: X=Present; O=Absent; /=No Meeting
 *-Chair, **-Vice Chair

TOPIC	DISCUSSION	ACTION
Call to Order	The meeting was called to order at 12:30 p.m. with C. Graham Tutt, Chair, WOSAC presiding.	
Roll Call/Introductions	Members and staff introduced themselves.	
Administrator’s Report	The Administrator’s Report was distributed and reviewed.	
Presentation	“The Legislative Process” by Board Member, Mae Patricia La Chica. A copy of this presentation is attached to these minutes.	
Meeting Minutes	The minutes of the September 21, 2022 meeting was reviewed and unanimously approved.	
	Call for public testimony – None.	
WOSAC Priorities	C. Graham-Tutt reviewed the WOSAC Priorities, highlighting Priority Three - Improve Education and Increase Preventive Medicine; Workforce. This was followed by a discussion.	
	Highlights:	
	<ul style="list-style-type: none"> - WOSAC priorities align with the Lieutenant Governor’s 10-Point Plan on Homelessness https://ltgov.hawaii.gov/wp-content/uploads/2019/04/10-pt-plan-update_Page_2.jpg - The WOSAC will continue to aim its efforts on workforce development and education. Suggestion to invite a speaker to present on Healthcare Workforce Development needs on the west side of Oahu. C. Graham-Tutt will follow up with potential speakers. - Health Activity on June 1 & 2, 2023 (tentative) at the U.H. West Oahu Campus. The activity is an opportunity for SAC members to engage with community and share information about the SAC. - Suggestion to enhance WOSAC membership with representation from primary care. Possibly someone from the Waianae Coast Comprehensive Health Center (WCCHC) or Wahiawa Health. C. Graham-Tutt will reach out to a few of her contacts at WCCHC. 	C. Graham-Tutt to follow up with potential speakers.
	Call for public testimony – None.	
SAC Representative to Plan	W. Nihoa provided a brief description of the Representative’s responsibilities.	C. Graham-Tutt to follow up with contacts at WCCHC.

Development Committee	WOSAC member P. Roeder accepted the nomination and was unanimously approved to serve as SAC Representative to the Plan Development Committee. Call for public testimony – None.	
Announcements/Other Matters	SHPDA. The SHPDA Administrator position remains vacant, and recruitment is on-going for the Comprehensive Health Planning Coordinator. Additional information on the State’s Department of Human Resources Development website at https://dhrd.hawaii.gov/	
Next Meeting/Agenda	January 25, 2023 at 12:30 p.m. via Zoom. Meetings following the January 25, 2023 meeting will occur on the third Wednesday of every other month starting with March 15, 2023.	
Adjourn	The meeting was adjourned at 1:23 p.m.	