



HAWAII STATE HEALTH PLANNING AND DEVELOPMENT AGENCY
 1177 Alakea Street, Suite 402 • Honolulu, HI 96813 • Phone: (808) 587-0788 • www.shpda.org
 Tri-Isle Subarea Health Planning Council

Meeting Minutes

May 13, 2022

1:00 PM Hawaii Time

Virtual Zoom Meeting and Physical Location at
 The Keoni Ana Building, 1177 Alakea Street, Suite 402

MEMBERS: Edeluisa Baguio-Larena, Donna Butterfield, Kathleen Hagan, Karen Holt.
MEMBERS ABSENT: None.
GUESTS: Not applicable.
SHPDA: Wendy Nihoa

ATTENDANCE RECORD OF APPOINTED MEMBERS

Date	2/14/20	7/10/20	9/11/20	12/11/20	5/7/21	7/2/21	10/1/21	11/12/21	2/4/22	5/13/22
Edeluisa Baguio-Larena	-	-	-	-	-	-	X	X	X	X
Donna Butterfield	-	-	-	-	-	-	-	-	X	X
Kathleen Hagan	X	X	X	X	X	X	X	X	X	X
Karen Holt, Chair	X	X	X	X	X	X	X	X	X	X

Legend: X=Present; O=Absent; /=No Meeting

TOPIC	DISCUSSION	ACTION
Call to Order	The meeting was called to order at 1:00 p.m.	
Row Call/Introductions	Member introductions.	
Public Testimony	None.	
Presentation	"Regional Health Priorities" by Dr. Lorrin Pang, District Health Officer, Hawaii Department of Health.	
Meeting Minutes	The minutes of the February 4, 2022 meeting was reviewed and unanimously approved.	
Administrator's Report	The Administrator's Report was distributed and reviewed. Clarification on the types of Certificate of Need applications was requested. Item to be added to the August 12, 2022 meeting agenda.	
Announcements	<p>Board Member and Vice Chair, Carol Petith Zbiciak resigned effective May 3, 2022.</p> <p>Annual member contact information update will be emailed. Members were requested to respond as soon as possible.</p> <p>The term for each SAC member varies. Terms will be email to each individual member.</p> <p>TISAC representation on SHPDA's Statewide Health Coordinating Council is currently K. Holt. Should K. Holt's term end this year, another member will need to be identified to represent the TISAC.</p> <p>Invitation to the June 9, 2022 HONSAC Meeting. Purpose: meet other SAC members, hear what SACs are working on, and see if there are opportunities to collaborate of common projects/priorities.</p> <p>State Ethics Commission is offering specifically designed training for State Board and Commission Members. Trainings will satisfy the mandatory ethics requirements</p>	

<p>Next Meeting/Agenda</p> <p>Adjourn</p>	<p>being considered by Governor Ige. Members were encouraged to attend a training. There are two training options. The following links were shared with members:</p> <ol style="list-style-type: none">1. 30-Minute Self-Directed Ethics Training access here https://ethics.hawaii.gov/ethicsonlinetraining/2. 90-Minute Live Zoom Training access here https://ethics.hawaii.gov/training/ <p>There are several TISAC member vacancies. Current members were encouraged to recruit candidates. Emphasis placed on recruiting members from Lanai.</p> <p>Design Thinking Training Opportunity. 2-half days via Zoom on June 16 & 17, 2022; free for K-12 educators.</p> <p>August 12, 2022, 1:00 p.m. via Zoom.</p> <p>The meeting was adjourned at 2:27 p.m.</p>	
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