



HAWAII STATE HEALTH PLANNING AND DEVELOPMENT AGENCY
 1177 Alakea Street, Suite 402 • Honolulu, HI 96813 • Phone: (808) 587-0788 • www.shpda.org
 Hawaii County Subarea Health Planning Council

Meeting Minutes
 Tuesday, March 22, 2022
 1:30 PM Hawaii Time

MEMBERS: Scott Daniels, Evelyn Kaneshiro, Tamia McKeague, Malia Tallet
 MEMBERS ABSENT: Malinda Toa
 GUESTS: None
 SHPDA: Wendy Nihoa

ATTENDANCE RECORD OF APPOINTED MEMBERS

Date	4/20/21	6/15/21	7/20/21	8/17/21	9/21/21	10/26/21	12/14/21	2/15/22	3/22/22
*Scott Daniels	X	X	X	X	X	X	X	X	X
Evelyn Kaneshiro	X	X	X	X	X	X	X	X	X
Tamia McKeague	X	X	X	X	X	X	O	X	X
Malia Tallet	X	X	X	X	X	X	X	X	X
Malinda Toa	-	-	-	-	-	X	O	O	O

Legend: X=Present; O=Absent; /=No Meeting

*-Chair, **-Vice Chair

TOPIC	DISCUSSION	ACTION
Call to Order	The meeting was called to order at 1:35 p.m.	
Row Call/Introductions	Member and staff introductions.	
Public Testimony	There was none.	
Meeting Minutes	The minutes of the February 15, 2022 meeting was reviewed and unanimously approved.	
Administrator’s Report	The Administrator’s Report was distributed and reviewed. There were no questions.	
Project: Accessing Healthcare Services on Hawaii Island	<p>Introductory Letter. S. Daniels was unable to complete draft will do so before the next meeting.</p> <p>Project Plan Discussion. Plan is to finalize before the end of 2022; use of Department of Health (DOH) logo will be sought after the PSA (draft) has been finalized; clarification on plan replace “SHPDA” with “Hawaii County Subarea Health Planning Council”.</p>	S. Daniels to finalize introductory letter.
Election of Chair and Vice Chair	<p>T. McKeague and S. Daniels, were unanimously voted as the incoming chair and vice chair respectively. Their term will begin on July 1, 2022.</p> <p>W. Nihoa will conduct an “Officer’s Orientation” prior to the July 1, 2022.</p>	
Announcements	<p>T. McKeague announced her transition to a new position within Kamehameha Schools, Hawaii Campus.</p> <p>W. Nihoa announced M. Toa’s term will end at the end of the 2022 Legislative</p>	

	<p>Session.</p> <p>S. Daniels announced preliminary results from access to care survey. Final results will be shared at a future meeting.</p> <p>W. Nihoa announced completion of Hawaii Health Matters – Community Needs Assessment, 2021. Assessment may be accessed at CHNA — Healthcare Association of Hawaii (hah.org)</p>	
Next Meeting/Agenda	April 26, 2022, 1:30 p.m. via Zoom.	
Adjourn	The meeting was adjourned at 2:10 p.m.	