



HAWAII STATE HEALTH PLANNING AND DEVELOPMENT AGENCY
 1177 Alakea Street, Suite 402 • Honolulu, HI 96813 • Phone: 587-0788 • Fax: 587-0783 • www.shpda.org
 Tri-Isle Subarea Health Planning Council

Meeting Minutes

Zoom Meeting

Friday, September 11, 2020 @ 3:00 p.m.

MEMBERS Present: Carol Petith-Zbiciak, Kathleen Hagan, Karen Holt, Julie Dunlop

MEMBERS Absent:

GUESTS: Russell Johnson, Andrew Aoki

SHPDA: Jun Colmenares

<i>2019-2020 ATTENDANCE RECORD OF APPOINTED MEMBERS</i>											
Month/date	3/8	5/17	8/12	10/11	2/14	7/10	9/11				
Julie Dunlop		X	O	X	X	O	X				
Karen Holt, Chair	X	O	X	X	X	X	X				
Kathleen Hagan	X	X	X	X	X	X	X				
Carol Petith-Zbiciak, Vice Chair	X	X	X	X	X	X	X				
Legend: X = Present; O = Absent; / = no meeting											

TOPIC	DISCUSSION	ACTION
Call to Order	The meeting was called to order at 3:05 p.m.	
Introductions	Those present introduced themselves.	
Meeting Minutes	The meeting minutes of July 10, 2020 was reviewed and approved.	
Presentation	A presentation on the “2019 Community Health Needs Assessment” was given by Andrew Aoki, Islander Institute.	
Administrator’s Report	The administrator’s report was distributed.	
Discussion of Activities for 2020	Members were encouraged to recruit new members.	
Announcements/Other Matters	None.	
Next Meeting	The next Zoom meeting will be determined via email.	
Adjournment	The meeting was adjourned at 4:30 p.m.	