



HAWAII STATE HEALTH PLANNING AND DEVELOPMENT AGENCY
 1177 Alakea Street, Suite 402 • Honolulu, HI 96813 • Phone: 587-0788 • Fax: 587-0783 • www.shpda.org
 Tri-Isle Subarea Health Planning Council

Meeting Minutes

Zoom Meeting

Friday, December 11, 2020 @ 3:00 p.m.

MEMBERS Present: Kathleen Hagan, Karen Holt, Julie Dunlop

MEMBERS Absent: Carol Petith-Zbiciak

GUESTS:

SHPDA: Jun Colmenares

| <i>2019-2020 ATTENDANCE RECORD OF APPOINTED MEMBERS</i> | | | | | | | | | | | |
|---|------------|-------------|-------------|--------------|-------------|-------------|-------------|--------------|--|--|--|
| Month/date | 3/8 | 5/17 | 8/12 | 10/11 | 2/14 | 7/10 | 9/11 | 12/11 | | | |
| Julie Dunlop | | X | O | X | X | O | X | X | | | |
| Karen Holt, Chair | X | O | X | X | X | X | X | X | | | |
| Kathleen Hagan | X | X | X | X | X | X | X | X | | | |
| Carol Petith-Zbiciak, Vice Chair | X | X | X | X | X | X | X | O | | | |
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| Legend: X = Present; O = Absent; / = no meeting | | | | | | | | | | | |

| TOPIC | DISCUSSION | ACTION |
|-----------------------------------|--|--------|
| Call to Order | The meeting was called to order at 3:06 p.m. | |
| Introductions | Those present introduced themselves. | |
| Meeting Minutes | The meeting minutes of September 11, 2020 was reviewed and approved. | |
| Discussion | The group had a discussion of 2019 Community Health Needs Assessment report. | |
| Administrator's Report | The administrator's report was distributed. He also gave an update on the status of SHPDA. | |
| Discussion of Activities for 2021 | Members were encouraged to recruit new members. | |
| Announcements/Other Matters | None. | |
| Next Meeting | The next Zoom meeting will be on March 12, 2021. | |
| Adjournment | The meeting was adjourned at 3:44 p.m. | |