



**HAWAII STATE HEALTH PLANNING AND DEVELOPMENT AGENCY**  
**1177 Alakea Street, Suite 402 • Honolulu, HI 96813 • Phone: 587-0788 • Fax: 587-0783 • www.shpda.org**  
**Honolulu Subarea Health Planning Council**

**Meeting Minutes**

15 Craigside  
 15 Craigside Place  
 Honolulu, Hawaii

**Thursday, March 5, 2020 @ 12:00 p.m.**

MEMBERS Present: Sister Alicia Damien Lau, Hilary Okumura, Wes Sumida  
 MEMBERS Absent: Katherine Finn Davis, Colette Kon  
 GUESTS: None  
 SHPDA: Karen Ho

<i>2019-2020 ATTENDANCE RECORD OF APPOINTED MEMBERS</i>												
<b>Month/date</b>	<b>5/2</b>	<b>6/6</b>	<b>7/11</b>	<b>8/1</b>	<b>9/12</b>	<b>10/3</b>	<b>1/2</b>	<b>2/13</b>	<b>3/5</b>			
Sister Alicia Damien Lau	X	O	X	X	O	O	X	X	X			
Katherine Finn Davis, Vice Chair	X	X	X	X	X	X	X	X	O			
Colette Kon	O	O	O	O	X	X	X	O	O			
Hilary Okumura	X	X	O	X	X	O	X	X	X			
Wesley Sumida, Chair	X	X	X	X	O	X	X	X	X			
Legend: X = Present; O = Absent; / = no meeting												

TOPIC	DISCUSSION	ACTION
Call to Order	The meeting was called to order at 12:11 p.m.	
Meeting Minutes	The minutes for February 13, 2020 was reviewed and unanimously approved.	
Discussion: "Aging in Place" Project a. Medication Management PSAs	Mr. Dennis Burns, President of 1013 Integrated, revised the scripts of the three public service announcements (PSAs) based on the feedback collected from the pretest sessions with the three Kupuna groups. Members reviewed the revised scripts and made some additional edits. A permitted interaction group was created and approved by the members to review and approve the justification for funding that will be used by the Hawaii Pharmacists Association.	
Administrator's Report	The Administrator's Report was not available.	
Announcements/ Other	None.	
Next Meeting/ Agenda	The next meeting will be on April 2, 2020.	
Adjourn	The meeting was adjourned at 1:05 p.m.	