



HAWAII STATE HEALTH PLANNING AND DEVELOPMENT AGENCY
 1177 Alakea Street, Suite 402 • Honolulu, HI 96813 • Phone: 587-0788 • Fax: 587-0783 • www.shpda.org
 Honolulu Subarea Health Planning Council

Meeting Minutes

15 Craigside
 15 Craigside Place
 Honolulu, Hawaii

Thursday, February 13, 2020 @ 12:00 p.m.

MEMBERS Present: Katherine Finn Davis, Sister Alicia Damien Lau, Hilary Okumura, Wes Sumida
 MEMBERS Absent: Colette Kon
 GUESTS: Roberta Lovely, Craig Nakamoto, Jackson Wong
 SHPDA: Karen Ho

<i>2019-2020 ATTENDANCE RECORD OF APPOINTED MEMBERS</i>												
Month/date	5/2	6/6	7/11	8/1	9/12	10/3	1/2	2/13				
Sister Alicia Damien Lau	X	O	X	X	O	O	X	X				
Katherine Finn Davis, Vice Chair	X	X	X	X	X	X	X	X				
Colette Kon	O	O	O	O	X	X	X	O				
Hilary Okumura	X	X	O	X	X	O	X	X				
Wesley Sumida, Chair	X	X	X	X	O	X	X	X				
Legend: X = Present; O = Absent; / = no meeting												

TOPIC	DISCUSSION	ACTION
Call to Order	The meeting was called to order at 12:04 p.m.	
Meeting Minutes	The minutes for January 2, 2020 was reviewed and unanimously approved.	
Discussion: "Aging in Place" Project a. Medication Management PSAs	The three public service announcements (PSAs) on medication management were reviewed by three Kupuna groups. A report of the pretest activities was provided to the members. This report would also be forwarded to the producer of the PSAs. Clarification was needed on how health care provider was defined by Kupuna.	
Administrator's Report	The Administrator's Report was distributed.	
Announcements/ Other	None.	
Next Meeting/ Agenda	The next meeting will be on March 5, 2020.	
Adjourn	The meeting was adjourned at 1:08 p.m.	