



**HAWAII STATE HEALTH PLANNING AND DEVELOPMENT AGENCY**  
**1177 Alakea Street, Suite 402 • Honolulu, HI 96813 • Phone: 587-0788 • Fax: 587-0783 • www.shpda.org**  
**Honolulu Subarea Health Planning Council**

**Meeting Minutes**

15 Craigside  
 15 Craigside Place  
 Honolulu, Hawaii

**Thursday, January 2, 2020 @ 12:00 p.m.**

MEMBERS Present: Katherine Finn Davis, Sister Alicia Damien Lau, Colette Kon, Hilary Okumura, Wes Sumida  
 MEMBERS Absent: None  
 GUESTS: Roberta Lovely, Jackson Wong  
 SHPDA: Karen Ho

<i>2019-2020 ATTENDANCE RECORD OF APPOINTED MEMBERS</i>											
<b>Month/date</b>	<b>5/2</b>	<b>6/6</b>	<b>7/11</b>	<b>8/1</b>	<b>9/12</b>	<b>10/3</b>	<b>1/2</b>				
Sister Alicia Damien Lau	X	O	X	X	O	O	X				
Katherine Finn Davis, Vice Chair	X	X	X	X	X	X	X				
Colette Kon	O	O	O	O	X	X	X				
Hilary Okumura	X	X	O	X	X	O	X				
Wesley Sumida, Chair	X	X	X	X	O	X	X				
Legend: X = Present; O = Absent; / = no meeting											

TOPIC	DISCUSSION	ACTION
Call to Order	The meeting was called to order at 12:12 p.m.	
Meeting Minutes	The minutes for October 3, 2019 was reviewed and unanimously approved.	
Discussion: "Aging in Place" Project a. Medication Management PSAs	Members reviewed the three public service announcements (PSAs) and provided comments, i.e., have a few seniors review the PSAs and obtain feedback. Members also made suggestions as to possible sources of funding to support the airing of the PSAs on both television and radio. Finally, the Hawaii Pharmacists Association had postponed their December 2019 meeting and will be reviewing the PSAs the second week of January 2020.	
Administrator's Report	The Administrator's Report was distributed.	
Announcements/ Other	None.	
Next Meeting/ Agenda	The next meeting will be on February 6, 2020.	
Adjourn	The meeting was adjourned at 1:15 p.m.	