



**HAWAII STATE HEALTH PLANNING AND DEVELOPMENT AGENCY**  
**1177 Alakea Street, Suite 402 • Honolulu, HI 96813 • Phone: 587-0788 • Fax: 587-0783 • www.shpda.org**  
**West Oahu and Windward Oahu Subarea Health Planning Councils**

**Joint Meeting Minutes**  
 SHPDA Conference Room 401  
 1177 Alakea Street, Honolulu, Hawaii 96813

**Wednesday, August 14, 2019 @ 12:30 p.m.**

MEMBERS Present: Emelyn Kim, Fred Shaw, Eric Barsatan, Andy Ancheta  
 MEMBERS Absent: Judy Fomin, Jamie Boyd, Jay Raymundo, Beverly Inocencio, Paul Sibley, Jamie Boyd  
 GUESTS: Darryl Shutter  
 SHPDA: Jun Colmenares

<i>2018-2019 ATTENDANCE RECORD OF APPOINTED MEMBERS</i>											
<b>Month/date</b>	<b>1/18</b>	<b>3/7</b>	<b>5/9</b>	<b>8/8</b>	<b>10/10</b>	<b>12/12</b>	<b>2/13</b>	<b>5/9</b>	<b>8/14</b>		
Andrew Ancheta, WOSAC	X	O	X	X	X	O	O	X	X		
Eric Barsatan, WOSAC	X	O	X	X	O	X	X	X	X		
Beverly Inocencio, WOSAC	O	X	X	X	X	X	X	X	O		
Emelyn Kim, Vice Chair, WOSAC	X	X	X	X	X	X	X	X	X		
Jay Raymundo, WOSAC	X	O	X	O	X	X	X	O	O		
Fred Shaw, WOSAC	X	X	X	X	X	X	X	X	X		
Jill Tamashiro, Chair, WOSAC	X	X	X	O	O	X	O	X	--		
Jamie Boyd, WISAC	-	X	X	O	O	O	O	O	O		
Judy Fomin, Vice Chair, WISAC	O	O	O	O	O	O	O	O	O		
Paul Sibley, Chair, WISAC	X	O	X	O	X	X	O	X	O		
Legend: X = Present; O = Absent; / = no meeting											

TOPIC	DISCUSSION	ACTION
Call to Order	The meeting was called to order at 12:35 p.m. with Emelyn Kim presiding.	
Introductions	Those in attendance introduced themselves.	
Meeting Minutes	The minutes of the May 9, 2019 meeting was approved.	
Presentation	Darryl Shutter, Regulatory Branch Chief, State Health Planning & Development Agency, Department of Health, gave a presentation on Hawaii's Certificate of Need (CON) review process.	
Election of Chair and Vice Chair	Emelyn Kim was elected chair of the West Oahu Subarea Health Planning Council (WOSAC). No vice chair was elected in the absence of a consumer member. No election was held for the Windward Subarea Health Planning Council (WISAC) since no members were present.	
Activities for 2019	The Lt. Governor's office was unable to schedule a site visit to the Hawaii Homeless Healthcare Hui (H4). Dr. James Ireland was suggested as a speaker for the next meeting.	
Administrator's Report	The administrator's report was distributed.	
Announcements/Other Matters	Sue Radcliffe's term as SHPDA administrator ended on June 30, 2019. Jun has been designated acting administrator effective July 1, 2019.	
Next Meeting	The next joint meeting is tentatively scheduled for November 13, 2019 at the SHPDA conference room 401.	
Adjournment	The meeting was adjourned at 1:33 p.m.	