



HAWAII STATE HEALTH PLANNING AND DEVELOPMENT AGENCY
 1177 Alakea Street, Suite 402 • Honolulu, HI 96813 • Phone: 587-0788 • Fax: 587-0783 • www.shpda.org
 Honolulu Subarea Health Planning Council

Meeting Minutes

15 Craigside
 15 Craigside Place
 Honolulu, Hawaii

Thursday, August 1, 2019 @ 12:00 p.m.

MEMBERS Present: Sister Alicia Damien Lau, Katherine Finn Davis, Hilary Okumura, Wesley Sumida
 MEMBERS Absent: Colette Kon
 GUESTS: Roberta Lovely
 SHPDA: Karen Ho

<i>2019-2020 ATTENDANCE RECORD OF APPOINTED MEMBERS</i>												
Month/date	5/2	6/6	7/11	8/1								
Sister Alicia Damien Lau	X	O	X	X								
Katherine Finn Davis	X	X	X	X								
Colette Kon	O	O	O	O								
Hilary Okumura	X	X	O	X								
Wesley Sumida	X	X	X	X								
Legend: X = Present; O = Absent; / = no meeting												

TOPIC	DISCUSSION	ACTION
Call to Order	The meeting was called to order at 12:08 p.m.	
Meeting Minutes	The minutes for July 11, 2019 was reviewed and unanimously approved.	
Elect Chair and Vice Chair	Members Wes Sumida and Katherine Finn Davis were elected Chair and Vice Chair, respectively.	
Discussion: "Aging in Place" Project a. Medication Management	The members completed the scripts for the next two public service announcements of the medication management series. Members will work on the "shot list" at the next meeting.	
Administrator's Report	The Administrator's Report was distributed.	
Announcements/ Other	None.	
Next Meeting/ Agenda	The next meeting will be September 12, 2019.	
Adjourn	The meeting was adjourned at 1:03 pm.	