



HAWAII STATE HEALTH PLANNING AND DEVELOPMENT AGENCY
 1177 Alakea Street, Suite 402 • Honolulu, HI 96813 • Phone: 587-0788 • Fax: 587-0783 • www.shpda.org
 Honolulu Subarea Health Planning Council

Meeting Minutes

15 Craigside
 15 Craigside Place
 Honolulu, Hawaii

Thursday, June 6, 2019 @ 12:00 p.m.

MEMBERS Present: Joe Burke, Katherine Finn Davis, Hilary Okumura, Wesley Sumida, Roberta Lovely, Deborah Taira
 MEMBERS Absent: Sister Alicia Damien Lau, Colette Kon, Liza Simon-Tuiolosega
 GUESTS: Jackson Wong
 SHPDA: Karen Ho

<i>2019-2020 ATTENDANCE RECORD OF APPOINTED MEMBERS</i>												
Month/date	5/2	6/6										
Joseph Burke, Chair	O	X										
Sister Alicia Damien Lau	X	O										
Katherine Finn Davis	X	X										
Colette Kon	O	O										
Roberta Lovely	X	X										
Hilary Okumura	X	X										
Liza Simon-Tuiolosega	X	O										
Wesley Sumida	X	X										
Deborah Taira, Vice-Chair	X	X										
Legend: X = Present; O = Absent; / = no meeting												

TOPIC	DISCUSSION	ACTION
Call to Order	The meeting was called to order at 12:08.	
Meeting Minutes	The minutes for May 2, 2019 was reviewed and unanimously approved.	
Discussion: "Aging in Place" Project a. Medication Management	The members reviewed and made suggested changes to the first cut of the "Know Your Medication" public service announcement (PSA). After these changes are made, SHPDA staff will submit the PSA to the American Public Health Association Global Film Festival that will be held early November in Philadelphia. Two more PSAs will be produced to complete the medication management series. Members made suggestions as to the what topics these PSAs will address.	
Administrator's Report	The Administrator's Report was distributed.	
Announcements/ Other	None.	
Next Meeting/ Agenda	Depending on availability of the members, the next meeting will be either July 11, 2019 or August 1, 2019.	
Adjourn	The meeting was adjourned at 1 pm.	