



**HAWAII STATE HEALTH PLANNING AND DEVELOPMENT AGENCY**  
 1177 Alakea Street, Suite 402 • Honolulu, HI 96813 • Phone: 587-0788 • Fax: 587-0783 • www.shpda.org  
 Hawaii County Subarea Health Planning Council

**Meeting Minutes**

Conference Room  
 Parker Ranch Center  
 67-1185 Mamalahoa Hwy  
 Kamuela, Hawaii

2064 Kilauea Ave  
 Hilo, Hawaii

**Tuesday, February 26, 2019**

MEMBERS Present: Scott Daniels, Evelyn Kaneshiro, Momi Lovell, Malia Tallett  
 MEMBERS Absent: Sheila Nicholas-Smith, Harold Wallace  
 GUESTS: Yonette Nakamura  
 SHPDA: Karen Ho

<i>2018-2019 ATTENDANCE RECORD OF APPOINTED MEMBERS</i>											
<b>Month/date</b>	<b>1/23</b>	<b>3/27</b>	<b>4/24</b>	<b>7/24</b>	<b>11/27</b>	<b>1/22</b>	<b>2/26</b>				
Scott Daniels, Chair	X	X	X	X	X	X	X				
Evelyn Kaneshiro	X	X	X	X	X	X	X				
Momi Lovell, Vice Chair	X	X	X	X	X	O	X				
Malia Tallett	X	O	X	X	X	X	X				
Sheila Nicholas-Smith	O	O	O	O	O	X	O				
Harold Wallace	O	O	O	X	O	O	O				
Legend: X = Present; O = Absent; / = no meeting											

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>ACTION</b>
Call to Order	The meeting was called to order at 1:50 p.m.	
Meeting Minutes	The January 22, 2019 meeting minutes were reviewed and unanimously approved.	
Update and Discussion: Preventive Oral Health Education Project	Members reviewed the updated pre- and post-surveys, and the final follow-up survey for the preventive oral health education project aka Hawaii County Brush and Floss Workshops. Members were also provided the background for the changes to the pre- and post-surveys and then the rationale and reasoning that produced the final draft of the follow-up survey. Members discussed possible partnerships with other entities to expand the reach of the project. Finally, the members put together dental packets for upcoming workshops.	
Administrator's Report	The Administrator's report was distributed.	
Announcement/ Other	None.	
Next Meeting/Agenda	The next meeting date was tentatively set for March 19, 2019.	
Adjournment	The meeting was adjourned at 3 p.m.	