



**HAWAII STATE HEALTH PLANNING AND DEVELOPMENT AGENCY**  
 1177 Alakea Street, Suite 402 • Honolulu, HI 96813 • Phone: 587-0788 • Fax: 587-0783 • www.shpda.org  
 Hawaii County Subarea Health Planning Council

**Meeting Minutes**

Hawaii County Office on Aging  
 ADRC Training Room  
 1055 Kinoole St.  
 Hilo, Hawaii

2064 Kilauea Ave  
 Hilo, Hawaii

**Tuesday, January 22, 2019**

MEMBERS Present: Scott Daniels, Evelyn Kaneshiro, Sheila Nicholas-Smith, Malia Tallett  
 MEMBERS Absent: Momi Lovell, Harold Wallace  
 GUESTS: Bernie Freitas, Miles Matsumura  
 SHPDA: Karen Ho

<i>2018-2019 ATTENDANCE RECORD OF APPOINTED MEMBERS</i>											
<b>Month/date</b>	<b>1/23</b>	<b>3/27</b>	<b>4/24</b>	<b>7/24</b>	<b>11/27</b>	<b>1/22</b>					
Scott Daniels, Chair	X	X	X	X	X	X					
Evelyn Kaneshiro	X	X	X	X	X	X					
Momi Lovell, Vice Chair	X	X	X	X	X	O					
Malia Tallett	X	O	X	X	X	X					
Sheila Nicholas-Smith	O	O	O	O	O	X					
Harold Wallace	O	O	O	X	O	O					
Legend: X = Present; O = Absent; / = no meeting											

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>ACTION</b>
Call to Order	The meeting was called to order at 1:45 p.m.	
Meeting Minutes	The November 27, 2018 meeting minutes were reviewed and unanimously approved.	
Update: Preventive Oral Health Education Project	The project will now include providing workshops to the adults younger than 55 years old. Partnerships with other agencies will be sought to capture the expanded age group. The three-month motivation session will be eliminated. Instead, a follow-up survey will be given within three to four months.	
Administrator's Report	The Administrator's report was distributed.	
Announcement/ Other	None.	
Next Meeting/Agenda	The next meeting date was tentatively set for February 26, 2019.	
Adjournment	The meeting was adjourned at 3 p.m.	