



HAWAII STATE HEALTH PLANNING AND DEVELOPMENT AGENCY
 1177 Alakea Street, Suite 402 • Honolulu, HI 96813 • Phone: 587-0788 • Fax: 587-0783 • www.shpda.org
 Hawaii County Subarea Health Planning Council

Meeting Minutes

Hawaii County Office on Aging
 ADRC Conference Room
 1055 Kinoole St.
 Hilo, Hawaii

Tuesday, April 24, 2018

MEMBERS Present: John Barnett, Scott Daniels, Evelyn Kaneshiro, Momi Lovell, Malia Tallett
 MEMBERS Absent: Sheila Nicholas-Smith, Harold Wallace
 GUESTS: Bernie Freitas, Mari Martin, Miles Matsumura, Wil Tehero
 SHPDA: Sue Radcliffe, Karen Ho

<i>2017-2018 ATTENDANCE RECORD OF APPOINTED MEMBERS</i>												
Month/date	1/31	3/20	5/23	10/3	12/5	1/23	3/27	4/24				
John Barnett						X	X	X				
Scott Daniels, Chair	X	X	X	X	X	X	X	X				
Evelyn Kaneshiro						X	X	X				
Momi Lovell, Vice Chair	X	X	X	X	X	X	X	X				
Malia Tallett	X	X	X	X	X	X	O	X				
Sheila Nicholas-Smith	O	O	O	O	O	O	O	O				
Harold Wallace	O	O	X	X	O	O	O	O				
Legend: X = Present; O = Absent; / = no meeting												

TOPIC	DISCUSSION	ACTION
Call to Order	The meeting was called to order at 1:38 p.m.	
Meeting Minutes	The March 27, 2018 meeting minutes were reviewed and unanimously approved.	
Discussion: Preventive Oral Health Education Project	Members and guests reviewed a draft of the preventive oral health education project task sheet. Recommended changes or additions will be made to the project task sheet. Some of the members volunteered to also conduct preventive oral health education sessions once the project rolls out.	
Administrator's Report	Ms. Sue Radcliffe provided the Administrator's report.	
Announcement/ Other	None.	
Next Meeting/Agenda	The next meeting date will be tentatively set for May 29, 2018.	
Adjournment	The meeting was adjourned at 3:25 p.m.	