



HAWAII STATE HEALTH PLANNING AND DEVELOPMENT AGENCY
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 Honolulu Subarea Health Planning Council

Meeting Minutes
 Conference Room 423
 Hawaii State Capitol
 415 South Beretania St.
 Honolulu, Hawaii

Friday, September 7, 2018 @ 12:00 p.m.

MEMBERS Present: Joe Burke, Sister Alicia Damien Lau, Roberta Lovely, Hilary Okumura, Liza Simon-Tuiolosega
 MEMBERS Absent: Craig Nakamoto, Deborah Taira, Wesley Sumida
 GUESTS: Katherine Finn Davis, Alfred Herrera
 SHPDA: Sue Radcliffe, Karen Ho

<i>2017-2018 ATTENDANCE RECORD OF APPOINTED MEMBERS</i>												
Month/date	8/3	9/7	1/4	2/1	3/1	4/5	5/3	6/7	7/5	8/2	9/7	
Joseph Burke, Chair	X	X	X	X	X	X	X	X	O	O	X	
Sister Alicia Damien Lau	X	X	X	X	X	X	X	X	X	X	X	
Roberta Lovely	O	X	X	X	X	O	X	X	X	X	X	
Craig Nakamoto	X	O	O	X	X	X	X	X	O	X	O	
Hilary Okumura			X	X	X	O	X	O	O	O	X	
Liza Simon-Tuiolosega	O	O	X	O	X	X	X	X	X	O	X	
Wesley Sumida									X	X	O	
Deborah Taira, Vice-Chair	X	X	X	X	X	X	X	X	X	X	O	
Legend: X = Present; O = Absent; / = no meeting												

TOPIC	DISCUSSION	ACTION
Call to Order	The meeting was called to order at 12:02 p.m.	
Meeting Minutes	The minutes for July 5, 2018 was reviewed and unanimously approved. The minutes for August 2, 2018 was reviewed, amended, and then unanimously approved.	For the August 2, 2018 minutes, the date in the page heading was corrected to August 2, 2018 from August 5, 2018.
Hawaii Health Data Center Update	Mr. Alfred Herrera updated the members on the Hawaii Health Data Center (HHDC). Mr. Herrera gave a brief overview of Hawaii's all-payer claims database (APCD), the purpose of the APCD, the type of data to be collected by the APCD, the populations to be captured, where the data will come from and what years it will cover, how the state will keep the data safe, how the project is currently funded, how the project will be funded in the future, and when the data can be viewed by the public. He also provided examples of the types of reporting to be expected from the project.	
Discussion: Activities for 2018	The members discussed the feasibility of studying de-prescribing in nursing homes.	
Administrator's Report	Ms. Sue Radcliffe provided the Administrator's Report.	
Announcements/ Other	None.	
Next Meeting/ Agenda	The next meeting will be October 4, 2018.	
Adjourn	The meeting was adjourned at 1:05 p.m.	