

STATE OF HAWAII  
DEPARTMENT OF HEALTH  
ENVIRONMENTAL HEALTH ADMINISTRATION  
HAZARD EVALUATION AND EMERGENCY RESPONSE OFFICE

FUNCTIONAL STATEMENT

Implements and maintains the environmental response programs for planning for, responding to, and preventing releases of, hazardous substances into the environment and affecting the natural resources of the State of Hawaii as defined in Chapter 128D, HRS; Chapter 128E, HRS; the federal Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA); the Emergency Planning and Community-Right-to-Know Act; and the Oil Pollution Act of 1990.

Clerical Support

Provides the full range of secretarial and clerical services for all segments of the organization.

Hazard Evaluation Staff

Investigates adverse health and natural resources damage effects associated with environmental hazards when there are no applicable guidelines or standards.

Prepares quantitative human health and natural resources risk assessments to assist in the regulatory decision-making process.

Develops and maintains coordinated clean-up policies and criteria for oil and hazardous substances, emergency removal, and remedial response activities.

Enforces the Hawaii State Contingency Plan under Administrative Rule, Chapter 11-451, which implements HRS Chapter 128D, Environmental Response Law.

Provides overall financial and technical assistance to the HEER Office in the areas of contracts management, grants administration and management, budgeting, procurement, coordinating financial reports, and cost recovery.

Emergency Preparedness and Response Staff

Maintains the statewide emergency plan and system for response to releases and potential releases of hazardous substances.

Maintains a 24-hour emergency response program for releases of oil and hazardous materials.

Maintains a cost reimbursement program to collect clean-up costs from the responsible party.

Site Discovery, Assessment and Remediation Staff

Identifies, assesses, and prioritizes sites of hazardous substance releases that may pose a threat to human health and the environment.

Oversees military clean-ups to assure that the clean-up activities meet the State's criteria.

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Provides management assistance and makes recommendations for activities that are appropriate for the State pertaining to pre-remedial, removal, and other response actions.

Plans, reviews, and implements clean-up activities for historical sites, including sites on the National Priorities List, Federal Facilities sites, and State sites.

Maintains a cost recovery program for costs associated with historical sites.