

STATE OF HAWAII  
DEPARTMENT OF HEALTH  
ENVIRONMENTAL HEALTH ADMINISTRATION  
COMPLIANCE ASSISTANCE OFFICE

FUNCTIONAL STATEMENT

Provides technical support and compliance information to those small businesses subject to the provisions of HRS Chapters 340, 342, and other environmental program requirements.

- Develops, collects, and coordinates information concerning compliance methods and technologies for small businesses to comply with the requirements of the clean air, clean water, safe drinking water, solid and hazardous waste, and other environmental programs.
- Assists small businesses with pollution prevention and accidental release detection and prevention, including providing information concerning alternative technologies, process changes, products, and methods of operation that help reduce pollution;
- Assists small businesses in determining applicable requirements and in obtaining permits pursuant to the environmental program requirements in a timely and efficient manner;
- Assures that small businesses receive, in a timely manner, notice of their rights and of any applicable rules or standards proposed or adopted pursuant to environmental program requirements;
- Informs small business stationary sources of their obligations pursuant to the environmental program requirements;
- Develops procedures for referring small businesses to qualified consultants in evaluating the operations of such sources, and in determining compliance with environmental regulations; and,
- Develops procedures to consider requests from small businesses for modification of:
  - Any work practice or technological compliance methods; or,
  - The milestones for implementing such work practice or compliance method;

based on the technological and financial capability of any such small business. No modification may be granted unless it is in compliance with the applicable requirements of state and federal environmental laws.