

STATE OF HAWAII
DEPARTMENT OF HEALTH
ENVIRONMENTAL HEALTH ADMINISTRATION

FUNCTIONAL STATEMENT

Under the general direction of the Director of Health, administers statewide programs concerned with the control of air pollution; recreational and navigable water pollution; solid and hazardous waste; the purity of drinking water; and the financing, construction, operation and maintenance of public wastewater treatment works. Administers programs which concern the provision of community health services related to environmental health including public sanitation, vector control, indoor air quality, noise, radiation, air-conditioning/ventilation, asbestos, and lead, and the purity of food and drugs. Provides administrative oversight of the statewide laboratories program in support of various laboratory preparedness services and activities. Provides administrative support in presiding over contested case hearings, public hearings, public informational meetings, including requests on variances and enforcement hearings.

HAZARD EVALUATION AND EMERGENCY RESPONSE OFFICE

Addresses all aspects of releases of hazardous substances and pollutants, including oil, into the environment. Prevents, plans for, and respond to hazardous substance releases, or risks of releases. Addresses contaminated sites with highest risk to human health and the environment first, preventing contamination rather than cleaning up after the fact; and basing decisions on sound scientific principles and common sense.

ENVIRONMENTAL RESOURCES OFFICE

Plans, directs and reviews fiscal planning, programming, budgeting, and personnel activities across many of the divisions and offices within the Environmental Health Administration and coordinates all administrative efforts with departmental staff offices. Maintains, analyzes, and prepares expenditure reports for federal and state fiscal activities. Establishes and maintains master schedule of grants and contracts for all environmental programs. Provides financial oversight and management of the Water Pollution Control Revolving Fund and the Drinking Water Treatment Revolving Loan Fund programs.

ENVIRONMENTAL PLANNING OFFICE

Provides strategic planning services for all of the Environmental Health Administration. Develops, coordinates, and communicates both short and long-term environmental program goals, objectives, and strategies. Develops and tracks program performance indicators and compiles statistics on enforcement activities. Compiles a Legislative report on Environmental Health Administration's activities and progress which is complementary to the Environmental Council Annual Report and feeds into the DOH annual report. Participates in State or Department Planning initiatives and reviews over 200 land use documents annually; provides liaison services for administration legislative activities and drafts testimony on state bills that affect multiple Environmental Health Administration programs; provides environmental mapping and database management services that facilitate improved decision-making; and provides guidance in terms of environmental justice, health equity, and the initiation of new projects.

COMPLIANCE ASSISTANCE OFFICE

A one-stop, non regulatory office that provide technical support and compliance information to those small businesses subject to the provisions of HRS Chapter 340, 342, and other environmental program requirements. Develops, collects and coordinates information concerning compliance methods and technologies in order to comply with the requirements

04000002 (5-2015)

STATE OF HAWAII
DEPARTMENT OF HEALTH
ENVIRONMENTAL HEALTH ADMINISTRATION

FUNCTIONAL STATEMENT

of the clean air, clean water, safe drinking water, solid and hazardous waste, wastewater, and other environmental programs. Assists with pollution prevention and accidental release detection and prevention, including providing information concerning alternative technologies, processes changes, products, and methods of operation which help to reduce pollution. Assists in determining applicable requirements and in obtaining permits pursuant to environmental program requirements in a timely manner.

ENVIRONMENTAL HEALTH SERVICES DIVISION

Responsible for the statewide implementation and enforcement of appropriate state and federal statutes, regulations, rules and policies relating to air-conditioning/ventilation, indoor air quality, asbestos and lead; the control of radiation, community noise and vectors; and the continued maintenance of environmental sanitation in regulated facilities through the Indoor and Radiological Health and Food Safety and Vector Control branches. Conducts inspections, providing educational and consultative services and if necessary, through enforcement actions.

ENVIRONMENTAL MANAGEMENT DIVISION

Responsible for implementing and maintaining the statewide, EPA delegated programs for Air Pollution Control (Clean Air Act), Water Pollution Control and Wastewater Management (Clean Water Act), Safe Drinking Water (Safe Drinking Water Act); and Solid and Hazardous Waste Management (Resource Conservation and Recovery Act). Establishes broad program policies and oversees the management of the various branches.

STATE LABORATORIES DIVISION

Administers a statewide laboratories program which conducts analysis in support of laboratory preparedness programs for bioterrorism and chemical terrorism, environmental quality, food safety, and communicable disease monitoring and control activities. Supports public health and environmental investigations, and conducts applied public health research. Administers various laboratory regulatory programs.